



John Walton Spencer School *#16*

321 Post Ave., Rochester, NY 14619

Phone: (585) 235-1272 Fax: (585) 935-7473

Email: 16info@rcsdk12.org

“Our School, Where Children and Learning Come First”

School Based Planning Team Minutes

Meeting Date: Mar 9, 2022

Meeting Time: 5:30- 6:30

Place: Zoom

Members Present: Lisa Garrow, Principal
Rob Burns, Assistant Principal
Mia Sinclair, Community Site Coordinator
Lauren Gauvin, 4th Grade Teacher
Kerry Hall, 4th Grade Teacher
Michele Michel, ELA TOA
Jennifer Osborne, Intervention Teacher
Lisa Oliver, 1st Grade Teacher
Amy Schramm, Art Teacher, RTA REP
Courtney Smart, Special Education Teacher

Members Absent: Stacy Franzese, 1st Grade Teacher, Christopher Murray, Teaching Assistant, Corey Hunneyman, Parent, Altrenia Boykin, Parent

Agenda Items:

- I. Members signed off on previous meeting’s minutes
- II. Updates on Testing
 - Staff were presented with the testing video at last Friday (March 4) half day. Any testing staff members who have not viewed the video must do so and sign off.
 - M. Michel sent out a draft of testing accommodations. There are changes that may need to be made.
 - M. Michel and R. Burns are still working on securing and placing proctors in the classrooms.

-We will be having a school wide testing incentive, M. Sinclair has sent out information about the incentive to the staff.

-The testing incentive incorporates both test preparation including student work and anchor charts as well as 100% participation in the testing.

-If a student is opted out by a parent they may still participate as long as attendance has not been a concern.

-R. Burns will speak with the assessment department about refusals and opt outs.

-It is important to achieve a minimum of 96-97% of our students tested in order to meet our accountability standards.

III. CFA Data Analysis Protocol

-District wide CFAs 1 and 2 are being analyzed for both Math and ELA.

-It was suggested to use the Data Wise protocol to complete this task.

-Data Wise can take a long time and does not produce quick results, this delays our action.

-School 16 has created their own analysis sheet using the LASW (looking at student work) protocol.

-Some considerations discussed when analyzing CFA data:

-Special Education data is more difficult to compare to district data as it cannot be separated out from General Education students.

-The Math CFAs do not test the same standards from one test to the next. This does not allow us to make an accurate comparison on student growth the same way we can for ELA.

-L. Gauvin will also reach out to the Math Department to hear their thoughts on comparing the two CFAs

IV. Lucy Calkins Writing Program

-Chief Morien asked L. Garrow to bring the prospect of using the Lucy Calkins Writing program back to the School Based Planning Team for discussion.

-Learning and implementing another new program is a lot to ask of staff at this time.

-If and when we implement a new writing program we want to give it the full attention it deserves.

-Writing needs to become a priority for School 16 again.

-The team decided to continue using Being a Writer with some additional guidance.

-We will create and follow a Genre guidance document.

-The guidance document will align with the ELA CFAs.

-A discussion was held about the difference between the Primary program and the Intermediate program.

-Being a Writer will be done as a whole program, Step up to Writing materials will no longer be used and will be pulled from the classroom.

III. New Business

-Interviews for those interested in transferring into School 16 will begin March 21st and 22.

-R. Burns will be finalizing the teams of SBPT members for interviews.

-Teams will separate into Special Education candidates and General Education candidates.

-April half day and Superintendent's Day.

-For the half day we will revisit the scavenger hunt.

-Watch email for further updates from L. Garrow.

-We will need to look into if the Superintendent's Day is district based or School Based.

Next Meeting: April 13, 2022

Agenda: