



John Walton Spencer School #16

321 Post Ave., Rochester, NY 14619

Phone: (585) 235-1272 Fax: (585) 935-7473

Email: 16info@rcsdk12.org

“Our School, Where Children and Learning Come First”

School Based Planning Team Minutes

Meeting Date: Thursday, November 10, 2022

Meeting Time: 5:00

Place: Zoom

Members Present: Stacy Franzese, First Grade Teacher
Michele Michel, ELA Instructional Support
Jennifer Osborne, Intervention Teacher
Lauren Gauvin, Fourth Grade Teacher
Rob Burns, Assistant Principal
Elise Ruise, Community Site Coordinator
Lisa Oliver, First Grade Teacher

Members Absent: Amy Schramm, RTA Rep/Art Teacher, Courtney Smart, Kindergarten Teacher, Christopher Murray, Christele Manigot- Landais, Parent, Kerry Hall, Fourth Grade Teacher

Agenda Items:

I. Members signed off on previous meeting's minutes

II. Being A Writer

Being a Writer is our school priority. The state monitors our priorities as we are a receivership school. Data is shared with the state during our visits. Students will be given a pre and post assessment for the writing genres of opinion, and informational. Since teachers have started narrative writing, only a post assessment will be given. During team days or other instructional days, we will create standards-based rubrics for each grade level. Once the assessment is completed the scores will be placed on

the grade level google data sheets. A timeline when each assessment will be administered will be created. Student work will be looked at during grade level meetings to determine student need using data protocols and student profile sheets.

III. SBPT Constituents and Response Timeline

The team assigned members to represent the constituents below. The timeline for a response is 5 school days unless it is time sensitive. Your representative will let you know the deadline. In the event, that you do not answer your representative within the timeline, they will assume you do not have a concern. Only your assigned representative will contact you for your input to alleviate duplicate votes.

Pre-K, K -Stacy Franzese

Second -Lisa Oliver

Third -Michele Michel

Fourth -Kerry Hall, Lauren Gauvin

Fifth – Kerry Hall

Sixth -Lauren Gauvin

SPED -Courtney Smart

Special Subject – Amy Schramm

Related Services-Jennifer Osborne

RAP- Christopher Murray

IV. December 9th Half Day

A representative from iReady will present on our half day from 2:00 to 3:00. Administration will send an agenda for the day.

Click or tap here to enter text.

Next Meeting: Thursday, December 8, 2022

Agenda: