



# *John Walton Spencer School #16*

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“Our School, Where Children and Learning Come First”

## **School Based Planning Team Minutes**

**Meeting Date:** Thursday May 11, 2023

**Meeting Time:** 5:30pm

**Place:** Zoom

**Members Present:** Lisa Garrow, Principal  
Michele Michel, ELA Instructional Support  
Lauren Gauvin, 4th Grade Teacher  
Kerry Hall, 4th Grade Teacher  
Amy Schramm, Art Teacher, RTA Rep  
Jennifer Osborne, Data Coach  
Lisa Oliver, 1st Grade Teacher  
Courtney Smart, Special Education Teacher

**Members Absent:** Ernestine Brown, Parent Liaison; Chris Murray, RAP Representative; Christele Landais, Parent; Ritch Landais, Parent; Stacy Franzese 1<sup>st</sup> Grade

Agenda Items:

- I. Members signed off on previous meeting's minutes
- II. Yearly school-wide events/next year events: Evening concerts will be paired with other events to attract more families and reduce the number of events in all. There will be a concert during the day for the school only – not parents. For example: Open House in September, BHM in February (with concert), Project Fair in March, Art Fest in May (with concert), Genius Showcase in Jan and June. Most events will be on 3rd Thursdays of the month and specific dates will be sent out by L. Garrow and voted on by SBPT. PTO events

are separate and will be scheduled and planned by PTO members.

III. Genius Hour. This is a new initiative inspired by our school chief to give schools the opportunity to display different talents of students. The purpose is to raise attendance on low attendance rate days, tap into students' strengths, and build a sense of community. Genius Hour takes place one time weekly (Friday). Groups will singularly focus on activities with culminating projects to be presented to the school in January and June. A survey will be given to gather student interest topics. ALL STAFF will support these projects. Schedules will be different every Friday to accommodate Genius Hour. The suggestion was made to use common planning time on Wed to plan/prepare for activities. C. Smart, J. Osborne, A. Schramm will start a committee and this will be discussed further May 15, 2023 during ½ day PD.

IV. Concert Day/Night: See section I.

V. Early Dismissal 5/15/23: We will plan to meet in the Cafe at 1:15 pm. A break will be given (30 minutes) after dismissal. We will have a working lunch so all can leave at 3. If taking a lunch, please leave at 3:30. This is for all staff (except PreK). The agenda is as follows:

1:15 pm - 2:15 pm      Genius Hour Discussion

1:15 pm - 3:00 pm   Science Exploration

Prek staff: 1:15 pm - 3:00 pm    Dept. and school-based meetings

VI. New Business:

It was suggested by K. Hall that Social Studies and ELA be integrated. This gives teachers autonomy and will be standards driven. This will be put in the PD calendar to be worked on in Team Days.

Next Meeting: June 8, 2023

Agenda: TBD