



John Walton Spencer School #16

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“Our School, Where Children and Learning Come First”

School Based Planning Team Minutes

Meeting Date: Tuesday, September 27, 2022

Meeting Time: 3:45-4:45

Place: /In-Person Room #143/Zoom

Members Present:

Lisa Garrow, Principal

Stacy Franzese, First Grade Teacher

Courtney Smart, Special Education Teacher

Michele Michel, ELA Instructional Support

Jennifer Osborne, Intervention Teacher

Lisa Oliver, Third Grade Teacher

Rob Burns, Assistant Principal

Amy Schramm, RTA

Lauren Gauvin, Fourth Grade Teacher

Mia Sinclair, Community Site Coordinator

Choose an item.

Members Absent:

Chris Murray, Teaching Assistant

Kerry Hall, Fourth Grade Teacher

Choose an item.

Choose an item.

Agenda Items:

I. Schedules

- Concerns were shared that there is a lot of interruptions to the schedule due to transitions, Specials, intervention blocks scheduled in the middle of CORE blocks, Recess and SEL times, students arriving 15-20 minutes after arrival at 9:00am
- Suggestion was to have teachers create their “dream” schedules
- Intervention/Acceleration was scheduled first to maximize the amount of students being seen/receive intervention and to maximize Intervention/Acceleration teachers.
- Suggestion was to have students leave during CORE instruction to receive intervention and make up CORE at a different time.

- SBPT will create a Google Survey for CRT's to complete to gather information regarding schedule concerns and send out. Surveys will be due **Friday, September 30th, 2022**
- If changes occur, a sub-committee for SBPT will be created and will review schedules and approve.
- SBPT will analyze the schedule survey results and move forward from there.
- L. Gauvin will send the invite for the next meeting.

II. New Business

Next Meeting: Tuesday, October 4, 2022

Agenda: Survey Results