



John Walton Spencer School #16

321 Post Ave., Rochester, NY 14619
Phone: (585) 235-1272 Fax: (585) 935-7473
Email: 16info@rcsdk12.org



Ms. Lisa Garrow, Principal
Mr. Rob Burns, Assistant Principal

School Based Planning Team Minutes

Date: Wednesday, November 10, 2021

Time: 5:30-6:30 pm

Place: Zoom

Members Present:

Rob Burns, Community Site Coordinator
Katy Frank, Fifth Grade Teacher
Lisa Garrow, Principal
Kerry Hall, Fourth Grade Teacher
Michele Michel, ELA Instructional Support

Lisa Oliver, Third Grade Teacher
Jennifer Osborne, Intervention Teacher
Amy Schramm, RTA Rep/Art Teacher

Members Absent:

Altrenia Boykin, Parent
Stacy Franzese, First Grade Teacher
Lauren Gauvin, Fourth Grade Teacher

Cory Hunneyman, Parent
Chris Murray, Teaching Assistant
Courtney Smart, Special Education Teacher

Agenda Items:

- I. Sign off on previous meeting's minutes: October meeting minutes approved.
- II. Science Lab-Room 207
 - a. Grade 4 uses the lab for hands on learning and science test preparation. Grade 5 conducts experiments every Friday-two sessions.
 - b. Mrs. Hall said the fall grade 4 science learning focus is on content knowledge. Beginning January 2022, the learning will switch to experimentation and hands-on learning.
- III. Classroom Schedules:
 - a. There has been a problem with Core instruction starting on time at 9:50 am. Many classes start their first core instruction later than 9:55-10:00 am. This difficulty can be attributed to late buses, students that are tardy and need of breakfast and students are not moving quickly enough during transitions.
- IV. Revisit ELA/Math Interventions using the new iReady Program.
 - a. Beginning 11/8/21 iReady will be open for teachers to use.
 - b. Teachers received iReady professional development on 11/5/21.



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i. Here are the links to: 11/5/21 iReady presentation, iReady-Getting Good Data and Preparing Students for the Diagnostic:

- <https://drive.google.com/file/d/1tWh9o0J99NQv0Va1BdTMxLAq-ncs-c6/view?usp=sharing>
- https://drive.google.com/file/d/1uJU-vtQ-mBm_hmcwnT40cwKxZSwYuaS1/view?usp=sharing

c. Diagnostic testing window: 11/15/21 through 12/15/21 for iReady math and reading.

i. Here is the link to Preparing Students for the Diagnostic:

<https://drive.google.com/file/d/1wWIEm9EDbAC2j-uXbRYwkSMmzECxLpD/view?usp=sharing>

ii. Diagnostic testing may take three 20-45 minute sessions to complete.

d. SuccessMaker will still be used as intervention for now.

V. Use of Technology in Core Instruction-the key is to have balance to have students using books and technology.

- Per Ms. Garrow, NYSED feedback is that students are on technology devices too much. State representatives questioned why there are no books in students' hands.
- Classroom teachers need to focus on the balance of Independent Reading with books in Book Bags/Folders.
- Mrs. Hall uses EPIC books online to give the kids interesting things to read.

VI. Guided Reading Groups will be done daily.

- There are varying opinions on whether guided Tier 3 see most often, Tier 2 less often, Tier 1 see them once a week. Every student should be seen weekly.

VII. Early dismissal can cause interruptions beginning at 3:00 pm is an inconvenience yet needs to happen. Classroom teachers need to answer calls from the office staff, so students can go to the Main Office for dismissal.

- This is a Building Committee issue to be discussed later.

VIII. New Business

Next Meeting: Wednesday, December 8, 2021

Agenda: To be determined