**Career in Teaching**

**JOB DESCRIPTION FOR THE POSITION OF:**   
**CIT Lead Teacher-Mobil Mental Health Support**

**SUMMARY DESCRIPTION:** This Lead Teacher position will support the coordination, development, implementation, and facilitation of the Rochester City School District’s (RCSD) Mobile Mental Health Support (MH Grant). This support will help address mental health needs of RCSD students by increasing access to services through school-based mental health satellite clinics and mobile clinicians. The Lead Teacher will support and guide development and implementation of Mental Health Services throughout the district and lead the Trauma, Illness, and Grief Crisis Team. **This is NOT a supervisory position and DOES NOT include evaluation of colleagues or other administrative responsibilities.**

**JOB RESPONSIBILITIES/ROLES:**

* Work alongside teachers, school counselors, school social workers, and school psychologists to develop, guide, and support implementation of Mental Health Services and development of building-level crisis teams across the RCSD.
* Coordinate and promote RCSD’s system of care by increasing student, parent, and staff knowledge of and access to RCSD mental health services and supports.
* Provide mobile mental health support/services and provide/connect to resources on an as-needed basis to RCSD students in school buildings that do not have a school-based mental health clinic.
* Develop and maintain a referral process for service delivery as part of the mobile crisis support system.
* Collaborate with community mental health providers located in school clinics, specific to the consistency and access of services for students and families, mental health education, etc.
* Support the development and implementation of building-level clinics and mobile mental health support.
* Collaborate with community agencies to provide follow-up and wrap-around support to students and families. This includes evening and weekend meetings and training as needed.
* Develop and maintain a communication and referral process specific to mobile mental health support.
* Create and maintain a schedule specific to the support provided. Support will include, but is not limited to, mental health assessments (suicidal/homicidal assessments and necessary follow-up with school/community), brief individual and group counseling, restorative circles, social-emotional wellness, parent and staff consultations, referrals and professional learning for students, parents and staff, as well as supporting the needs presented by individual students at the time. This support may include professional development and after-hours education and training.
* Oversee the district’s coordination of TIG services (including after-hours and weekends) to students and staff impacted by trauma and provide brief counseling to students needing urgent support following an incident of Trauma, Illness, and Grief (TIG) as needed.
* Develop and maintain a data tracking system regarding support/services (type/duration) provided to students, parents, and staff.
* Create and implement a survey system regarding student and family satisfaction with services provided.
* Create and deliver training/workshops/informational presentations to school communities and the community at large, to increase the awareness of the mental health needs of students and decrease stigma related to accessing support.
* Use input from colleagues in school buildings to guide and support the mental health support initiatives: its goals/objectives, PD topics/agenda, and policy, and procedure.
* Meet regularly with the Deputy Superintendent & Support to ensure consistency and progress across the district.
* Guide the development, participate in, and facilitate building specific mental health training and education for teachers, service providers, students, parents, staff, and other stakeholders.
* Develop and maintain a common set of indicators and protocols to routinely analyze data, strategies and methodologies in order to promote the implementation, progress, and effectiveness of Mental Health Support throughout the district in accordance with district plans, and make available for review by all stakeholders to ensure transparency.
* Maintain teacher and student confidentiality as appropriate for this non-evaluative Lead Teacher role.

SPECIAL QUALIFICATIONS

* Status as a Licensed Clinical Social Worker, and/or Licensed Mental Health Counselor, with at least 7 years of effective therapeutic provision experience (5 years in RCSD).
* Knowledge and experience in implementing and reporting on grant programs.
* Ability to work independently and support the development and implementation of programs.
* Knowledge of social-emotional wellness and mental health support specific to this population
* Demonstrate ability to advocate on behalf of students and families.
* Proven ability to work successfully with students who have the greatest needs.
* Demonstrated effective written and oral communication skills.
* Demonstrated ability to work cooperatively and effectively with colleagues, administrators, and other professional staff members.
* Demonstrated evidence of professional growth.
* Demonstrated commitment to improving student outcomes.
* Knowledge and demonstrated use of community support systems.
* Demonstrated skills in communicating with students and families.
* Demonstrated evidence of leadership skills.
* Demonstrated effective time management and organizational skills.

REPORTING, SUPERVISION, AND EVALUATION:

* The CIT Panel directs and monitors the supervision and evaluation of Lead Teacher-Mentors.
* The evaluation of Lead Teachers involves peers and administrators within the organizational unit to which the Lead Teacher is assigned.

TIME COMMITMENT AND COMPENSATION:

* Full-time release pending funding for the term ending September 2025. Start date September 5, 2023.
* If selected, CIT Lead Teachers should attend CIT Mentor Training to strengthen and align peer coaching skills.
* CIT Lead Teachers receive compensation for their services, in recognition of their additional responsibilities and time worked beyond the professional day and year. A differential of 10% of base salary, prorated for the applicable period, pending funding

DEADLINE FOR FILING APPLICATION:

* A complete application package includes the application form, personal statement, all required confidential reference materials, and if desired, a resume or portfolio. Job description, application and relevant forms are at the CIT Website: [www.rcsdk12.org/Page/51876](http://www.rcsdk12.org/Page/51876).
* Deadline for submission of applications is July 21, 2023. Submit to CIT Office, located at 131 West Broad Street; Room 2E-22 or email to [CIT@rcsdk12.org](mailto:CIT@rcsdk12.org). (Emailed applications are preferred.)
* Interviews with members of the CIT Governing Panel and the Executive Director of Equity, Inclusion & Social-Emotional Support will be scheduled for qualified applicants.