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**Academic Honesty & Plagiarism**

Plagiarism and academic dishonesty of any kind come with serious consequences. Keep in mind that it is perfectly acceptable to use others' ideas to help you formulate your own or to use others' words to help you make a point. Of course, when you do this, you must give your sources credit for their work. Anything you reference, summarize, paraphrase, or quote directly from any other source (print, video, image, etc.) must be cited using the proper documentation. For specific information on how to properly cite your sources, refer to your student *Research and Writing Handbook*.

Academic dishonesty also refers to submitting work and claiming it as your own. This is included, but not limited to, copying and pasting all or part of a paper from the internet or another student. A general rule of thumb is this--if you turn it in and you didn't do it on your own, you've violated the policy.

During your academic career at RECIHS, instances of plagiarism will result in the following consequences.

**Consequences for Plagiarism or Academic Dishonesty**

**First Offense**:

1. You will attend a conference to review the evidence of plagiarism or academic dishonesty

2. You will receive a zero on your assignment

3. Your parent will be notified by letter or phone of the instance of plagiarism or academic dishonesty

**Second Offense:**

1. You will attend a conference to review the evidence of plagiarism or academic dishonesty

2. You will receive a failing score for the marking period

3. A parent conference will be held

**Third Offense:**

1. You will attend a conference to review the evidence of plagiarism or academic dishonesty

2. You will receive a failing grade for the course in which you plagiarized

3. Your parent will be notified of the offense and consequence