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OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

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## SCHOOL BASED PLANNING TEAM Minutes

Wednesday, April 12, 2023

4:15 pm – 6:00 pm

Location: Zoom

**Members:** Nija Branca, Samantha Brody, Marc DellaGloria, Monica Graham, Amy Labrosa, Kelly Nicastro, Sharifa Prior, Susan Rudy, Mary Staropoli, Talya Sirianni, Evan Wilson

**Absent:** Nina Palotta, Yvetta Nelson

**Guests:**

**TimeKeeper:** N. Branca

**Notetaker:** A. Labrosa

**Facilitator:** S. Rudy

### Attachments:

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:15 – 4:18pm	Call Meeting to Order (Vote: To Call Meeting to Order)	S. Rudy/All	Approved: Meeting Called to Order	
4:18 – 4:21pm	Approval of Today's Agenda / (Vote: To approve agenda)	S. Rudy/All	Approved: Agenda Approved	
4:21 - 4:31pm	Title I Planning Update	All	<a href="#">2022 2023 Title I Planning Document</a> <ul style="list-style-type: none"><li>● <b>PTSO Presentation Series</b> - 1st event: Jan 12 PTC; 2nd event?</li><li>● <b>Dating/Domestic Violence with Willow</b> - January 9, completed</li><li>● <b>Peacemaking / Conflict Resolution with Gandhi</b> - Jan 31, completed</li><li>● <b>Drug Education/ Narcan Presentation with Huther Doyle</b> - Nov 29, completed</li><li>● <b>Mindful Movement Mindful Thoughts</b> - March 22 and 29, complete</li></ul>	

			<ul style="list-style-type: none"> <li>● <b>Transition to High School</b> - date tbc</li> <li>● <b>New Student Orientation</b> - 8/23/23 &amp; 8/29/23; 4pm - 6pm</li> <li>● <b>Spring College and Career Night</b> - 4/11/23; 6- 7:30pm - complete</li> </ul> <p>One more PTSO event with the May parent teacher conference</p>	
4:31 - 4:35pm	SBPT Elections	Rudy	<p>Teacher Elections in May Parent Elections tbd - usually early September</p> <p>Revisit these topics next month.</p>	
4:35 - 5:00pm	SBPT Dates for 2023-2024 <b>(Vote: To approve dates)</b>	All	<p>2 Parent Teacher Conference Dates Set by District: Oct 12, Mar 7 2 Parent Teacher Conference Dates Set by SOTA: Curriculum Night SBPT Meetings (set at June meeting)</p> <p>Revisit these topics next month</p>	
5:00 - 5:15pm	<p>Committee/Constituency Share Out and Update</p> <ul style="list-style-type: none"> <li>● Professional Learning</li> <li>● Culture and Climate</li> <li>● Students, Parents, Teachers, Administration</li> </ul>	All	<ul style="list-style-type: none"> <li>● Professional Learning <ul style="list-style-type: none"> <li>○ working on setting PL for the summer.</li> <li>○ Book readings for the staff are being planned</li> </ul> </li> <li>● Culture and Climate <ul style="list-style-type: none"> <li>○ Week before break in March - learning about people and places in the building with winners announced daily via email</li> </ul> </li> <li>● Students, Parents, Teachers, Administration <ul style="list-style-type: none"> <li>○ PTSO is asking to have more admin/teacher presence during these meetings.</li> <li>○ Having questions ahead of time could help teachers/admin be prepared.</li> <li>○ Parent concern regarding lock down drill and lack of communication from school. Could a robocall go out as a follow up?</li> <li>○ Clarification between “lock down drill” and “active shooter drill” <ul style="list-style-type: none"> <li>▪ 4 required lock down drills per school year per New York State/8 Fire Drills per year as well</li> </ul> </li> </ul> </li> </ul>	

5:10 – 5:25pm	Principal's Update <ul style="list-style-type: none"> <li>• Communication</li> <li>• Staffing</li> <li>• Arts and Academics</li> <li>• School Culture and Climate</li> <li>• District Initiatives and Updates</li> </ul>	K. Nicastro	<ul style="list-style-type: none"> <li>• Communication <ul style="list-style-type: none"> <li>○ Principal's newsletter/Robocall before break</li> </ul> </li> <li>• Staffing <ul style="list-style-type: none"> <li>○ Expecting our final staffing meetings to come by May.</li> <li>○ Dr. Peluso included budget estimations, security, staffing in his newsletter</li> </ul> </li> <li>• Arts and Academics <ul style="list-style-type: none"> <li>○ A proposal for next year regarding once a month grade level "mixing" for students. Allowing students to meet in one setting across grade levels so students in younger grades can get to know some upperclassmen for mentoring, learning new things about school</li> <li>○ Student survey to have kids on the committee to plan these monthly meetings</li> <li>○ Planning more "teaser" performances for students within the building</li> <li>○ SAT makeup day for Juniors 4/12</li> <li>○ After School tutoring/Saturdays schedule is on the website (if not it should be by tomorrow 4/13)</li> <li>○ Susan B. Anthony award before break</li> <li>○ PTSO meetings are listed in Kelly's weekly emails, questions can be submitted ahead of time and responded to later by Kelly</li> <li>○ MP3 ends Friday 4/14</li> <li>○ Wedding Singer opens 4/28</li> <li>○ Choir concert 4/12</li> <li>○ 4/13 Gr. 11 Art Show</li> </ul> </li> <li>• School Culture and Climate <ul style="list-style-type: none"> <li>○ Therapy dogs are back in buildings after renewal of licenses.</li> </ul> </li> <li>• District Initiatives and Updates</li> </ul>	

			○ 9th grade academy district wide/at SOTA	
5:25- 5:30pm	Approval of Minutes <b>(Vote: To approve minutes)</b>	S. Rudy/All	<b>Minutes are approved for today</b>	
	NEW BUSINESS			
5:30 –5:35pm	Set Agenda for Next Meeting	S. Rudy/All	Zoom for May	
5:35pm	<b>(Vote: To adjourn meeting)</b>	S. Rudy	<b>Approved: Meeting Adjourned</b>	

Snacks Today: BYO

Next Meeting: May 10    Next Snacks: BYOS

Future Meetings: 6/14

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on [sotarochester.org](http://sotarochester.org) after approval.