

# John Williams School No. 5

*Home of the Bobcats*

## Meeting Agenda

4/11/24

3:45-4:45 pm

### Topic:

- Professional Development Approvals
- Superintendent's Conference Day
- SIP Plan -Identify Priority Question protocol

### Date for Next Meeting:

### Upcoming:

Attendees: Ms. Lee, Ms. Hollomon, Mr. Lombardo, Ms. Garcia, Mrs. Steixner, Ms. R, Ms. Kolstad, Ms. Jones, Ms. Johnson, Dr. Rutland

Facilitator: Ms. Lee

Note Taker: Ms. R

Time Keeper: Mr. Lombardo

Parliamentarian: Mrs. Steixner

### Links :

SIP

### Meeting Objectives:

- 


### To Prepare for this meeting, please:

- 

### Schedule (total meeting time)

Minutes	Activity
2 Mins	<ul style="list-style-type: none"><li>• Professional Development Update<ul style="list-style-type: none"><li>○ No new PD approvals</li><li>○ Upcoming PD: Crisis Prevent Institute will take place on 5/4 and 5/11</li></ul></li></ul>
2 Mins	<ul style="list-style-type: none"><li>• Superintendents Conf Day<ul style="list-style-type: none"><li>○ The next conference day is 4/22</li><li>○ It is TBD if this will be a school or district based day</li></ul></li></ul>

	<ul style="list-style-type: none"> <li>○ Guidance should be coming shortly</li> </ul>				
40 Mins	<ul style="list-style-type: none"> <li>● SIP Plan-Identify Priority Questions <ul style="list-style-type: none"> <li>○</li> </ul> </li> </ul>				
	<p>Assess what worked well about this meeting and what we would have liked to change. Create the agenda for the next meeting.</p> <table border="1"> <tr> <td><i>Plus</i></td><td><i>Delta</i></td></tr> <tr> <td></td><td></td></tr> </table>	<i>Plus</i>	<i>Delta</i>		
<i>Plus</i>	<i>Delta</i>				
Parking Lot:					

<h2 style="text-align: center;">John Williams School No. 5</h2> <p style="text-align: center;"><i>Home of the Bobcats</i></p>	
<b>Meeting Agenda</b> 2/29/24 3-4 pm	
<p><u>Topic:</u></p> <ul style="list-style-type: none"> <li>● Review previous meetings minutes</li> <li>● Agenda SEL day</li> <li>● Interview Updates</li> </ul> <p><b>Date for Next Meeting:</b></p> <p><b>Upcoming:</b> 4/11</p>	<p>Attendees: Ms. Lee, Ms. Garcia, Ms. Rozestraten, Mrs. Irizarry, Mrs. Steixner, Mr. Lombardo</p> <p>Facilitator: Ms. Lee  Note Taker: Ms. R  Time Keeper: Ms. Garcia  Parliamentarian: Mr. Lombardo</p> <p><b>Links :</b></p> <p> March Staff Meeting.pptx</p>

Meeting Objectives:					
<ul style="list-style-type: none"> <li></li> </ul>					
To Prepare for this meeting, please:					
<ul style="list-style-type: none"> <li></li> </ul>					
Schedule (total meeting time)					
Minutes	Activity				
5 Mins	<ul style="list-style-type: none"> <li>Approve Meeting Minutes <ul style="list-style-type: none"> <li>Motion to Approve: Garcia</li> <li>Second: Lombardo</li> </ul> </li> </ul>				
25 Mins	<ul style="list-style-type: none"> <li>Half Day Agenda <ul style="list-style-type: none"> <li>Reviewed half day agenda</li> <li>Motion to Approve: Steixner</li> <li>Second: Lombardo</li> </ul> </li> </ul>				
10 Mins	<ul style="list-style-type: none"> <li>Interview Updates <ul style="list-style-type: none"> <li>Interviews have started</li> <li>Interviewing is ongoing by SBPT</li> </ul> </li> </ul>				
	<p>Assess what worked well about this meeting and what we would have liked to change. Create the agenda for the next meeting.</p> <table border="1"> <tr> <td><i>Plus</i></td> <td><i>Delta</i></td> </tr> <tr> <td></td> <td></td> </tr> </table>	<i>Plus</i>	<i>Delta</i>		
<i>Plus</i>	<i>Delta</i>				
Parking Lot:					

<p><b>John Williams School No. 5</b></p> <p><i>Home of the Bobcats</i></p>	
<p><b>Meeting Agenda</b> 2/8/24 4-6 pm</p>	
<p><u>Topic:</u></p>	<p>Attendees: Rozestraten, Kolstad,</p>

<ul style="list-style-type: none"> <li>• Review Norms</li> <li>• Progress Monitoring - I'Ready</li> <li>• Data Meeting update</li> <li>• SIP Plan <ul style="list-style-type: none"> <li>○ Review / Approve Suggestion</li> <li>○ ELA commitment Share Out</li> </ul> </li> <li>• SEL Day : March 1st- ½ Day</li> <li>• Transfer process</li> </ul> <p><b>Date for Next Meeting:</b> 2/29/2024</p> <p><b>Upcoming:</b></p>	<p>Pakusch, Iraci, Lombardo, Irizarry, Garcia, Hollomon, Lee</p> <p>Facilitator: Lee Note Taker: Rosenztraten Time Keeper: Kolstad Parliamentarian: Pakusch</p> <p><b>Links :</b> <a href="#">Norms</a></p>
<p>Meeting Objectives:</p> <ul style="list-style-type: none"> <li>•</li> </ul>	
<p>To Prepare for this meeting, please:</p> <ul style="list-style-type: none"> <li>•</li> </ul>	
<p>Schedule (total meeting time)</p>	
Minutes	Activity
2 Mins	<ul style="list-style-type: none"> <li>• Review Norms</li> </ul>
5 Mins	<ul style="list-style-type: none"> <li>• I-Ready Progress Monitoring <ul style="list-style-type: none"> <li>○ For the previous marking period, students who were tier 2 and 3 were progress monitored every two to three weeks</li> <li>○ This was set up by the district automatically</li> <li>○ This set-up will no longer be occurring; it will be the responsibility of the school to create progress monitoring lists</li> </ul> </li> <li>• Motion to Approve: Kolstad</li> <li>• Second: Garcia</li> </ul>
5 Mins	<ul style="list-style-type: none"> <li>• Data Meeting Updates <ul style="list-style-type: none"> <li>○ Meetings happened for grade 3-6</li> <li>○ Conversations centered around looking at data and using the data wise protocol to make projections for student progress</li> <li>○ These conversations were used to develop a plan to support development of mastery</li> </ul> </li> <li>• ELA was the focus this week, math is the focus next week</li> </ul>

20 Mins	<ul style="list-style-type: none"> <li>• SIP Commitment <ul style="list-style-type: none"> <li>◦ Reviewed SIP commitments and commitment tracker</li> </ul> </li> <li>• Review ELA Commitment</li> </ul>				
10 Mins	<ul style="list-style-type: none"> <li>• SEL Half Day (March 1st) <ul style="list-style-type: none"> <li>◦ Please come to the next meeting with ideas for the half day</li> </ul> </li> </ul>				
10 Mins	<ul style="list-style-type: none"> <li>• Transfer Day <ul style="list-style-type: none"> <li>◦ Transfer listing is now available to building principals</li> </ul> </li> </ul>				
	<p>Assess what worked well about this meeting and what we would have liked to change. Create the agenda for the next meeting.</p> <table border="1"> <tr> <td><i>Plus</i></td><td><i>Delta</i></td></tr> <tr> <td></td><td></td></tr> </table>	<i>Plus</i>	<i>Delta</i>		
<i>Plus</i>	<i>Delta</i>				
Parking Lot:					

<b>John Williams School No. 5</b> <i>Home of the Bobcats</i>	
<b>Meeting Agenda</b> 1/17/24 3:45-5:45 pm	
<u>Topic:</u> <ul style="list-style-type: none"> <li>• <b>Review NORMS</b></li> <li>• Approval of minutes</li> <li>• Set Meeting Dates</li> <li>• Jazz and Spring Concerts</li> <li>• Assigning Bulletin Boards</li> <li>• Survey( parent, students and teachers)</li> <li>• Rollout for Jan. 31st</li> <li>• SEL Calendar 23-24, PD</li> </ul>	Attendees: Pakusch, Iraci, Jones, Garcia, Lombardo, Rozestraten  Facilitator: Lombardo Note Taker: Rozestraten Time Keeper: Pakusch Parliamentarian:  Links : <a href="#">Norms</a>

<div>Date for Next Meeting:</div> <div>Upcoming:</div>	
Meeting Objectives: <ul style="list-style-type: none"> <li>Review the Norms</li> <li>Meeting Minutes Approval</li> <li>Set Meeting Dates</li> </ul>	
To Prepare for this meeting, please: <ul style="list-style-type: none"> <li>Review Meeting Minutes</li> <li>Set Meeting Dates</li> </ul>	
Schedule (total meeting time)	
Minutes	Activity
5 Mins	<ul style="list-style-type: none"> <li>Review Norms</li> </ul>
5 Mins	<ul style="list-style-type: none"> <li>Approval of Minutes <ul style="list-style-type: none"> <li>Motion to Approve: Garcia</li> <li>Second: Pakusch</li> </ul> </li> </ul>
5 Mins	<ul style="list-style-type: none"> <li>Set Meeting Times <ul style="list-style-type: none"> <li>2/8 from 3:45-5:45pm</li> <li>3/14 from 3:45-5:45p,</li> <li>4/18 from 3:45-5:45pm</li> <li>5/2 from 3:45-5:45pm</li> <li>5/30 from 3:45-4:45pm</li> </ul> </li> <li>Motion to Approve: Rozestraten</li> <li>Second: Iraci</li> </ul>
10 Mins	<ul style="list-style-type: none"> <li>Change to Winter Concert Dates <ul style="list-style-type: none"> <li>2/8 (Thursday) to 2/12 (Monday) for school performance</li> <li>6-8: 9:30-10:30am</li> <li>K-5: 2:00-3:00pm</li> <li>There will be no evening performance at this time due to basketball</li> <li>Families will be invited to both shows</li> <li>Motion to Approve: Rozestraten</li> <li>Second: Garcia</li> </ul> </li> <li>Spring Concert</li> </ul>

	<ul style="list-style-type: none"> <li>○ Wednesday, May 22nd with make-up date of Tuesday, June 11th <ul style="list-style-type: none"> <li>■ 6-8: 9:30-10:30am</li> <li>■ K-5: 2:00-3:00pm</li> <li>■ Evening Concert: 5:00pm</li> </ul> </li> <li>○ Motion to Approve: Garcia</li> <li>○ Second: Pakusch</li> </ul>
10 Mins	<ul style="list-style-type: none"> <li>● Assigning Bulletin Boards <ul style="list-style-type: none"> <li>○ Orphan Bulletin Boards <ul style="list-style-type: none"> <li>■ Will be assigned to non-classroom staff</li> <li>■ ESOL, Social Workers, Instrumental Music, CFY, Art, Phys Ed, Coaches, Music</li> </ul> </li> <li>○ Classroom Bulletin Board expectations will be rolled out at grade levels</li> <li>○ Criteria <ul style="list-style-type: none"> <li>■ Bulletin boards should be refreshed every three weeks</li> <li>■ Bulletin boards should focus on student work including learning targets, essential questions, grading/feedback</li> </ul> </li> </ul> </li> </ul>
30 Mins	<ul style="list-style-type: none"> <li>● K-2 Climate Survey <ul style="list-style-type: none"> <li>○ <a href="#">2022-2023: K-2 Climate Survey</a> Add: When I need help my teacher or another adult helps me.</li> </ul> </li> <li>● 3-8 Climate Survey <ul style="list-style-type: none"> <li>○ <a href="#">2022-2023: 3-8 Climate Survey</a> Add: When I need help someone helps me.</li> </ul> </li> <li>● Parent Survey <ul style="list-style-type: none"> <li>○ As</li> </ul> </li> <li>● Motion to Approve: Pakusch</li> <li>● Second: Iraci</li> </ul>
20 Mins	<ul style="list-style-type: none"> <li>● SEL Calendar <ul style="list-style-type: none"> <li>○ Agreed Upon Topics from Previous Meeting <ul style="list-style-type: none"> <li>■ February: Black History Month</li> <li>■ March: Responsibility/Leadership</li> <li>■ April: Perseverance</li> <li>■ May: Bobcat Pride/Self-Identity</li> <li>■ June: Reflection/Celebrations</li> </ul> </li> <li>○ Topics will be rolled out on 1/31 at the staff meeting</li> <li>○ A. Rozestraten will input information on the slidedeck</li> <li>○ Each member of SBPT will determine a slide to share out on Jan. 31st</li> <li>○ There will be a voluntary meeting on Jan. 29th</li> </ul> </li> </ul>
	<p>Assess what worked well about this meeting and what we would have liked to change</p> <p>Create the agenda for the next meeting.</p>

	<i>Plus</i>	<i>Delta</i>
Parking Lot: We will revisit the SBPT meeting dates and times.		

<h2 style="text-align: center;">John Williams School No. 5</h2> <p style="text-align: center;"><i>Home of the Bobcats</i></p>	
<p style="text-align: center;"><b>Meeting Agenda</b>  <del>12/21/23</del> 1/4/2024  <i>[rescheduled due to not enough representatives for a quorum.]</i>            3:45-4:45 pm</p>	
<p><u>Topic:</u></p> <ul style="list-style-type: none"> <li>• SIP               <ul style="list-style-type: none"> <li>◦ School Climate Survey</li> </ul> </li> <li>• SEL Focus Monthly Topics</li> <li>• Concert Meeting Dates</li> <li>• Bulletin Board Criteria</li> <li>• Lesson Plans</li> <li>• 2024 Meeting Dates</li> </ul> <p><b>Date for Next Meeting:</b></p> <ul style="list-style-type: none"> <li>• Approval of minutes</li> <li>• Set Meeting Dates</li> <li>• Jazz and Spring Concerts</li> <li>• Assigning Bulletin Boards</li> <li>• Survey( parent, students and teachers)</li> <li>• Rollout for Jan. 18th</li> </ul> <p><b>Upcoming:</b></p>	<p>Attendees: Ms. Garcia, Mr. Lombardo, Ms. Lee, Ms. Kolstad, Mr. Iraci, Ms. R, Ms. Pakusch</p> <p>Facilitator: Ms. Lee            Note Taker: Ms. R            Time Keeper: Mr. Lombardo            Parliamentarian: Mr. Iraci</p> <p><b>Links :</b></p>
<p>Meeting Objectives:</p> <ul style="list-style-type: none"> <li>• Celebrations</li> </ul>	



<ul style="list-style-type: none"> <li>School Climate Survey</li> </ul>			
To Prepare for this meeting, please: <ul style="list-style-type: none"> <li></li> </ul>			
Schedule (total meeting time)			
Minutes	Activity		
5 Mins	<ul style="list-style-type: none"> <li>Celebrations               <ul style="list-style-type: none"> <li>Building student relationships</li> <li>Boys basketball try-outs are ongoing</li> </ul> </li> </ul>		
10 Mins	<ul style="list-style-type: none"> <li>School Climate Survey               <ul style="list-style-type: none"> <li>Reviewed 2022-2023 school created climate survey</li> <li>Reviewed RocRestorative climate survey</li> </ul> </li> </ul>		
30 Mins	<ul style="list-style-type: none"> <li>SEL Calendar Proposed Topics               <ul style="list-style-type: none"> <li>February: Black History Month</li> <li>March: Responsibility/Leadership</li> <li>April: Perseverance</li> <li>May: Bobcat Pride/Self-Identity</li> <li>June: Reflection/Celebrations</li> </ul> </li> <li>Within each of these months the four Bobcat character traits will be targeted as well</li> </ul> <p>Motion to Approve: Garcia Second: Pakusch</p>		
10 Mins	<ul style="list-style-type: none"> <li>Winter Instrumental Concert - Thursday, February 8th, 2024</li> </ul> <p>Motion to Approve: Lee Second: Garcia</p>		
5 Mins	<ul style="list-style-type: none"> <li>Bulletin Board Criteria               <ul style="list-style-type: none"> <li>Proposal on the table to assign bulletin boards to specific classrooms</li> <li>Bulletin boards should be refreshed every three weeks</li> <li>Bulletin boards should focus on student work including learning targets, essential questions, grading/feedback</li> </ul> </li> </ul> <p>Motion to Approve: Iraci Second: Garcia</p>		
	<p>Assess what worked well about this meeting and what we would have liked to change. Create the agenda for the next meeting.</p> <table border="1"> <tr> <td><i>Plus</i></td><td><i>Delta</i></td></tr> </table>	<i>Plus</i>	<i>Delta</i>
<i>Plus</i>	<i>Delta</i>		

Parking Lot:		

<h2 style="text-align: center;">John Williams School No. 5</h2> <p style="text-align: center;"><i>Home of the Bobcats</i></p>	
<p style="text-align: center;"><b>Meeting Agenda</b> 12/7/23 3-4 pm</p>	
<p><u>Topic:</u></p> <ul style="list-style-type: none"> <li>• *Concerts Date- January 10th, April, and May</li> <li>• GLM</li> <li>• Grading Policy Every 2 weeks</li> <li>• SIP</li> </ul> <p><b>Date for Next Meeting:</b> Dec. 21st</p> <p><b>Upcoming:</b> Next Meeting:</p> <ul style="list-style-type: none"> <li>• SIP</li> <li>• SEL Focus Monthly Topics</li> <li>• Concert Meeting Dates</li> <li>• Bulletin Board Criteria</li> <li>• 2024 Meeting</li> </ul>	<p>Attendees: Ms. Lee, Mr. Lombardo, Mrs. Pakusch, Mr. Iraci, Ms. Jones, Ms. Irizarry, Ms. Kolstad, Ms. Rozestraten, Ms. Garcia</p> <p>Facilitator: Ms. Lee Note Taker: Ms. Rozestraten Time Keeper: Ms. Jones Parliamentarian: Ms. Pakusch</p> <p><b>Links :</b></p>
<p>Meeting Objectives:</p> <ul style="list-style-type: none"> <li>• Approval of Meeting Minutes</li> </ul>	
<p>To Prepare for this meeting, please:</p> <ul style="list-style-type: none"> <li>•</li> </ul>	
<p>Schedule (total meeting time)</p>	

Minutes	Activity		
10 Minute	<ul style="list-style-type: none"> <li>Approval of Meeting Minutes <ul style="list-style-type: none"> <li>Motion to Approve: Kolstad</li> <li>Second: Pakusch</li> </ul> </li> </ul>		
5 Minutes	<ul style="list-style-type: none"> <li>Concert Dates <ul style="list-style-type: none"> <li>Mr. Iraci is amending his proposal and will resubmit when finalized</li> </ul> </li> </ul>		
30 Mins	<ul style="list-style-type: none"> <li>Grade Level Meetings <ul style="list-style-type: none"> <li>A question was brought to SBPT about time to meeting as a grade level outside of their once a week meeting</li> <li>The contract states that there shall be two grade level meetings <ul style="list-style-type: none"> <li>One shall be mandatory and is led</li> <li>A second meeting is voluntary and is agreed upon by the grade levels</li> </ul> </li> <li>In order to have clarity each grade level will be asked to share their agreed upon second meeting time so all grade level participants are aware of the meeting</li> </ul> </li> <li>TAs at Grade Level Meetings <ul style="list-style-type: none"> <li>There is a question on the table regarding the presence of TAs at the GLM</li> <li>TAs will be surveyed on whether they would like to be invited to GLMs moving forward</li> </ul> </li> </ul>		
30 Mins	<ul style="list-style-type: none"> <li>SIP Plan <ul style="list-style-type: none"> <li>Academic Culture <ul style="list-style-type: none"> <li>The Academic Culture commitment was reviewed</li> <li>The staff will be surveyed to determine their training and comfort with Morning Meeting/Restorative Practices Trainings</li> <li>TAs and paras will be surveyed to determine training level and interest in training around SEL/morning meeting</li> <li>Motion on the table to survey the staff to define "morning circles" through a survey during the SEL half day <ul style="list-style-type: none"> <li>Motion to Approve: Kolstad</li> <li>Second: Pakusch</li> </ul> </li> </ul> </li> </ul> </li> </ul>		
	<p>Assess what worked well about this meeting and what we would have liked to change. Create the agenda for the next meeting.</p> <table border="1"> <tr> <td><i>Plus</i></td><td><i>Delta</i></td></tr> </table>	<i>Plus</i>	<i>Delta</i>
<i>Plus</i>	<i>Delta</i>		

	Collegial discussions related to SIP, Revise the SIP plan to reflect areas of need	Time
Parking Lot:		

<b>John Williams School No. 5</b> <i>Home of the Bobcats</i>	
<b>Meeting Agenda</b> 11/29/23 3:45-4:45 pm	
<b>Topic:</b> <ul style="list-style-type: none"> <li>❖ December 8th ½ day agenda</li> <li>❖ Intervention             <ul style="list-style-type: none"> <li>➢ Amira Intervention k-5</li> <li>➢ ELA Intervention Support</li> </ul> </li> <li>❖ RCSD Grading Policy</li> <li>❖ Open House 12/19</li> <li>❖ SIP check in</li> <li>❖ Upcoming Meeting Dates</li> <li>❖ Members</li> </ul> <b>Date for Next Meeting:</b> December 7th at 3:45-4:45 <b>Upcoming:</b> *Concerts Date- January 10th, April, and May *SIP	Attendees: Ms. Lee, Mrs. Irizarry, Ms. Jones, Ms. Kolstad, Mr. Lombardo  Facilitator: Ms. Lee Note Taker: Ms. Rozestraten Time Keeper: Ms. Jones Parliamentarian: Ms. Kolstad  <b>Links :</b> <a href="#">RCSD Grading Policy</a> <a href="#">December 8th 1/2 day Agenda</a> <a href="#">Amira</a>
<b>Meeting Objectives:</b> <ul style="list-style-type: none"> <li>● Approve Meeting Minutes from Last Meeting</li> <li>● Create/Finalize/Approve Half Day Agenda</li> </ul>	

<ul style="list-style-type: none"> <li>• Intervention Updates</li> <li>• Grading Policy</li> <li>• STaff Concerns</li> </ul>	
To Prepare for this meeting, please: <ul style="list-style-type: none"> <li>•</li> </ul>	
Schedule (total meeting time)	
Minutes	Activity
10 Mins	<ul style="list-style-type: none"> <li>• Approval of Meeting Minutes from previous meeting               <ul style="list-style-type: none"> <li>○ Motion to Approve: Kolstad</li> <li>○ Second: Jones</li> <li>○ All In Favor (No Dissention)</li> </ul> </li> </ul>
15 Mins	<ul style="list-style-type: none"> <li>• December 8th Half Day Agenda               <ul style="list-style-type: none"> <li>○ Motion to Approve: Rozestraten</li> <li>○ Second: Jones</li> <li>○ All In Favor</li> </ul> </li> </ul>
5 Mins	<ul style="list-style-type: none"> <li>• Intervention Update               <ul style="list-style-type: none"> <li>○ Amira (K-2) Intervention Program                   <ul style="list-style-type: none"> <li>■ A district provided tier 2 intervention</li> <li>■ Teachers can sign up for trainings</li> <li>■ Interventionists and TOAs have been trained</li> <li>■ Kathleen Phillips has picked up the intervention support position for the remainder of the year (1st-6th)                       <ul style="list-style-type: none"> <li>• Ms. Phillips has been provided with a schedule of groups based upon schoolwide data</li> </ul> </li> <li>■ Ms. Lee and the TOAs will be reviewing the data with teachers and grade bands to explain groupings</li> <li>■ Ms. Jones noted that the Amira benchmarking window closes tomorrow</li> <li>■ Ms. Lee noted that only teachers who have been trained will have access to Amira</li> </ul> </li> </ul> </li> </ul>
5 Mins	<ul style="list-style-type: none"> <li>• RCSD Grading Policy               <ul style="list-style-type: none"> <li>○ The BOE approved an updated grading policy</li> <li>○ The policy states that teachers should be updating grades in powerschool every two weeks</li> <li>○ The purpose of entering grades every two weeks is for parents to be able to view grades in live time</li> <li>○ This is now a district policy</li> </ul> </li> </ul>
5 Mins	<ul style="list-style-type: none"> <li>• Open House for District Wide Families</li> </ul>

	<ul style="list-style-type: none"> <li>○ On December 19th students and families will be able to tour the school as part of the school choice process with the district realignment</li> <li>○ The event will run <b>4-6pm</b></li> </ul>
10 Mins	<ul style="list-style-type: none"> <li>● Grade Level Concerns           <ul style="list-style-type: none"> <li>○ Assessment: grade levels have concerns about the volume of testing and deadlines               <ul style="list-style-type: none"> <li>■ Ms. Kolstad shared that this was a conversation at the coaches meeting as well</li> <li>■ These deadlines are district policy which the school has no control over</li> </ul> </li> <li>○ SEL: The timing of SEL time is difficult with the morning processes (ex. Arrival, announcements, etc)               <ul style="list-style-type: none"> <li>■ The master schedule is created over the summer and once the year starts the district expectation is that staff are following it with fidelity</li> <li>■ Teachers can request support and assistance                   <ul style="list-style-type: none"> <li>● Ms. Kolstad and/or the RocRestorative team is available to model and support SEL</li> <li>● The goal is to get Circle Champions running which would provide additional resources for modeling SEL and morning meeting</li> </ul> </li> </ul> </li> <li>○ Concern: Grade Level meeting times               <ul style="list-style-type: none"> <li>■ It is in the contract that teachers can have up to two grade level meetings a week                   <ul style="list-style-type: none"> <li>● RTA Contract Language:</li> <li>● This planning time may be used as common planning time for up to two(2) thirty (30) consecutive minutes per week and may also be used for grade-level meetings, coordination among Special Education and General Education teachers, collaboration among teachers or similar coordinating activities. There shall be a Building Committee agreement as to which one meeting per week is mandatory and which one meeting per week is voluntary for all such meetings.</li> <li>● Classroom teachers shall lead these meetings, with participation by school leaders, which are to focus on school goals related to student learning.</li> </ul> </li> <li>■ Teachers can collaborate to select a second grade level meeting time during the week where collaboration can/should occur</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>■ The contract language indicates that this is a building committee issue; Ms. Lee will bring the topic to Build Committee</li> <li>■ Motion to Continue with One Assignment Grade level time :Kolstad</li> <li>■ Second: Lombardo</li> <li>■ Recess schedule will be discussed at Grade levels to clarify any misconceptions.</li> <li>■</li> </ul> <p>Next SBPT: December 7th at 3:45</p>				
	<p>Assess what worked well about this meeting and what we would have liked to change. Create the agenda for the next meeting.</p> <table border="1"> <tr> <td><i>Plus</i></td><td><i>Delta</i></td></tr> <tr> <td></td><td></td></tr> </table>	<i>Plus</i>	<i>Delta</i>		
<i>Plus</i>	<i>Delta</i>				
Parking Lot:					

<h2 style="text-align: center;">John Williams School No. 5</h2> <p style="text-align: center;"><i>Home of the Bobcats</i></p>	
<p style="text-align: center;"><b>Meeting Agenda</b> 11/02/23 3:45-4:45 pm</p>	
<p><u>Topic:</u></p> <ul style="list-style-type: none"> <li>● NYS/ School Data</li> <li>● SIP Tracker updates</li> <li>● Academic Culture:A SEL Topics and survey</li> <li>● TA ELA In-Service             <ul style="list-style-type: none"> <li>○ 11/28</li> <li>○ 12/7</li> <li>○ 12/19</li> </ul> </li> <li>● TNPT Visit- 11/14</li> </ul>	<p>Attendees: Lee, Pakusch, Iraci, Jones, Rozestraten, Lombardo, Hollomon</p> <p>Facilitator: Lee</p> <p>Note Taker: Rozestraten</p> <p>Time Keeper: Jones</p> <p>Parliamentarian: Lombardo</p> <p><b>Links :</b></p>

<ul style="list-style-type: none"> <li>Bulletin Displays</li> </ul> <p>Date for Next Meeting: 11/16/23</p> <p>Upcoming:</p> <ul style="list-style-type: none"> <li>Need to set meeting dates for December-March</li> </ul>	<a href="https://tntp.org/assets/documents/TNTP_Core_Teaching_Rubric_2017-18.pdf">https://tntp.org/assets/documents/TNTP_Core_Teaching_Rubric_2017-18.pdf</a>
Meeting Objectives: <ul style="list-style-type: none"> <li>NYS Data</li> </ul>	
To Prepare for this meeting, please: <ul style="list-style-type: none"> <li>Read the Minutes from the last meeting.</li> </ul>	
Schedule (total meeting time)	
Minutes	Activity
2 Mins	Approval of Minutes  Motion to Approve: Jones                      Second: Lombardo
35 Mins	Review of SIP Commitments <ul style="list-style-type: none"> <li>Reviewed Literacy Commitment <ul style="list-style-type: none"> <li>Motion to move benchmark for RACES from October to November (Approved)</li> <li>Discussion around the need for progress monitoring of commitment tracking. Survey created: <a href="#">SIP Commitment Check-In (ELA)</a></li> </ul> </li> <li>Reviewed Math Commitment <ul style="list-style-type: none"> <li>Adjusted due dates in order to accommodate focus shift from</li> </ul> </li> <li>Reviewed School Climate Commitment <ul style="list-style-type: none"> <li>Each SBPT member will reach out to their constituents to introduce themselves and ask the following questions: <ol style="list-style-type: none"> <li>What does SEL look like in your classroom?</li> <li>What resources do you use to support your SEL planning?</li> <li>What resources or support do you need/want?</li> </ol> </li> </ul> </li> </ul>
5 Mins	<ul style="list-style-type: none"> <li>TAs will receive a three day, 30 min training from Amy Joseph on MyView curriculum</li> <li>TAs will then receive access to the MyView curriculum</li> </ul>



3 Mins	<ul style="list-style-type: none"> <li>● TNTP Visit <ul style="list-style-type: none"> <li>○ Next Visit: 11/14</li> <li>○ Walk Throughs will Occur</li> <li>○ TNTP is a district initiative; they are walking through all buildings</li> </ul> </li> </ul>				
5 Mins	<ul style="list-style-type: none"> <li>● Bulletin Board Displays <ul style="list-style-type: none"> <li>○ There are some bulletin boards that require assistance in ensuring they are covered</li> <li>○ Mrs. Pakusch will spearhead the adopt a bulletin board project</li> </ul> </li> </ul>				
5 Mins	<ul style="list-style-type: none"> <li>● Constituency Concerns <ul style="list-style-type: none"> <li>○ Science/Social Studies Concern <ul style="list-style-type: none"> <li>■ Some teachers have expressed a concern that science and social studies are on opposite days</li> <li>■ The teachers who have expressed concern feel that there is not enough time to cover the curriculum fully</li> <li>■ This was a district directive for scheduling <ul style="list-style-type: none"> <li>● Purpose was to ensure that students got science and social studies every week</li> </ul> </li> </ul> </li> <li>○ Professional Development Concerns <ul style="list-style-type: none"> <li>■ Some teachers are sharing that they would like to have teacher input on the professional development days</li> </ul> </li> </ul> </li> </ul>				
	<table border="1"> <tr> <td><i>Plus</i></td><td><i>Delta</i></td></tr> <tr> <td> <ul style="list-style-type: none"> <li>● Time keeper was on point</li> </ul> </td><td></td></tr> </table>	<i>Plus</i>	<i>Delta</i>	<ul style="list-style-type: none"> <li>● Time keeper was on point</li> </ul>	
<i>Plus</i>	<i>Delta</i>				
<ul style="list-style-type: none"> <li>● Time keeper was on point</li> </ul>					
Parking Lot:					

<b>John Williams School No. 5</b> <i>Home of the Bobcats</i>	
<b>Meeting Agenda</b> 10/19/23 3:45-4:45 pm	
<u>Topic:</u>	Attendees: Ms. Lee, Ms. R, Ms.



	<ul style="list-style-type: none"> <li>SBPT members will be responsible for reaching out to grade levels, sharing information and gathering concerns</li> </ul>				
10 Mins	<p>Title 1 Budget</p> <p>Motion to Approve: Iraci                      Second: Lombardo</p>				
	<p>Alignment</p> <ul style="list-style-type: none"> <li>ELA</li> <li>Math</li> <li>SEL</li> </ul> <p>Teachers should sign up for teams</p>				
8 Mins	<p>SBPT Training</p> <p>Nov.15th 5:30-7:30pm</p> <ul style="list-style-type: none"> <li>Tentative Availability: Lee, Iraci, Jones, Rozestraten, Lombardo, Ms. Benjamin, Ms. Hoadley, Hollomon, Kolstad</li> </ul>				
10 Mins	<p><u>SEL Day Staff Agenda</u></p> <p>Motion to Approve: Rozestraten                      Second: Jones</p> <p><u>SEL Day Student Agenda</u></p> <p>Motion to Approve: Jones                      Second: Lombardo</p>				
10 Mins	<p>Grade Level Team Survey</p> <ul style="list-style-type: none"> <li>GLT were asked to review their comfort and role in the school improvement process</li> <li>This will inform the support based upon grade level needs</li> </ul>				
	<ul style="list-style-type: none"> <li></li> </ul>				
	<ul style="list-style-type: none"> <li>○</li> </ul>				
	<ul style="list-style-type: none"> <li>○</li> </ul>				
	<ul style="list-style-type: none"> <li></li> </ul> <table border="1"> <tr> <td><i>Plus</i></td><td><i>Delta</i></td></tr> <tr> <td> <ul style="list-style-type: none"> <li>Parents attending</li> <li>Our focus</li> <li>Scheduling for activities on half day</li> </ul> </td><td> <ul style="list-style-type: none"> <li>Hard copies of agenda</li> <li>Links</li> </ul> </td></tr> </table>	<i>Plus</i>	<i>Delta</i>	<ul style="list-style-type: none"> <li>Parents attending</li> <li>Our focus</li> <li>Scheduling for activities on half day</li> </ul>	<ul style="list-style-type: none"> <li>Hard copies of agenda</li> <li>Links</li> </ul>
<i>Plus</i>	<i>Delta</i>				
<ul style="list-style-type: none"> <li>Parents attending</li> <li>Our focus</li> <li>Scheduling for activities on half day</li> </ul>	<ul style="list-style-type: none"> <li>Hard copies of agenda</li> <li>Links</li> </ul>				

Parking Lot: NYS State Data	

<b>John Williams School No. 5</b> <i>Home of the Bobcats</i>	
<b>Meeting Agenda</b> 10/05/23 3:45-4:45 pm	
<u>Topic:</u> <ul style="list-style-type: none"> <li>• Approval of Meeting Minutes from 9/20/23</li> <li>• PD Approval</li> <li>• SBPT Survey</li> <li>• I'Ready Updates</li> <li>• MTSS-AIS Plans</li> <li>• Recess</li> <li>• Expanded Learning Update</li> <li>• ½ Day: 10/27 SEL Focus</li> </ul> <p><b>Date for Next Meeting: 10/19/23 @ 3:45</b></p> <p><b>Upcoming:</b></p>	Attendees: Rozestraten, Lee, Iraci, Kolstad, Pakusch, Lombardo <u>Next Meeting: 10/19/23</u> Facilitator: Lee Note Taker: Jones Time Keeper: Tracy Pakusch Parliamentarian: Iraci  <b>Links :</b> SBPT Survey <a href="#">SBPT Survey</a>
Meeting Objectives: <ul style="list-style-type: none"> <li>• PD Approval</li> </ul>	
To Prepare for this meeting, please: <ul style="list-style-type: none"> <li>• Read the Minutes from the last meeting.</li> </ul>	
Schedule (total meeting time)	
Minutes	Activity
2 Mins	Approval of Minutes Motion to approve: Marci Kolstad    Second: Adriana Rozestraten

8 Mins	SBPT Survey
3 Mins	<p>I Ready updates</p> <ul style="list-style-type: none"> <li>• 93% out of 95% complete - reading</li> <li>• 93% out of 95% complete - math</li> <li>• Most in McNally's class</li> <li>• 4% in K</li> <li>• 2% in 2nd</li> <li>• 7/8th rocked it out!</li> </ul>
10 Mins	<p>MTTS</p> <p>Each student not meeting grade level proficiency will have an AIS plan. Intervention teachers working with students will be responsible for completing the AIS plans for their group</p> <ul style="list-style-type: none"> <li>• Students below 10%</li> <li>• Tier 2 and Tier 3 supported students <ul style="list-style-type: none"> <li>◦ need to receive parental consent</li> <li>◦ AIS plans need to be sent home with report cards</li> </ul> </li> <li>• Grade level vs Skill level should be better explained</li> <li>• Dr. Rutland (Math) and Ms. Turnipseed (ELA) to support Tier 2 and Tier 3</li> </ul>
5 Min	<p>Recess</p> <ul style="list-style-type: none"> <li>• Teachers wanted to have input in recess time</li> <li>• Teachers were extended offers to change times <ul style="list-style-type: none"> <li>◦ Everyone wants to go in the afternoon</li> </ul> </li> <li>• Going forward should be added to the master schedule</li> </ul>
10	<p>Expanded Learning</p> <ul style="list-style-type: none"> <li>• We did it! Congrats!</li> <li>• P.R.O.W.D. <ul style="list-style-type: none"> <li>◦ Offers transportation</li> <li>◦ Girls group</li> <li>◦ One day a week</li> <li>◦ Less than 20 students</li> <li>◦ They will be in the building</li> </ul> </li> </ul>
5	<p>½ Day on 10/27</p> <ul style="list-style-type: none"> <li>• S.E.L. focus</li> <li>• Starting at 1pm</li> <li>• 30 minute rotations <ul style="list-style-type: none"> <li>◦ Restorative practices</li> <li>◦ Yoga/ Meditation/Mindfulness</li> <li>◦ Volleyball -open gym</li> <li>◦ Painting with a Twist</li> <li>◦ De-clutter/ classtime</li> </ul> </li> <li>• S.E.L. Day for students <ul style="list-style-type: none"> <li>◦ Special teachers/ ENL teachers</li> <li>◦ 4 time slots</li> </ul> </li> </ul>

	○ Rotation	
	Create the agenda for the next meeting. <ul style="list-style-type: none"> <li>• Bring your parent to School-Base!</li> <li>• Identity grade level constituencies</li> <li>• Title I</li> <li>• Alignment</li> <li>• Next meeting 10/19 @345</li> </ul>	
	Plus	Delta
Parking Lot:		

<b>John Williams School No. 5</b> <i>Home of the Bobcats</i>	
<b>Meeting Agenda</b> 9/20/23 3:45-4:45 pm	
<u>Topic:</u> <ul style="list-style-type: none"> <li>• Approval of Meeting Minutes from 9/7/23</li> <li>• PD Approval</li> <li>• I'Ready Updates</li> <li>• Curriculum Expectations</li> <li>• SIP Commitment Realignment of Math Strategy</li> <li>• Emergency Response Plan</li> <li>• Recess</li> </ul>	<u>Attendees:</u> Next Meeting: 10/5/23 Facilitator: Ms. Lee Note Taker: Ms. Kolstad Time Keeper: Ms. Pakusch Parliamentarian: Ms. Rozestraten  <u>Links :</u> Robert's Rule <a href="https://assembly.cornell.edu/sites/default/files/roberts_rules_simplified.pdf">https://assembly.cornell.edu/sites/default/files/roberts_rules_simplified.p df</a>
Date for Next Meeting: 10/5/23 @ 3:45	
Upcoming:	

Meeting Objectives:	
<ul style="list-style-type: none"> <li>PD Approval</li> </ul>	
To Prepare for this meeting, please:	
<ul style="list-style-type: none"> <li>Read the Agenda</li> </ul>	
Schedule (total meeting time)	
Minutes	Activity
5 Mins	Review and Approval of Meeting Minutes from 9/7/23 Motioned by Kolstad and second by Timothy
3 Mins	PD Approval <ul style="list-style-type: none"> <li>none</li> </ul>
10 Mins	I Ready updates Successfully implemented I Ready Testing Plan Kindergarten would benefit from starting a week later
10 Min	RCSD Core Instructional Curriculum: <ul style="list-style-type: none"> <li>My View is for Tier 1 Instruction.</li> <li>Supplemental Resources can be used centers and Tier 2 and Tier 3 interventions</li> </ul>
	SIP Commitment Realignment of Math Strategy <ul style="list-style-type: none"> <li>Math Commitments- CUBES is not recommended by the math department, 3 Reads, is what the curriculum is focused on.</li> <li>Transition staff by giving a pd on the half day by having materials prepared, demonstrate</li> <li>Motion to approve addition of 3 Reads strategy 2023-2024 SIP plan as Primary Math Instructional Strategy. Motion to Approve: Timothy Second: Rozenstraten</li> </ul>
	Emergency Response Plan: <ul style="list-style-type: none"> <li>Team will be meeting next Wednesday to identify roles and procedures</li> <li>The school community will continue to engage in practice events from the plan including fire drills, lockouts, lockdowns, etc</li> <li>Teachers should be engage in conversation around different</li> </ul>

	emergency responses				
	<p>Recess Time</p> <ul style="list-style-type: none"> <li>• There is presently no assigned time for recesses</li> <li>• It has been noted that there are significant number of classes going out at the same time <ul style="list-style-type: none"> <li>◦ This is a safety issue as there are too many students outside at the same time</li> </ul> </li> <li>• Recess time will be sent out to staff with assigned recess time <ul style="list-style-type: none"> <li>◦ Grades K-3: 20 minutes recess</li> <li>◦ Grades 3-6: 15 minutes</li> <li>◦ Will be emailed to staff 9/27/23</li> </ul> </li> </ul> <p>Motion to approve: Rozestraten      Approve: Lombardo</p>				
	<p>Create the agenda for the next meeting.</p> <table border="1"> <tr> <td><i>Plus</i></td><td><i>Delta</i></td></tr> <tr> <td></td><td></td></tr> </table>	<i>Plus</i>	<i>Delta</i>		
<i>Plus</i>	<i>Delta</i>				
Parking Lot:					

<p><b>John Williams School No. 5</b></p> <p><i>Home of the Bobcats</i></p>	
<p><b>Meeting Agenda</b> 9/7/23 3:45-4:45 pm</p>	
<p><u>Topic:</u></p> <ul style="list-style-type: none"> <li>• PD Requests</li> <li>• Schedules</li> <li>• Expanded Learning</li> </ul>	<p>Attendees: Ms. Lee, Ms. Hollomon, Mr. Lombardo, Ms. Rozestraten, Ms. Kolstad, Ms. Jones, Mr. Iraci, Ms. Pakusch, Ms. Timothy</p> <p><u>Next Meeting: 9/7/23</u> Facilitator: Ms. Lee Note Taker: Ms. Rozestraten</p>



<div>Date for Next Meeting:9/7/23 @ 3:45</div>		<div>Time Keeper: Ms. Jones Parliamentarian: Mr. Iraci</div> <div> <div>Links :</div> <div>Robert's Rule</div> <div><a href="https://assembly.cornell.edu/sites/default/files/roberts_rules_simplified.pdf">https://assembly.cornell.edu/sites/default/files/roberts_rules_simplified.pdf</a></div> </div>		
<div>Meeting Objectives:</div> <ul style="list-style-type: none"> <li>Review Robert's Rules</li> <li>PD Approval</li> <li>Review Scheduling Concerns</li> <li>After School Program Application</li> </ul>				
<div>To Prepare for this meeting, please:</div> <ul style="list-style-type: none"> <li>Read the Agenda</li> </ul>				
Schedule (total meeting time)				
Minutes	Activity			
2 Mins	PD Approval <ul style="list-style-type: none"> <li>No PDs requests on the table</li> </ul>			
10 Min	Scheduling Concerns <ul style="list-style-type: none"> <li>Special area concerns were discussed</li> <li>Suggestions were made and discussed</li> <li>Ms. Lee will meet with the registrar to discuss concerns and possible solutions</li> <li>After School application was completed and submitted</li> </ul>			
55 Min	After school application was completed collaboratively as a team Application was submitted for review After School Club applications were reviewed <ul style="list-style-type: none"> <li>Motion to approve applications: Kolstad</li> <li>Second: Jones</li> </ul>			
	<table border="1"> <tr> <td>Plus</td> <td>Delta</td> </tr> </table>		Plus	Delta
Plus	Delta			

Parking Lot:		

<h2 style="text-align: center;">John Williams School No. 5</h2> <p style="text-align: center;"><i>Home of the Bobcats</i></p>	
<p style="text-align: center;"><b>Meeting Agenda</b> 8/31/23 2:30-3:30 pm</p>	
<p><u>Topic:</u></p> <ul style="list-style-type: none"> <li>• Approve minutes from previous meeting</li> <li>• Superintendent's Conference Day Agenda</li> <li>• District -Instructional Vision</li> <li>• Expanded Learning</li> <li>• Primary Curriculum</li> <li>• Sub plans</li> <li>• PD request</li> </ul> <p><b>Date for Next Meeting: 9/7/23 @ 3:45</b></p> <p><b>Upcoming:</b></p>	<p>Attendees: Ms. Lee, Ms. Hollomon, Mr. Lombardo, Ms. Rozestraten, Ms. Jones, Ms. Pakusch, Mr. Iraci, Ms. Kolstad</p> <p>Facilitator: Ms. Lee Note Taker: Ms. Rozestraten Time Keeper: Ms. Jones Parliamentarian: Mr. Lombardo</p> <p><b>Links :</b>  <a href="#">Superintendent's Day Agenda</a>            Robert's Rule  <a href="https://assembly.cornell.edu/sites/default/files/roberts_rules_simplified.pdf">https://assembly.cornell.edu/sites/default/files/roberts_rules_simplified.p</a>  <a href="#">df</a></p>
<p>Meeting Objectives:</p> <ul style="list-style-type: none"> <li>•</li> </ul>	
<p>To Prepare for this meeting, please:</p> <ul style="list-style-type: none"> <li>• Read the Agenda</li> <li>•</li> </ul>	
<p>Schedule (total meeting time)</p>	

Minutes	Activity
3 Min	<p>Approval of Minutes</p> <p>Motion to Approve (Rozestraten) Second to Approve (Lombardo)</p>
10 Min	<p>Superintendents Conf Day</p> <ul style="list-style-type: none"> <li>● 9:00-9:15: Breakfast</li> <li>● 9:15-9:30am: Celebrations and Opening</li> <li>● 9:30-11:00am: District Presentation</li> <li>● 11:00am-12:00pm-Equity in the Classroom (Nichole Haynes)</li> <li>● 12:00-12:30pm-Lunch (On your Own)</li> <li>● 12:30-1:45pm-Building Operations</li> <li>● 1:45-2:15pm-Meeting with Supervising Administrator</li> <li>● 2:15-3:30pm-Classroom and RTA Time</li> </ul> <p>Motion to Approve: Hollomon Second to Approve: Iraci</p>
5 Mins	<p>District-Instructional Vision</p> <ul style="list-style-type: none"> <li>● Introduction of instructional excellence</li> </ul>
15 Mins	<p>Expanded Learning (After School Clubs)</p> <ul style="list-style-type: none"> <li>● Approval for continuation of expanded learning on the table <ul style="list-style-type: none"> <li>○ Continuation of Monday-Wednesday (3:30-5:00pm)</li> <li>○ Club leader interest form for creation of new clubs will be sent to the school</li> <li>○ Club leaders from previous clubs will be offered the opportunity to continue their club</li> <li>○ All 2023-2024 clubs will need to complete a proposal form to include identification of standards, alignment to SIP and artifacts that will be produced for showcases</li> <li>○ Proposals will be due by 12pm on September 5th</li> </ul> </li> </ul> <p>Motion to Approve: Jones Second to Approve: Pakusch</p>
10 Mins	<p>Primary Curriculums</p> <ul style="list-style-type: none"> <li>● Curriculum Examples <ul style="list-style-type: none"> <li>○ ELA: MyView</li> <li>○ Math <ul style="list-style-type: none"> <li>■ EngageNY</li> <li>■ Illustrative Math (6-8)</li> </ul> </li> <li>○ Science <ul style="list-style-type: none"> <li>■ Amplify</li> <li>■ OpenSciEd (6-8)</li> </ul> </li> </ul> </li> <li>● Classroom teachers are empowered to utilize supplemental content but the expectation is that classroom teachers will</li> </ul>

	<p>utilize the district approved curriculums</p> <ul style="list-style-type: none"><li>• Walk-through tool will be focused on use of district approved curriculums</li><li>• Motion to recognize that the district's primary curriculum is the School #5 primary curriculum</li></ul> <p>Motion to Approve: Jones Second to Approve: Rozestraten</p>				
5 Mins	<p>Sub Plans</p> <ul style="list-style-type: none"><li>• If a sub arrives to a school and there is no lesson plan the sub has the right to refuse the job and still be paid (i.e. leave)</li><li>• Proposal on the table is that teachers will be expected to create a "sub tub" that will contain three days worth of plans including student roster, dismissal plan including bus list and walker list, lesson plans and work that aligns to the grade level</li><li>• Prek to 5th grade sub tubs will be held in the classroom</li><li>• 6th-8th will turn in their sub tubs to Ms. Hollomon</li><li>• Sub Plans need to be <u>paper based</u> and <u>printed</u></li><li>• To be completed by <b>10/2</b></li></ul> <p>Motion to Approve: Rozestraten Second of Approve: Kolstad</p>				
	<p>Assess what worked well about this meeting and what we would have liked to change. Create the agenda for the next meeting.</p> <ul style="list-style-type: none"><li>• Introduction to Roberts Rules</li><li>• Review and Approval of Expanded Learning</li><li>• Review of High Level Walk-Through Tool</li><li>• Other Items as Needed</li></ul> <p>Motion to Approve 8/31 Minutes: Iraci Second to Approve: Jones</p> <p><u>Next Meeting: 9/7/23</u> Facilitator: Ms. Lee Note Taker: Ms. Rozestraten Time Keeper: Ms. Jones Parliamentarian: Mr. Iraci</p> <table><tr><td><i>Plus</i></td><td><i>Delta</i></td></tr><tr><td></td><td></td></tr></table>	<i>Plus</i>	<i>Delta</i>		
<i>Plus</i>	<i>Delta</i>				
Parking Lot:					

--

## John Williams School No. 5

*Home of the Bobcats*

### Meeting Agenda

8/17/23

3-4 pm

#### Topic:

- Introductions
- SBPT Monthly Meetings
- SCIP Plan
- Master Schedule
- ARP Budget
- New Arrival Process
- Superintendent's Conference Day
- Professional Learning
  - PLC Handbook
  - Retreat Agenda
  - Professional Learning Plan

Date for Next Meeting: 8/31 @ 2:15 pm

#### Upcoming:

Attendees: T. Lee, T. Pakush, L. Jones, A. Timothy, M. Kolstad, A. Rozestraten, C. Tesoriero

Facilitator: Ms. Lee

Note Taker: Mrs. Tesoriero

Time Keeper: George Lombardo

Parliamentarian: Adriana Rozestraten

#### Links:

[SBPT Manual](#)

[23-24 SCIP](#)

[23-24 Professional Learning](#)

[Handbook](#)

[JW Draft Professional Learning Plan](#)

#### Meeting Objectives:

- 

#### To Prepare for this meeting, please:

- Read the Agenda
- Please go over all slides in the PINK link around restorative and datawise to come with recommendations/improvements

Schedule (total meeting time)	
Minutes	Activity
	<ul style="list-style-type: none"> <li>● Introductions <ul style="list-style-type: none"> <li>○ Round Table</li> </ul> </li> <li>● SBPT Monthly Meetings <ul style="list-style-type: none"> <li>○ Thursdays 3:45 - 4:45 (Every other week) <ul style="list-style-type: none"> <li>■ 8/31 (2:15), 9/7, 9/20, 10/5, 10/19, 11/2, 11/16</li> </ul> </li> </ul> </li> <li>● Calendar of Events <ul style="list-style-type: none"> <li>○ Motion: Rozestraten - Second: Kolstad - Approved</li> </ul> </li> <li>● SCIP Plan (see link above)</li> <li>● Master Schedule <ul style="list-style-type: none"> <li>○ 85/90% done <ul style="list-style-type: none"> <li>■ Lunches</li> <li>■ Specials</li> <li>■ Interventions</li> <li>■ Integration into specials</li> <li>■ 7/8 Schedule - still have few vacancies</li> <li>■ Marriages for specials? Music and Art?</li> </ul> </li> </ul> </li> <li>● ARP Budget <ul style="list-style-type: none"> <li>○ ARP funding needs to be allocated by 9/15</li> </ul> </li> <li>● New Arrival Process <ul style="list-style-type: none"> <li>○ 8:45 - 9:00 Start Time <ul style="list-style-type: none"> <li>■ All students get off bus &amp; have breakfast</li> <li>■ 9:00 Instructional Start time <ul style="list-style-type: none"> <li>● Teachers chose to facilitate breakfast with their class or another class</li> <li>● Adds 45 hours of educational time to the school year (TAs 8:30-4; Paras 9-3:30)</li> </ul> </li> </ul> </li> </ul> </li> <li>● Superintendent's Conference Day <ul style="list-style-type: none"> <li>○ 2 hrs - AM (Separate location)</li> </ul> </li> <li>● Professional Learning <ul style="list-style-type: none"> <li>○ PLC Handbook (see link above)</li> <li>○ Retreat Agenda 9-2 <ul style="list-style-type: none"> <li>■ Day 1: Restorative Commitment</li> <li>■ Day 2: ELA Commitment</li> <li>■ Day 3: Math Commitment</li> <li>■ Day 4: Data Commitment</li> <li>■ (Motioned: Kolstad; Second: Timothy - APPROVED)</li> </ul> </li> </ul> </li> <li>● Professional Learning Plan (See link above)</li> </ul>

	Assess what worked well about this meeting and what we would have liked to change. Create the agenda for the next meeting.	
	<i>Plus</i>	<i>Delta</i>
Parking Lot:		

<h2 style="text-align: center;">John Williams School No. 5</h2> <p style="text-align: center;"><i>Home of the Bobcats</i></p>	
<p style="text-align: center;"><b>Meeting Agenda</b>          8/17/23          3-4 pm</p>	
<p><u>Topic:</u></p> <ul style="list-style-type: none"> <li>•</li> </ul> <p><b>Date for Next Meeting:</b></p> <p><b>Upcoming:</b></p>	<p>Attendees:</p> <p>Facilitator:</p> <p>Note Taker:</p> <p>Time Keeper:</p> <p>Parliamentarian:</p> <p><b>Links :</b></p>
<p>Meeting Objectives:</p> <ul style="list-style-type: none"> <li>•</li> </ul>	
<p>To Prepare for this meeting, please:</p> <ul style="list-style-type: none"> <li>•</li> </ul>	

Schedule (total meeting time)					
Minutes	Activity				
	<ul style="list-style-type: none"> <li>•</li> <li>○</li> </ul>				
	<p>Assess what worked well about this meeting and what we would have liked to change. Create the agenda for the next meeting.</p> <table border="1"> <tr> <td><i>Plus</i></td> <td><i>Delta</i></td> </tr> <tr> <td></td> <td></td> </tr> </table>	<i>Plus</i>	<i>Delta</i>		
<i>Plus</i>	<i>Delta</i>				
Parking Lot:					