

YMIHA Program Based Planning Team

October 2, 2018

Observations

Members present: A. Robinson (ASAR), C. DeFranco (BENTE), L. Frey (RTA), M. Baskin (RTA), M. Simmonds (RTA), E. Lange-Geyer (RTA)

Agenda:

Approval of prior meeting minutes / PROCESS

1. Observation plan
2. Focused walk throughs
3. AIR / forms and roll out to staff/ emphasis on staff expectations
(at same meeting have staff sign up for activities)
4. Finalize minimum grade 50/60
5. PD plan / approvals of potential book circle topics

Meeting called to order at 2:40.

Minutes from September 11, 2018 approved

1. Observation Plan

- Informal observations will begin during the week of 10/9/18.
- Formal observations will begin before December.
- Some observations will be completed by C. Richter

2. Focused walk throughs

- Will be completed over a month period of time
- Looking for lesson plans, student engagement, silent teachers on walls etc... (to change monthly, but topics will be announced)
- Follow up via email with feedback

3. AIR (RTI) rollout

- Students will be identified early on as they begin here
- Follow up will be expected by all

- Forms to be rolled out to staff at staff meeting on 10/4/18 7:15 am – deadlines will be announced
- Behavior concerns can be addressed within this context as well
- AIR meetings will occur bi-weekly
- Names of students must be submitted by 10/10/18; Friday, 10/12/18 to complete forms to be returned to L. Frey

4. Minimum Grades

- 50 vs. 60 for baseline grading
- Non-attenders can still receive 50, but others potentially higher if they are struggling but are good attenders
- Voted unanimously among constituents (RTA, ASAR and BENTE)

5. PD plan/approval of potential book circles

- Gale Virtual Reference Library
- Possible topics presented –
 - Learning and Leading with Habits of Mind: 16 Essential Characteristics for Success
 - Learn how emotional poverty causes disruptive behavior, etc.

Meeting adjourned at 3:35 pm.