

# 2024-2025 CIT GOVERNING PANEL CALENDAR

All meetings of the CIT Governing Panel will take place via [Microsoft Teams](#) or at the RTA Office on Monday afternoons, beginning at 4:00 p.m., unless otherwise noted, and usually ending by 5:30 p.m.

**September 23, 2024** **IN PERSON** @ **RTA Office Large Conference Room**, 30 N. Union Street, 3<sup>rd</sup> floor  
**FIRST MEETING:** Meet fellow Panel members, review program evaluation results, set program priorities, receive mentor assignments, and review other agenda items.

**October 22, 2024 (TUESDAY Meeting)** on [Microsoft Teams](#)

**November 18, 2024** on [Microsoft Teams](#) (different link for Mentor Forum) @ **5:30 p.m.**

You will have the opportunity to meet with your mentors at their on-line Mentor Forum. The mentors will meet from 4:00-5:30. Please plan to arrive by 5:30 to meet with your assigned mentors in your assigned Breakout Room. You may begin to review Fall Status Reports from your Mentors with Interns.

You should begin to schedule your CIT Mentor Panel Observations; complete by March 31<sup>st</sup>.

**November 25, 2024** on [Microsoft Teams](#)

**December 16, 2024** on [Microsoft Teams](#)

Please have your Fall Status Report Reviews completed and submitted.

**January 27, 2025** on [Microsoft Teams](#)

**March 3, 2025** on [Microsoft Teams](#)

We will review Current Mentor Reapplications and begin the New Mentor Interview Process.

After March 24<sup>th</sup> you may begin to review Spring Status Reports from your Mentors with Interns.

**March 31, 2025** on [Microsoft Teams](#)

We will review nominations for Intern of the Year.

We will review New Mentor Applications.

Please complete and submit all CIT Mentor Panel Observation reports.

**April 21, 2025** on [Microsoft Teams](#)

Please have your Spring Status Report Reviews completed and submitted.

We will review CIT Panel recommendations for New Mentor applicants.

We will review cases of Interns not recommended for continuation by Administrators or Mentors.

**May 5, 2025 (if needed)** on [Microsoft Teams](#)

We will review cases of Interns not recommended for continuation by Administrators or Mentors.

**May 19, 2025 - (Temple B'rith Kodesh, 2131 Elmwood Avenue, 4:00-7:00 p.m.)**

Join the mentors in celebrating their work and honoring the Interns of the Year. Stay for dinner!

Please schedule to meet with your assigned mentors to conduct the Review of Mentor Records and to review Intern Final Reports by June 6<sup>h</sup>.

**May 27, 2025 (TUESDAY meeting if needed)** on [Microsoft Teams](#)

We will finalize decisions about New Mentor applicants and review any unresolved cases of Interns not recommended for continuation by Administrators or Mentors.

**June 6, 2025** *TENTATIVE: CIT Mentor/Intern Social, Time & Location TBD, RSVP will be requested*

**June 9, 2025** **IN PERSON** @ **RTA Office Large Conference Room**, 30 N. Union Street, 3<sup>rd</sup> floor

Please submit Reviews of Mentor Records and Recommendations for Continued Employment with the Intern Final Reports.