

Rochester Board of Education
Board Governance Committee
February 7, 2013
Minutes

Attendance:

Chairwoman Campos and Commissioners Cruz and Powell, Chief of Staff Patricia Malgieri, and Board Staff Shanai Lee.

Commissioner Campos convened the meeting at 7:00 p.m.

Agenda Item I: Acceptance of Minutes

Motion to accept the minutes of the December 13, 2012 Governance Committee meeting was made by Commissioner Powell, seconded by Commissioner Cruz. Adopted 3-0.

Agenda Item II: Goals, Objectives, Metrics and Targets Presented by Dr. Vargas

Commissioner Campos asked that Ms. Malgieri present the Superintendent's goals, objectives, metrics and targets at the January Governance Committee meeting. Ms. Malgieri spoke about the process that the Superintendent and the Administrative used in developing the goals, objectives, metrics and targets. The Committee commented on the topics presented noting that the District's resources such as those previously allocated to technology and those recently received by the Melinda Gates Foundation to better align the District's resources with the academic and operational priorities.

ACTION: Commissioner Campos asked that the 2012-13 Goals, Objectives, Metrics and Targets be accepted by the full Board at the February Business Meeting.

ACTION: Commissioner Campos asked that Dr. Vargas report on progress achieved against the accepted 2012-13 Goals, Objectives, Metrics and Targets at quarterly meetings to discuss the Superintendent's performance and the Board's accountability metrics for the school year.

Agenda Item III: Upcoming Retreat Agendas and Scheduling

Commissioner Campos requested feedback on the recently held retreats. Commissioner Cruz asked that action and discussion items from previously held retreats be delegated to members of the Board and Administration to allow for improved continuity. Commissioner Campos mentioned the Leadership Team Commitments: be honest and proactive with information, work as a team, measure and communicate accomplishments, have a relentless focus on parent engagement, meet and be accountable to high expectations, and create a sense of urgency. Ms. Malgieri mentioned that members of the Administration mentioned that it was beneficial for the team to study best practices, such as published in *The essential school board book: Better governance in the age of accountability* (Walser, 2009).

ACTION: Commissioner Campos requested that a retreat be scheduled for Saturday, March 23, 2013 and the agenda be developed with input from the members of the Board and the Administration.

Agenda Item IV: Superintendent Evaluation: Quarterly Superintendent Evaluations

The Committee discussed the proposed evaluation tool for the Superintendent's annual performance appraisal. The tool serves to assess performance in financial management, human resources management, organizational effectiveness, communication and collaboration, community involvement and partnerships, and personal characteristics. The Committee suggested the following dates for the Superintendent's 2012-13 quarterly evaluations: May 30th; August 29th; November 12th; and February 25th.

ACTION: Commissioner Campos requested that the proposed 2012-13 quarterly evaluation dates be forwarded to the full Board for acceptance at the February Business Meeting.

Agenda Item V: Board Self-Evaluation

The Committee discussed the need for self-evaluation tools and suggested that the Board will begin to engage in assessment following Business Meetings on overall performance and accomplishments over the past month of meetings focusing on members of the Board have collectively served the District's families.

ACTION: Commissioner Campos requested that a self-assessment survey be developed for introduction at February Business Meeting and administered at the March Business Meeting.

Meeting adjourned at 8:05 p.m.