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**OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC**

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**SCHOOL BASED PLANNING TEAM Minutes**

Wednesday, April 6, 2022

4:15 pm – 6:00 pm

Location: Zoom

**Members:** Nija Branca, Brian Chandler, Matt Fusco, Brian Haak, Kelly Nicastro, Susan Rudy, Talya Sirianni, Mary Staropoli, Erin Wolf, Breanna Eng, Evan Wilson, Sharifa Prior (parent alt)

**Absent:** Marc DellaGloria, Leslie Hunter, Nadia Niyogushima, Walida Monroe (parent alt)

**Guests:**

**TimeKeeper:** N. Branca

**Notetaker:** B. Haak

**Facilitator:** S. Rudy

**Attachments:**

TIME	TOPIC	PERSON	DISCUSSION/ DESIRED OUTCOME	ACTUAL TIME
4:15 – 4:18pm	Call Meeting to Order <b>(Vote: To Call Meeting to Order)</b>	S. Rudy/All	Voted/Approved: Meeting Called to ORder	4:18
4:18 – 4:23m	Approval of Today's Agenda / <b>(Vote: To approve agenda)</b>	S. Rudy/All	Voted/Approved: Agenda	4:20
4:23 - 4:40pm	Title I Proposals Update	All	SOTA Reads: The Savvy Ally (Wolf) <ul style="list-style-type: none"> <li>● Moved dates - April 28th with Staff, May 5th with author</li> <li>● Running ad on SOTA Stream</li> </ul> Mindful Movement Mindful Thought (Rudy) <ul style="list-style-type: none"> <li>● Flier ready for advertising</li> <li>● Will be posted to Social Media</li> </ul> Tough Hope Film Screening (Staropoli/Haak) <ul style="list-style-type: none"> <li>● <b>Tuesday, May 10, 6:30-8:00 PM - Ensemble Theater</b></li> <li>● Team met Thursday, March 31 - finalized details</li> <li>● Poster ready to go</li> <li>● working with Faculty/Admin to get info on website, robocall</li> </ul> Mental Health Association Living THrough a Pandemic (Staropoli/Haak)	4:20

			<ul style="list-style-type: none"> <li>● <b>Two part discussion:</b> <ul style="list-style-type: none"> <li>○ <b>Monday, May 16, 6:30-8:00 PM</b></li> <li>○ <b>Monday, May 23, Zoom follow up</b></li> </ul> </li> <li>● Team met Wednesday, April 6 (today) - finalize details</li> </ul> <p>Spring College Night (Rudy)</p> <ul style="list-style-type: none"> <li>● Ready to go for Monday, robocalls soon</li> <li>● In person!</li> </ul> <p>Summer Welcome Orientation (Rudy)</p> <ul style="list-style-type: none"> <li>● August Event</li> </ul> <p>Transition to Highschool (Rudy)</p> <ul style="list-style-type: none"> <li>● June Event</li> </ul>	
4:40 - 4:50pm	SBPT Elections	Rudy	<p>Teacher Elections in May (tenure up: Rudy, Fusco, Wolf, Sirianni)</p> <ul style="list-style-type: none"> <li>● hoping to continue representation from different departments</li> </ul> <p>Parent Elections - (Brian leaving)</p> <ul style="list-style-type: none"> <li>● April get nominations</li> <li>● May vote for parent reps</li> </ul> <p>Student Elections (Student Council) - September</p>	4:28
4:50 - 5:10pm	SBPT Dates for 2022-2023 <b>(Vote: To approve dates)</b>	All	<p>Voted/Approved: Curriculum Night Date; hold for Parent/Teacher Conference Dates.</p> <p>2 Parent Teacher Conference Dates (this year's dates 10/14, 12/9, 3/3, 5/4) - 2 district-set dates?</p> <ul style="list-style-type: none"> <li>● Hold until district calendar is finalized</li> </ul> <p>Curriculum Night (this year was 9/30)</p> <ul style="list-style-type: none"> <li>● Thursday, Sept 22 - 6:00-8:00 PM</li> </ul> <p>SBPT Meeting (set at last meeting)</p> <ul style="list-style-type: none"> <li>● Set in June</li> </ul>	4:33
5:10 - 5:25pm	Committee/Constituency Share Out and Update <ul style="list-style-type: none"> <li>● Professional Development</li> <li>● Culture and Climate</li> <li>● Students, Parents, Teachers, Administration</li> </ul>	All	<p>Professional Development</p> <ul style="list-style-type: none"> <li>● meeting next week to plan summer PD</li> </ul> <p>Culture and Climate</p> <ul style="list-style-type: none"> <li>● haven't met in two weeks, will meet soon</li> </ul> <p>Students, Parents, Teachers, Administration</p> <ul style="list-style-type: none"> <li>● Students working on Feather Project - hopefully posted next week - will be posted on the glass on the main stage doors</li> <li>● Promotion materials for Title 1 events</li> </ul>	4:38
5:25 - 5:45pm	Principal's Update <ul style="list-style-type: none"> <li>● Communication</li> <li>● Staffing</li> <li>● Arts and Academics</li> <li>● School Culture and Climate</li> <li>● District Initiatives and Updates</li> </ul>	K. Nicastro	<p>Communication</p> <ul style="list-style-type: none"> <li>● newsletter released Monday - MAG doing construction (will affect driving and drop off/pick up)</li> <li>● robocalls about fights at school</li> <li>● announcements every morning</li> <li>● robocall about COVID-19 contact = asking District for more detailed calls (what student, school, grade, etc)</li> </ul>	

			<ul style="list-style-type: none"> <li>Some parents/students calling/emailing</li> </ul> Staffing <ul style="list-style-type: none"> <li>waiting for District budget</li> <li>Faculty has been amazing, stepping in when needed</li> </ul> Arts and Academics <ul style="list-style-type: none"> <li>Parents/students came out to build/paint sets for Sponge Bob</li> </ul> School Culture and Climate <ul style="list-style-type: none"> <li>Senior trip to Buffalo - Urban Air (~80 students going, 3 chaperones)</li> <li>8th grade ½ day - activities, building strategies, restorative practice, with goal of bringing kids together</li> </ul> District Initiatives and Updates <ul style="list-style-type: none"> <li>25 staff trained in crisis prevention</li> <li>Waiting on Budget</li> <li>New course suggestions waiting approval</li> <li>SBPT training either May 14 or 21 - waiting for District to decide</li> </ul>	
5:45 – 5:50pm	Approval of Minutes <b>(Vote: To approve minutes)</b>	S. Rudy/All	Voted/Approved: Minutes Approved	5:06
	NEW BUSINESS			
5:50 –5:55pm	Set Agenda for Next Meeting	S. Rudy/All	5/18 on Zoom	5:07
5:55pm	<b>(Vote: To adjourn meeting)</b>	S. Rudy	Voted/Approved: Meeting Adjourned	5:08

Snacks Today: BYO

Next Meeting: 5/18 Next Snacks: BYOS

Future Meetings: 6/8

Please remember: SBPT meetings are open to the public.

Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on sotarochester.org after approval.