



Community Service Hours Approval Form

Student Name: _____ Year: _____

Name of Organization

Organization Contact Person

Address of Organization

Organization Contact Phone/email

Hours of Service

Dates of Service

Teacher Pre-Approval Signature

Description of Service to be Performed:

BELOW TO BE COMPLETED AFTER SERVICE HOURS ARE PERFORMED

Why did you choose this community service activity?

What did you learn while completing this community service activity?

I certify that this student has completed the services named above for the number of hours named above.

Signature of Organization Contact Person

COMMUNITY SERVICE

In order to assist students in fulfilling the community service hours that many colleges expect to see, a community service component has been created at SOTA. Community service is also a requirement for the successful completion of Participation in Government (PIG) and Economics classes.

Beginning in Grade 11, all juniors are expected to complete at least 10 hours of community service to be performed outside of the school day. Students in Grade 12 are expected to complete an additional 10 hours of service, also to be performed outside of the school day for a combined total of 20 hours of service earned during the junior and senior years.

The Community Service Coordinator **MUST** pre-approve any volunteer work that is not posted on the Community Service Board. The Community Service Coordinator has the authority to refuse un-approved service hours.

A Community Service Bulletin Board will be updated with various community service opportunities. This bulletin board is located across from the third floor Academy Office.

All Community Service hours must be completed by Friday, May 11, 2018. All hours accrued require the signature of the person coordinating the community service activity. Students who fail to complete their necessary community service hours will **not** be allowed to purchase a prom ticket in order to attend the prom. **If a senior does not fulfill his/her community service hours he/she may not be allowed to participate in SOTA's Prom or graduation ceremony.**

Community Service Guidelines and Resources:

- Community service hours must be unpaid.
- You should strongly consider completing more than 20 hours of community service as it can strengthen your college applications.
- Volunteer at a hospital, nursing home, a community summer program, or church.
- Participate in a cleanup activity at a local park, playground or community center.
- Register at www.volunteermatch.com, www.RochesterCares.org, or visit Foodlink at www.foodlinkNY.org to find other great opportunities.
- Serve as a SOTA Ambassador for events at school. Please see the administrator in charge for details.
- Check out the volunteer opportunities at the Seneca Park Zoo, Lollypop Farm or the Rochester Animal Services Center.
- **REMEMBER...** you must return a completed community service form to the Commencement Office.
- **If you have any questions before beginning your service hours, please call the Commencement Office at (585)242-7682 extension 3000.**