



John Walton Spencer School #16

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“Our School, Where Children and Learning Come First”

School Based Planning Team Minutes

Meeting Date: Wednesday, December 9, 2020

Meeting Time: 3:45

Place: Zoom

Members Present: Kerry Hall, Fourth Grade Teacher
Katy Frank, Fifth Grade Teacher
Ernestine Brown, Parent Liasion
Amy Schramm, RTA Rep/Art Teacher
Ellie Ellingham, Music Teacher
Lee Wingo, Assistant Principal
Lauren Gauvin, Fourth Grade Teacher
Jennifer Osborne, Intervention Teacher
Michele Michel, ELA Instructional Support
Lisa Garrow, Principal
Cory Hunneyman, Parent
Choose an item.

Members Absent: Altrenia Boykin, Parent Chavon Kilpatrick, Parent
Jamar Kilpatrick, Parent

Agenda Items:

- I. Members signed off on previous meeting’s minutes
All minutes were approved by SBPT members.

- II. Related Service Providers and Special Subject Teachers using the classroom teachers
Seesaw/ Google Classroom to communicate to students and families

Related Subject teachers have received training with Thea Delehanty to be able to put messages, announcements and assignments in Classroom Teachers' Seesaw/Google Classrooms. Classroom Teachers in Grades k-2 will need to add Related Service Provider as a Co-Teachers in Seesaw. Classroom teachers in grades k-2 will collaborate with Related Service Providers to teach students how to navigate Seesaw to find access to their Related Service Provider's assignments and notifications. In Grades 3-6, the topic is being tabled at this time until Mr. Wingo gets more information after speaking with Thea Delehanty.

III. ELA progress check-ups, Lesson 5 writing prompts

One component of myView is the Progress Check-Ups. Teachers can assign exit tickets based on their mini-lessons. It also contains writing prompts related to their learning targets for the week to use. When using the writing prompts, students need to include at least 2 details to support their answer.

IV. New Business

Nothing at this time

Next Meeting: Wednesday, January 13, 2021

Agenda: