



# *John Walton Spencer School #16*

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“Our School, Where Children and Learning Come First”

## **School Based Planning Team Minutes**

**Meeting Date:** Tuesday, October 4, 2022

**Meeting Time:** 5:00-6:00 p.m.

**Place:** Zoom

### **Members Present:**

Kerry Hall, Fourth Grade Teacher

Lauren Gauvin, Fourth Grade Teacher

Courtney Smart, Special Education Teacher

Jennifer Osborne, Data Coach

Amy Schramm, RTA Rep/Art Teacher

Michele Michel, ELA Instructional Support

Lisa Garrow, Principal

Choose an item.

### **Members Absent:**

Stacy Franzese, First Grade Teacher

Rob Burns, Assistant Principal

Ritch Landis, Parent

Lisa Oliver, First Grade Teacher

Chris Murray, Teaching Assistant

Christele Landis, Parent

### **Agenda Items:**

#### **I. Schedules**

- a. A survey was sent to staff about schedules and they were asked for input for their 3 top concerns
- b. We are aware it is difficult to fit everything in (SEL, Recess) due to time constraints.
- c. There is nothing we can do with Special Subjects and Lunch times as that is set by the district.
- d. It was suggested that C. Birthwright pick students up from lunch and do a rotating schedule for recess time
- e. Another suggestion for those struggling with ending the day without your own class, reverse and start with the other class and end with your own
- f. Offer brain breaks as needed throughout the day

- II. Half Days will be building based; Superintendent's Conference days will be district based
- III. Friday, November 4<sup>th</sup> is ½ Day
  - a. Proposal is a possible Math Session will be delivered to the staff based on Mathematical Thinking and Reasoning
  - b. ELA teachers will work on re-grounding our work with the standards
  - c. A. Schramm will work with special subject teachers and admin to plan something specific for their needs
  - d. A survey will be sent to staff regarding a working lunch
- IV. New Business: Leader In Me
  - a. Staff is feeling that the focus and support needs to be in the implementation of the lessons from Leader in Me workbook and the 7 habits. The October Project is voluntary for teachers
  - b. Moving forward Leader in Me will focus on the lessons and the habits within the classroom
  - c. School Climate and the Lighthouse Team will not be a joined team this school year
    - i. School Climate will be responsible for SOAR events, collaborations for staff morale and a positive environment
    - ii. Mr. Birthwright and the Lighthouse Team will support the work around the lessons, the habits, and the assemblies
- V. Maker Space and Library
  - a. Mr. Burns would like anyone who has questions about Maker Space to see him directly/email
  - b. J. Crowell is a TOA, teaching a Maker Space curriculum.
  - c. Is the Maker Space curriculum a 1-6 or K-6?
  - d. Library is using an inquiry based model this year. It uses student voice within planning.
  - e. It was proposed that special teachers put together a monthly newsletter starting in November. Newsletters need to be approved by direct supervisors. Special Subject Teachers need to identify the due dates in our JWS google folder.

Next Meeting: [Click or tap to enter a date.](#)

Agenda: