



OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM Minutes

Wednesday, August 24, 2022

6:30 pm – 8:00 pm

Location: Zoom

Members: Kelly Nicastro, Susan Rudy, Amy Labrosa, Sharifa Prior, Marc DellaGloria, Mary Staropoli, Evan Wilson, Samantha Brody, Nija Branca, Talya Sirianni, Monica Graham

Absent: Yvetta Nelson, Breanna Eng, Walida Monroe

Guests:

TimeKeeper: N. Branca

Notetaker: Amy Labrosa

Facilitator: S. Rudy

Attachments:

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
6:30 – 6:33pm	Call Meeting to Order (Vote: To Call Meeting to Order)	S. Rudy/All	Voted/Approved: Meeting called to order	
6:33 – 6:37pm	Approval of Today's Agenda / (Vote: To approve agenda)	S. Rudy/All	Voted/Approved: Agenda approved Introductions	
6:37 - 6:43pm	Positions: Facilitator, Time Keeper, Note Taker (Vote: To approve positions)	All	Voted/Approval on the different positions	6:39
6:43 - 6:58pm	Propose common school procedure to include the following in the course criteria sheet: <ul style="list-style-type: none">• Name/Registered PowerSchool Name• Where is the name used? (at school/at home/both)• Pronouns (Vote: To approve proposal)		Voted/Approved: Proposal to include pronoun/preferred name in criteria sheet The expectation will be that these questions are somewhere on the course criteria sheet for students. Email will be sent from SBPT to teachers.	6:44

6:58 - 7:10pm	Title I Planning	All	<p>Event Ideas and Volunteers:</p> <ul style="list-style-type: none"> • Mental Health Association/Mental Health • Peacemaking/Conflict Resolution/Relationship Building/Domestic Violence (Willow) - Gandhi Institute (e.g.)/ROC Restorative? • Drug Education (Drug Overdose) • Welcome Back Wellness <ul style="list-style-type: none"> ○ invite different orgs to come present/share ○ panel discussion ○ Organizations available in the area • Fall Family gathering (like food truck rodeo) - maybe piggyback with Fringe • Dance Event - mindful movement • Family Dinner at either curriculum night/parent teacher conference nights (another night further into the fall) - touch base with Leslie Hunter • Dinners at PTSO Meetings funded through Title I <p>Volunteers for Coordinating/Planning</p> <ul style="list-style-type: none"> • Will discuss further at the next meeting to get the ball rolling on these events. Hoping to begin events closer to fall/winter before the spring becomes too busy in an effort to appeal to more families. 	7:04
7:10 - 7:20pm	<p>Committee/Constituency Share Out and Update</p> <ul style="list-style-type: none"> • Professional Development • Culture and Climate • Students, Parents, Teachers, Administration 	All	<ul style="list-style-type: none"> • Professional Development - Book Circle PD with teachers with 3 different books. Teachers shared their findings on each book. Day two Justin Murphy came to speak to the group. Currently working on PD plan for the year. • Culture and Climate - new teachers/staff have volunteered to help out. Buddy system for new teachers/staff. • Students, Parents, Teachers, Administration. PTSO discussed next steps for SBPT and PTSO. Encouraging collaboration between the two groups. PTSO was at the 7th grade orientation today to meet parents/recruit parents for PTSO. Monthly meetings starting in September. Trying to encourage more parent participation after the PTSO was really reduced during COVID. • PTSO Dates for the Year 6:30-8:00pm <ul style="list-style-type: none"> ○ Sep 21, 2022 ○ Oct 19, 2022 ○ Nov 16, 2022 ○ Dec 21, 2022 ○ Jan 18, 2023 ○ Feb 15, 2023 	

			<ul style="list-style-type: none"> ○ Mar 15, 2023 ○ Apr 19, 2023 ○ May 17, 2023 	
7:20 – 7:40pm	Principal's Update <ul style="list-style-type: none"> ● Communication ● Staffing ● Arts and Academics ● School Culture and Climate ● District Initiatives and Updates 	K. Nicastro	<ul style="list-style-type: none"> ● Communication - newsletter coming out with August 29th mailings including schedules. Potentially posting newsletter to website and not mailing home. Robocall/Social media post to check the website for the newsletter. Waiting for more information regarding COVID updates. Encourage any parents that missed 7th grade orientation today to come to the next meeting by calling them directly. Students will get another schedule in 1st period on the 1st day of school. ● Staffing - 7.4 vacancies - teachers, TA/Para, Counselors/Social Workers. Extra pay for an extra period will be offered to teachers. ● Arts and Academics - August graduation ceremony was 8/23. Visitors policy is still that parents/visitors call ahead to schedule an appointment, not just show up. Visitors will have to give their name and reason for visit upon arrival at the door. ● School Culture and Climate - 7th grade orientation, each new 7th graders got a SOTA t-shirt "Class of 2028" ● District Initiatives and Updates - Visitors must have an ID. Looking into drivers ed coming to the school. Looking into natural helpers for the spring. Offering a new AP to the 10th graders (AP Seminar) taught by Nija Branca. Dr. Carmine Peluso will be the acting superintendent. 	7:35
7:40- 7:45pm	Approval of Minutes (Vote: To approve minutes)	S. Rudy/All	Voted: Minutes are approved	7:40
	NEW BUSINESS		no new business	
7:45 –7:48pm	Set Agenda for Next Meeting	S. Rudy/All	Group Norms/Ground Rules School Improvement Plan Review Title I Discussed zoom/in person meetings and will continue to meet on zoom moving forward.	
7:48pm	(Vote: To adjourn meeting)	S. Rudy	Voted/Approved; meeting adjourned	7:48

Snacks Today: BYO

Next Meeting: September 14 Next Snacks: BYOS

Future Meetings: 10/12, 11/9, 12/14, 1/11, 2/8, 3/8, 4/12, 5/10, 6/14

Please remember: SBPT meetings are open to the public.
Visitors do not participate in the full team conversations and are invited to sit in a designated area.
Minutes to be posted on sotarochester.org after approval.