Dear Parent or Guardian,

A. Please be sure to fill out all the information on the child including the school as well as the pick up and drop off address prior to giving the medical form to the doctor.

B. Please have the doctor complete the form fully describing the medical condition and how it prevents your child from walking to and from school.

C. Please note that Medical transportation does not entitle your child to require door to door transportation service.

D. If your child does not require door to door transportation your child will be given either yellow bus or RTS transportation, whichever is used for their school.

E. Incomplete information on the child or the medical condition will cause delays in assigning transportation for a qualified student.

F. Attention Deficit Disorder (ADD), Attention Deficit Hyperactivity Disorder (ADHD), and emotional concerns should be submitted to the Committee on Special Education through your child’s school.

G. All medical transportation request may take up to two weeks to process.

Medical forms need to be received in our office by July 30th in order to ensure a qualified child has medical transportation on the opening day of school. A new form must be completed for each school year. Please send fully completed forms to the address below.

Student Medical Forms:
Interim Health Academy
Attn. Medical Transportation Coordinator
30 Hart Street
Rochester, NY 14605
Phone: 585-454-1095 Ext. 4142
Fax: 585-324-9931

Parent Medical Forms:
Transportation Department
835 Hudson Avenue Building 1
Rochester, NY 14621
Phone: 585-336-4000
Fax: 585-336-4193

Thank you for your cooperation in this matter.