John Walton Spencer School #16

321 Post Ave., Rochester, NY 14619
Phone: (585) 235-1272   Fax: (585) 935-7473
Email: 16info@rcsdk12.org
"Our School, Where Children and Learning Come First"

School Based Planning Team Minutes

Meeting Date: Wednesday, October 14, 2020

Meeting Time: 3:45

Place: Zoom

Members Present: Ernestine Brown, Parent Liasion
Katy Frank, Fifth Grade Teacher
Stacy Franzese, First Grade Teacher
Lauren Gauvin, Fourth Grade Teacher
Kerry Hall, Fourth Grade Teacher
Michele Michel, ELA Instructional Support Teacher
Lisa Oliver, Third Grade Teacher
Lee Wingo, Assistant Principal
Ellie Ellingham, Music Teacher
Jennifer Osborne, Intervention Teacher
Lisa Garrow, Principal
Robert Burns, Community Site Coordinator
Amy Schramm, Art Teacher/RTA Rep.
Cory Hunneyman, Parent
Chavon Kilpatrick, Parent
Jamar Kilpatrick, Parent

Members Absent: None

Agenda Items:

I.   Members signed off on previous meeting's minutes

II. Parent Teacher Conferences

Conferences must take place, but they are determined by SBPT as far as how conferences will take place.
-Suggestions from School Chief include:
-target students who have difficulty attending class.
-Conducted through zoom or phone call, at teacher's discretion
-Time frame is open for when conferences take place: a day, a week, throughout the month?

By November 20th teachers will have reached out via text, phone, or zoom with all parents of the students in their class.

Many teachers are in daily communication with families.

Conference should be focused on

-How students are performing in class?
-Is the student engaging in lessons?
-Are assignments turned in?
-Grades
-Assessment Data

Parents in attendance would like to hear from teachers about data, assignments and student participation at a conference.

All participants in agreement with above decisions.

III. Math Workshop Model

Guest: Pam Kuek (Math Coach)
-At beginning of remote learning schools attempted to follow district suggested format.
-The guidance document has been reformatted to include a 60 minutes synchronous work period to align with workshop model.
Opening, Work period, Evidence of learning (see attached document.)

-Work period and structure is based on teacher and student needs. Times per group may vary based on

-There were concerns from the Math department about how long students are away from the camera.

Student engagement: Parents would like to see more interactive programs for students to practice skills with.
-Ms. Kuek will send out a list of websites that teachers can reference.

IV.   Reading-Writing Workshop Model

-It was discussed that the ELA Workshop guidance document may also be reformatted to reflect a 60 minute synchronous work period.
-The schedule has inconsistent times for grade level bands of online instruction which may affect the document.
-District expectations concerning remote learning:
   -No change to be made from 9-3:30 time frame.
   -No changes to be made around curriculum guidelines
   -No changes to be about time students spend online.
-Conversation also needs to be had about fitting in Writers Workshop.

V.   Assessment Document and Progress Monitoring

-Progress monitoring based on student tiers is expected.
   -We are still exploring what interventions are to be used. (6 weeks of targeted instruction)
         -Kindergarten-FCRR (Florida Center for Reading Research)
               *Teacher will be expected to create a short measure probe to be done weekly.
         -Grades 1-6- LLI
               *Use progress monitoring tool provided through program.
-Math Progress monitoring
   -Probes will need to be created by the teacher based on the targeted instruction. Tools may include: (See attachment)
         -Use of sprints in grades 1 and 2
         -Use of MComp from AimsWeb grades 3-6
         -Use of intervention.org to create worksheets grades 3-6

-SuccessMaker will be used for Tier 1 and Tier 2 Reading intervention for students (k-5)

-6th grade students will used intervention central and provide asynchronous work for students not in small group.

VI.   New Business

-AimsWeb
   -We do not have access this school year. It was previously discussed at SBPT that we could use AimsWeb to monitor students. Licenses were removed from schools that did not have it in plans for Benchmarking purposes.

Next Meeting: Wednesday, November 18, 2020

Agenda: Organize Constituents