



OUR MISSION IS STUDENT SUCCESS ... ACADEMIC, ARTISTIC, AND HUMANISTIC

SCHOOL BASED PLANNING TEAM

AGENDA

Tuesday, June 12, 2018

4:30 pm – 6:00 pm Room A178

Attendees: JoAnn Aspenleiter, Kelly Nicastro, Breanna Eng, Evan Wilson, Luke Fellows, Matt Bonawitz, Matt Fusco, Marcy Gamzon, Lisa Kasdin, Susan Rudy, Susel Linares, Allison Bosworth, Martin Presberg, LaShunda Smith, Brian Haak

Guests:

Absent: Alexis Jones, Kentrayl Brown

TIME	TOPIC	PERSON	DISCUSSION/DESIRED OUTCOME	ACTUAL TIME
4:30 - 4:31pm	Call Meeting to Order (Vote: To Call Meeting to Order)	S. Rudy/All		4:23
4:31 - 4:33pm	Approval of Today's Agenda / Set Timing (Vote: To approve agenda)	S. Rudy/All	moved and seconded	4:25
4:33 - 4:43pm	Department Presentations Update (ELA, Reading, Science, Math, Social Studies, Creative Writing, Special Education, Counseling/Social Workers, Drama, VA) -Written feedback and thank you notes to departments.	Committee (Rudy, Kasdin, Fusco, Bosworth)	Department have attended SBPT with presentations of progress and needs. An SBPT sub-team wrote letters to summarize SBPT's understanding and plan to meet needs. Letters to departments reviewed, clarified, and suggestions were made for changes. Motion to approve with changes. Seconded. Proposal: Next year, draft letter for departments which will be reviewed at the following months meeting.	4:25
4:43 - 4:55pm	SBPT Elections Update	All	Same teacher representatives for the next academic year. Brian Haak voted in for two year term Parent Rep. LaShunda Smith and Kesha Seymore will be alternate Parent Reps. Allison Bosworth will be president of PTSO for one year. LaShunda will be working with Janine on Title I.	4:55
4:55 - 5:15pm	SBPT Calendar ● Date for summer meeting ● Dates for next year's meetings ● Dates for SCEP Plan	All	- SCEP Plan (needs to be completed July 6) - - Monday, June 18 - 3:00pm - Monday, June 25 - 3:00pm - SBPT 2018-2019 meeting dates - Tuesday, August 21, 4:15pm - Wednesday, September 26, 4:15pm	4:59

			○ Wednesday, October 24, 4:15pm ○ Thursday, November 15, 4:15pm ○ December - skip ○ Thursday, January 17, 4:15pm ○ Tuesday, February 12, 4:15pm ○ Tuesday, March 19, 4:15pm ○ Tuesday, April 23, 4:15pm ○ Tuesday, May 21, 4:15pm ○ Thursday, June 13, 4:15pm	
5:15 - 5:25pm	Committee/Constituency Share Out and Update ● Professional Development ● Students, Parents, Teachers, Administration	All		5:32
5:25 - 5:30pm	SOTA Cell Phone Policy	B. Haak	Parent concerned about cellphone use in halls, bathrooms, lunch, and unstructured areas were brought to SBPT. Other RCSD policies were distributed for review and consideration. This will move to New Business item for continued discussion and/or formation of sub-committee in August.	5:33
5:30 - 5:45pm	New Business ● Role of BENTE and RAP ● Extended Time for Make up work	All	BENTE and RAP - the role in SBPT = currently not attending meetings ● possible approach - new invitation, include dates of upcoming meetings Extended Time for Make-up work - postponed until August meeting ● Staff was surveyed - results will be collected ● District policy will be researched (differentiating types of absences and amount of time allotted for make-up work) ● JoAnn, Kelly, Marcy will spearhead the proposed changes	5:47
5:45 - 6:05pm	Principal's Update ● Finish Line Report ● Communication ● Staffing ● Arts and Instruction ● School Culture and Climate ● District Initiatives and Updates	K. Nicastro	Finish line - report postponed to August Communication - letter about exams and review classes, letters did not go out Course requests (what classes students will take next year) will be mailed home - dated June 15 Staffing - Hendricks retired, two teachers given open contracts - we will get one, chemistry - need one, home and careers vacant, new Social Studies teacher (Patrick Rausch), new para, drama/dance position is vacant, the rest is the same, Mr. Stone is leaving - a couple leads to fill his position Arts and instruction - drama 2018-19 - propose we replace Sunday shows - replace with Thursday previews and/or two Saturday shows. Handbook Policy = Middle school students must have parent with them (just like sporting events) District Initiatives and Updates - new dashboard for parents released in July, Power Teacher software system is not being changed over, transition	5:58

			will start next year. Carmine Paluso is new Chief for SOTA starting July 2018. Brenda is projected to come back next year. Mario back to teacher. Kelly back to Academy director. Alan Tirre back to arts director.	
6:05 - 6:10	Approval of Today's Minutes (Vote: To approve agenda)	S. Rudy/All	Motioned and seconded	6:15
6:10 - 6:20pm	Set Agenda for Next Meeting	S. Rudy/All	Sue Rudy has list of agenda items for August	6:20

Snacks Today: Bonawitz
Next Meeting: August 21 Snacks: Fusco, Rudy
Future Meetings: Listed above

Please remember: SBPT meetings are open to the public.
Visitors do not participate in the full team conversations and are invited to sit in a designated area.

Minutes to be posted on SOTA SharePoint page and sotarochester.org after approval.