

Home/Hospital Program Based Planning Committee
Wednesday, April 10, 2019 - 2:45 PM

Present: Tony Robinson, Deborah Green, Lisa Silverstein, Michele Mazzola, Laura Tai-Maneiro

1. Minutes of March 13, 2019 Planning Meeting: Approved
2. Student Intake Process: A student with a medical note (and over a 4.0 GPA) was refused home instruction and told to return to her home school by Sandra Jordan. We take issue with a student being denied services, especially with a note from a doctor. Tony will look into the note and follow up with the team about extending services.
3. Teacher Self-Evaluation Form Date Moved to June 1st: Tony approved this requested change.
4. Ongoing Attendance Issues: Tony has spoken with our registrar and the attendance supervisor, Elizabeth Hoffer. Tony will reach out to our accountability department. We keep accurate records for our students, but the HHTO default that converts our absences into absences for our students is hurting them. Tony reported that SMS is rolling out an update in a few weeks that will hopefully correct these kinds of problems.
5. Grading Concerns: We addressed some concerns that by entering our grades a week early, our students are losing 1 week of grades. Tony said all programs have traditionally done it this way so the home schools can access this information in order to average the partial marking period grades with the grades at a home school. Grades can be changed during this week, in case Tony sees any discrepancies.
6. Room Concerns: Sandra Jordan assigned a specific H/H student to have instruction take place in the YM&IHA Library. On any given day, this room is used for meetings and presentations, leaving the teacher and student scrambling to find a place to work. When the library is available, it is not quiet, as many teachers use this space during the instruction time. The student has ADHD and is easily distracted by all these “comings and goings.” Tony said he will look into finding a quieter location for this student to receive instruction, but that there is an issue of not having enough space for H/H students being assigned to be seen in the building.
7. New Business: Tony is not listed as our administrator for next year. He told us that Executive Director of Student Support Services, Ruth Turner, and Deputy Superintendent, Dr. Celia Golden, are making changes to our program without consulting anyone who knows and understands how our program works and the legalities of the students we teach. We are alarmed, as we offer state mandated services that the district cannot do without. We need to educate them ASAP and get the Board of Ed and RTA involved, if necessary.

Next Planning Meeting: Wednesday, May 15th, 2019