

Rochester Board of Education
Board Governance Committee of the
Whole Meeting
June 7, 2016
Minutes

Attendance:

Chairwoman Hallmark, President White, Vice President Elliott, Commissioner Adams, Commissioner Cruz, Commissioner Evans, Commissioner Powell; Board Staff Shanai Lee.

Commissioner Hallmark convened the meeting at 7:11 p.m.

Agenda Item I: Acceptance of Minutes

Commissioner Hallmark requested a motion to accept the minutes of the February 9, 2016, April 19, 2016, and May 17, 2016 Governance Committee Meetings. A motion for the acceptance of the minutes was made by Commissioner Cruz and seconded by Commissioner Powell, the minutes were accepted by consensus.

Agenda Item II: Discussion of the SuperEval Online Evaluation Tool

The Committee continued discussion of *SuperEval*, an online evaluation system for school superintendents from the May 17, 2016 meeting. *SuperEval* is based on an evaluation rubric developed by the New York State Council of School Superintendents. The evaluation tool is designed to assess performance in the following areas:

- Financial Management
- Human Resources Management
- Organizational Effectiveness
- Communication and Collaboration
- Community Involvement/Partnerships and Volunteers; and
- Personal Characteristics

In discussing the evaluation tool, Vice President Elliott asked if PLS 3rd Learning, the owners of the evaluation tool was a new company and if it had a track record of reliability. She expressed concerns about investing in the tool without knowledge of the longevity or reliability of the company. Commissioner Hallmark noted if the company were to dissolve, the tool would be unavailable and the Board would not be held liable. Commissioner Hallmark noted if the company were to dissolve or we did not like the tool after a year, we could revert back to our current evaluation system or search for another tool.

Commissioner Powell expressed opposition to the evaluation tool because of the pricing. *SuperEval* is based on an annual subscription of \$1,800 plus a one-time set-up fee of \$150. She stated that the evaluation tool was too expensive given the objective. Commissioner Hallmark noted that the evaluation tool allows all of the commissioners to have visibility to the comments and progress of the full Board. And, given that the objective is to complete annual evaluations of the superintendent in a timely manner, the evaluation tool also would encourage all of the commissioners to complete evaluations. Commissioner Hallmark asked for additional comments regarding the purchase of the evaluation tool. With no other comments received, it was decided by the majority that the Board would purchase *SuperEval*.

Commissioner Evans arrived at 7:34 p.m.

Commissioner Hallmark altered the agenda of the meeting to postpone discussion of the acceptance of the annual Board calendar.

Agenda Item III: Discussion of Staff Evaluations

Members of the Board discussed the administration of the Board staff's evaluations. It was decided by consensus that the Clerk of the Board, Auditor General, and Supervising Claims Auditor would be asked to complete the 2014-15 self-assessments for performance by Friday, June 24, 2016 in order to catch up from last year. It was also decided that the Board would begin the current fiscal year 2015-2016 evaluations in the fall of 2016 and complete them by the spring of 2017.

Agenda Item IV: Confirmation of July Retreat Date

The Commissioners decided to hold two retreats over the coming months; Saturday, June 18th with the out-going interim superintendent and Tuesday, July 26th with the incoming superintendent.

Additional conversation was had regarding the Board holding quarterly dinners. Commissioners agreed to aim for quarterly dinners by rotating at different homes. The time and date of an initial dinner will be decided at the following meeting.

The next meeting of the Committee was not scheduled.

Meeting adjourned at 8:15 p.m.