



SBPT Building Meeting Agenda

Time	Date: 10/21/25 Time: 2:45-3:45 Attendance: ☒ Felton ☐ Allard ☒ Flansburg ☐ Galvano ☒ Jackson ☒ Loson ☒ Nagar ☒ Reed ☒ Steele-Avery ☒ Agüero-Martínez	At Andrew Langston Middle School, we are guided by a powerful Mission Statement: To provide engaging and rigorous instruction in a supportive and inclusive environment, enabling all students to thrive academically, socially, and emotionally. Our Vision reminds us of who we are becoming: To foster a community of togetherness where integrity, growth, excellence, respect, and strength are valued and embraced.
	Note Taker:	Loson
	Time Keeper:	Reed
5 mins	RCSD Norms Introductions/ Celebrations!	SBPT agreed on RCSD norms. Staff shared introductions and celebrations.
	Approved SBPT Minutes	1- September 9, 2025

25 mins	Agenda Items: - Title 1 Proposal (Jackson) - Live School Protocol and Points	Notes: Agenda Item #1 (Title 1 Proposal): - Jackson discussed ALMS 2024-2025 victories with parent-family engagement. 2025-26 Title 1 Funding Proposals - Tiger Trait Assemblies
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	(Jackson) 3. Halloween Extravaganza (Jackson) 4. SBPT Minutes Protocol 5. Pay Day = Grades Day (Felton) 6. Attendance/Tardiness (Felton) 7. New Procedure for phone distribution and dismissal (Felton) (Building Committee)	○ Honor Roll Ceremonies ○ 8th Grade Dance ○ 8th Grade Moving Up Ceremony ○ ALMS Student Exhibition ● Total Funding: \$4,649 ● The majority of spending will be on food & refreshments at events to support families engaging in our school community. ● SBPT voted to approve. ● SBPT proposed creating a distinct curriculum night and separate PTC/Open House night. Agenda Item #2 (Live School Points): ● Jackson will present the Live School protocol at the ALMS Town Hall meeting. ○ Discussed student prizes/raffles. ● ALMS will use Live School points as incentive for students to meet i-Ready/Lexia minutes and monthly attendance. Agenda Item #3 (Halloween Extravaganza): ● Half-Day: Friday, October 31st ● Halloween Half-Day Rotation ○ Cafeteria Dance ○ Bounce House ○ Swimming ○ Reading/Art ○ Energy Room ● A staff sign-up sheet will be created to allow staff to select the supporting role for the half-day that they'd prefer. ● Halloween Extravaganza is part of a year-long effort to incentivize good effort from students. ● Staff's afternoon portion of the half-day will be school-led (and is in draft phase). Agenda Item #4 (SBPT Meetings): ● SBPT set a protocol for alerting staff to SBPT minutes to the entire staff. ○ Mr. Loson will email the entire staff the SBPT minutes when they're posted to
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		the official website. Agenda Item #5 (Pay Day = Grade Day): ● Principal Felton laid out a plan to ensure that grades are updated on a consistent basis (by each pay date). ● Concerns about a new “mandate” were raised. ● SBPT believes the policy is a best practice and will be “highly recommended.” ● Agenda item will be moved to the “parking lot” to be addressed in the future. Agenda Item #6 (Attendance/Tardiness): ● Principal Felton discussed school plans for addressing attendance/tardies. ● SBPT discussed options for tracking attendance. ● ALMS Policy ○ Tardy-Excused: Student arrives late with an appropriate pass. ○ Tardy-Unexcused: Students that arrive late without a pass. ○ Staff should ensure that attendance is accurate and attendance is updated as students arrive in class. ● Recommendation made to mark “late bus” on passes for appropriate cases. ● Important reminder to staff to appropriately mark “Excused” vs “Unexcused” in attendance. Agenda Item #7 (New Procedure for Phone Distribution and Dismissal): ● SBPT discussed the dismissal procedure. ○ The goal is to replicate successes from the 2024-25 school year. ● Staff discussed the issues with busing and dismissal policy issues early in the year. ● The new (current) plan has been much more successful.
5 mins	Monthly Meetings Dates:	Notes: Wednesday, November 12th (2:45pm - 3:45pm),

5 mins	Parking Lot	• Creating a separate Open House/Curriculum Night during the 2026-27 school year (different from PTC). • SBPT will re-examine the grading timeline following feedback from the entire staff.
	Important Links	
5 mins	Upcoming Agenda Items:	Agenda Item #1: Student Referral Policy (including IT issues with the referral process). Agenda Item #2: Dropped Students/Schedule Changes Agenda Item #3:
	Voting Items #1: Title 1 Funding	RTA: Yes ASAR: Yes BENTE: Yes RAP: N/A Parents: N/A Students: N/A