



OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM Agenda

Wednesday, November 9, 2022

4:15 pm – 6:00 pm

Location: Zoom

Members: Kelly Nicastro, Susan Rudy, Sharifa Prior, Marc DellaGloria, Yvetta Nelson, Mary Staropoli, Evan Wilson, Samantha Brody, Nija Branca, Talya Sirianni, Monica Graham, Amy Labrosa, Kelly Nicastro, Yvetta Nelson, Sharifa Prior

Absent:

Guests: N/A

TimeKeeper: N. Branca

Notetaker: A. Labrosa

Facilitator: S. Rudy

Attachments:

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:15 – 4:18pm	Call Meeting to Order (Vote: To Call Meeting to Order)	S. Rudy/All	Not voting, didn't have quorum	
4:18 – 4:21pm	Approval of Today's Agenda / (Vote: To approve agenda)	S. Rudy/All	Not voting, didn't have quorum	
4:21 - 4:40pm	Title I Planning Update	All	<p>Plan submitted 10/21/22 Waiting for final approval on programs and budget</p> <p>2022 2023 Title I Planning Document - have money for supplies if needed (folders, pens/pencils, etc)</p> <ul style="list-style-type: none"> ● PTSO Presentation Series - 1st meeting: Jan 12 PTC; budgeted for 2 more meeting dates; 50 people each meeting; refreshments ● Dating/Domestic Violence with Willow - January 9, 6-730pm; budgeted for 50 people; refreshments ● Peacemaking / Conflict Resolution with Gandhi - Jan 31, 6-8pm; budgeted for 50 people; refreshments - asked for quote from Gwen -only event we need to set up as a vendor 	

			<ul style="list-style-type: none"> ● Drug Education/ Narcan Presentation with Huther Doyle - Nov 29, 530-730; budgeted for 60 people each for 2 sessions, refreshments; need a spring date (will add as we get closer)- They are considered a guest speaker, S. Crane can help with ordering refreshments. An advertisement needs to be created to post on the website. Will reach out and see if Huther Doyle has something they use to advertise. ● Mindful Movement Mindful Thoughts - March 22 and 29, 6-8pm; 50 people. refreshments ● Transition to High School - 4/24/23, 6 - 7:30 pm (Graduation Requirements?) ● New Student Orientation - 8/23/23 & 8/29/23; 4pm - 6pm; refreshments ● Spring College Night - 4/11/23; 6- 7:30pm <p>Sue asked for faculty volunteers to help facilitate these events. Are there any other topics the PTSO could address at their spring meetings? Social media/digital citizenship, Restorative Practices, maybe PTSO can have a speaker address these topics. Faculty and school administration could present topics at PTSO during the spring.</p>	
4:40- 4:55pm	<p>School, Parent and Student Compact: https://www.rcsdk12.org/domain/13161</p> <p>Parent and Family Engagement Policy: https://www.rcsdk12.org/cms/lib/NY01001156/Centricity/Domain/65/Parent%20and%20Family%20Engagement%20Regulations%201900R.pdf</p>	All	<p>Compact Question for Discussion: The bullet that talks about students and parents are responsible for any lost/damaged property of the school and students and staff. What is going to be done with or to that parent and student who can't afford the costs to repair or replace these things? Is there a different remedy? Is this document really in an effect or just mainly symbolic in statements?</p> <p>Do they hold to the document? If a family cannot afford it, SOTA will work with the family. Students may have an alternative responsibility if they cannot afford to pay for damage.</p> <p>Both links are district documents - SOTA would adopt the docs or create our own.</p>	
4:55 - 5:05pm	<p>Committee/Constituency Share Out and Update</p> <ul style="list-style-type: none"> ● Professional Learning ● Culture and Climate ● Students, Parents, Teachers, Administration 	All	<ul style="list-style-type: none"> ● Professional Learning - <ul style="list-style-type: none"> ○ please look at the two PLs Sue shared and approve if you feel appropriate ● Culture and Climate - 	

			<ul style="list-style-type: none"> o Working on half-day December schedule - hoping to do something fun. ● Students, Parents, Teachers, Administration <ul style="list-style-type: none"> o Teachers planning the Soapbox showcase for seniors - more information will come from the Social Studies department <p>PTSO - Discussion around Power School and how to navigate. (Maybe the office of Parent Engagement) Discussion about clubs - parents were not aware about all of the clubs. Parents offered to facilitate discussion around bullying. Graduation requirements and curriculum requirements presented at PTSO.</p>	
5:05 – 5:25pm	Principal's Update <ul style="list-style-type: none"> ● Communication ● Staffing ● Arts and Academics ● School Culture and Climate ● District Initiatives and Updates 	K. Nicastro	<ul style="list-style-type: none"> ● Communication ● Staffing -SSO vacancy, Clerical vacancy, .2 English vacancy, after January will have another .2 vacancy ● Fall sports finished and winter sports will start soon ● Arts and Academics - <ul style="list-style-type: none"> o <i>Almost Maine</i> was a success o <i>Once Upon an Island</i> is in December o Fall concerts were also successful o Marking period one will end tomorrow o Additional money was asked for field trips (budget was cut) and additional SSOs based on the size of the building o Teachers reported that P/T conferences were attended by a record numbers of parents. ● School Culture and Climate - therapy dogs <ul style="list-style-type: none"> o PSAT day - Roc Restorative was in school doing circles with the 7th and 8th graders o Pathways to Peace assisting with mediations o Center for Youth assisting with mediations ● District Initiatives and Updates <ul style="list-style-type: none"> o Budget will close Feb 15th, 2023 - looking at department needs, paper, etc so we have what we need to close out the year o Course Requests are due tomorrow- the counselors are working hard to get them done. District has not indicated any new classes being offered which makes the course requests difficult. Counselors had to put the course requests in very early but they will meet with students throughout the year and make changes if necessary. ● Field Trips - if money isn't given, will field trips be canceled in the spring? This will not impact field trips in the spring. Money will 	

			<p>already be put aside for those. Field trips that are last minute may not be able to happen.</p> <ul style="list-style-type: none"> ○ Is this a new policy? Over COVID it didn't matter, last year the budget wasn't open until January so it didn't affect field trips. Kelly is hoping that we will have those funds almost as a 'debit' so we will have it available in the future if needed. This has affected SOTA and #58 the most. If we need parent support Kelly will talk to the parent constituency. 	
5:25- 5:30pm	Approval of Minutes (Vote: To approve minutes)	S. Rudy/All	No voting - didnt have quorum	
	NEW BUSINESS		<p>Parent concerns regarding canceling of curriculum night and hoping to have a rescheduled event with maybe one of the Parent Teacher Conference nights? The SBPT Manual indicates we are to have 4 Parent/Teacher conferences per year.</p> <ul style="list-style-type: none"> ● Issue - when explained to parents at PTSO meeting there wasn't any response from parents so we went forward with the Zoom plan. RTA approved it to be a Zoom night instead. Parents gave feedback after Kelly left that they were disappointed that Curriculum night was made virtual. Watching videos is not a replacement for the event. Parents are hoping canceling events will not become the norm. <ul style="list-style-type: none"> ○ Possible option - first hour curriculum night, second hour parent teacher conferences? May not be a worthwhile option because it is cutting the time too short for both. ○ It would have to go through RTA if we added an additional curriculum night. ○ Would it be possible to ask teachers if they would be open to a Curriculum Night because P/T conferences went very well? ○ Teachers would have to vote if they would be willing to give up the P/T conferences for a Curriculum Night. ○ PTSO is planning an event on 1/12/23 of P/T conference night to facilitate that interaction between parents, staff and teachers. ○ SBPT teacher constituency will ask the teachers in the building if they would like to replace the P/T conference in January with a Curriculum Night. ○ Monica will talk with Brian Kehoe and have him send out an email to the parents about the possibility of changing P/T Conference to a Curriculum Night in 	

			<p>January. (No practical way to survey parents and get their voice on the topic.)</p> <ul style="list-style-type: none"> ○ Take this topic offline to figure out the best way to communicate with parents about the topic. 	
5:30 –5:35pm	Set Agenda for Next Meeting	S. Rudy/All	Zoom or In-person for December meeting?	
5:35pm	(Vote: To adjourn meeting)	S. Rudy	No voting - didnt have quorum	

Snacks Today: BYO

Next Meeting: December 14 Next Snacks: BYOS

Future Meetings: 1/11, 2/8, 3/8, 4/12, 5/10, 6/14

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on sotarochester.org after approval.