



School Based Planning Team Meeting

Date: September 17, 2018-**Minutes**

Agenda Items	Notes
<p>School Documents-</p> <ul style="list-style-type: none"> RTI/Student Support Plan-Process and Programs <ul style="list-style-type: none"> Timeline for SAP's Progress Report-Mailing dates Timeline for Tier I, II and III Interventions Process for Tier II and Tier III Interventions Data-Driven Decision Making- <ul style="list-style-type: none"> Classroom Walkthroughs Exemplars Data Driven Decision making- <ul style="list-style-type: none"> Common Assessments and Progress Monitoring Grade level and Department Meetings 	<p>RTI flow chart and timeline</p> <p>Place a box in each office for pick up on Monday morning.</p> <p>Ms. Finewood will create a Teacher-friendly checklist with a drop down menu for interventions.</p> <p>Start the RTI process with kids that were identified last year.</p> <p>Data-driven classroom walkthroughs/exemplars-continue this conversation.</p>
ROC the Future	Discussed proposal
Professional Development Calendar-18-19	Shared a draft copy of the PD calendar
Early Dismissal Day Time Schedule & Pep Rally Schedule	As of last year
Whole Group Schedule	Approved as submitted by Ms. E
PSAT Schedule	Approved
Extended Day Program	Shared information
Interdisciplinary Project	Shared our plans
Recruitment Process	
<p>Procedures/Protocols for MCC Process</p> <ol style="list-style-type: none"> Student transition to MCC Process and eligibility criteria Student and Parent engagement protocol Communication to stakeholders Timeline of communication Process for appeal Student supports at mcc Plan for students when they are done with college courses <p>College registration and withdrawal process</p>	