

YM&IHA Program Based Planning Team

November 14, 2019 (Rescheduled due to November 5th recess date)

**Meeting Schedule (with revisions as needed) 2019-2020: First Tuesday of each month
2:30-3:15pm**

Members present: A. Robinson (ASAR), L. Frey (RTA), M. Baskin (RTA), M. Simmonds (RTA), A. Berardi (RTA)

Members absent: C. DeFranco (BENTE)

Meeting called to order at 2:40 pm

Minutes from 9/30/19 approved (T. Robinson approved, M. Baskin seconded)

Agenda:

1. T. Robinson - regarding scheduling per conversation with R. Turner
2. A. Berardi - Senior credit check
3. Regents Exams set up and prep
4. Superintendent's Conference Day 12/6/19

Minutes:

1. T. Robinson - discussion regarding safety of staff and student
 - SSO was physically injured by student on 3rd floor
 - Friday 11/8 - auto mechanics OACES teacher was assaulted (punched in face) and pushed to floor by student
 - T. Robinson cannot manage behaviors/teaching/learning on other floors at all times.
 - Classes in other programs are combined and therefore teachers are in rooms in which there are students who they are not responsible for. "Staff feels unsafe."
 - **YM&IHA teaching staff may have to be pulled from teaching in other programs in order to make sure that they are safe.**
 - Superintendent will be notified that more staff is needed in order to properly staff the LyncX program and possibly move toward a half day schedule for the LyncX program.
- Revisit - need to create a large visual diagram in the hallway regarding students/credits
2. Berardi - Senior Credit check
 - Sample worksheet given as a check for which students need which credits and progress
 - Create a book that can be accessed by counselor
 - New PowerSchool does not provide the same information needed to keep track of student progress.
 - Attendance is an accountability factor as well per ESSA standards.

Meeting adjourned at 3:35 pm to be reconvened at 11/18/19 at 2:30 pm.

- **Regents testing**
- **Superintendent's Conference Day 12/6/19 (School Based)**

Continued 11/18/19

Addition - Members present: C. DeFranco (BENTE)

Agenda:

1. Superintendent's Conference Day December 6, 2019
2. Regents Exams

Meeting called to order at 2:35 pm

Minutes:

1. Conference day: 11:00 am - 2:30 pm

Classes: periods 1, 2, 3, lunch (March 6th will be periods 5, 6, 7)

- **Student dismissal: 10:50 am**
- **Teacher Lunch: 11:00 am - 11:30 am**
- Block 1: 11:35 am - 12:35 pm
- Break: 10 minutes
- Block 2: 12:45 pm to 2:00 pm
- Professional Time: 2:00 pm - 2:30 pm
- Possible offerings -
 - NYS speaker regarding students with mental health issues (T. Robinson)
 - On-site staff to present (a couple of offerings) - ideas - functional lesson plans for all students (T. Robinson), attendance needs, compliance, initiatives, issues (C. DeFranco to reach out to J. Scott), Yoga (A. Berardi), survey regarding offerings (ex: games, Dojo, flip-grid, kahoot etc..., Google Classroom) - M. Baskin to send survey to staff

Reconvene via email for updates regarding December 6th

2. Regents Exams

- 7th/8th grade students - T. Robinson to request that we would only handle Regents exams
- Begin Scheduling December 2nd/3rd - 2 meeting teams:
 - A. Tony, Marisa, Michael, Cecelia (1st period 12/2, 12/4, 12/6),
 - B. Tony, Andrea, Laura, Ben (periods 3, 5, 6 12/3,12/5,12/9)

To Do:

- 504 - psychologist
- Exam spreadsheet - Reukberg
- IEP - Sinclair, Kelly, Ferraro
- ELL - Lange-Geyer

Meeting adjourned at 3:30 pm