**School – Based Planning Team Minutes**

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| Present: S. Murrell Dilbert, L. Fox, K. Elliott, D. Spafford, D. Quamina  Excused/Absent: D. Spafford, L. Wess, T. Houston, B. Collins, K. Hooker, D. Harrell, N. Cave, N. Pino, R. Hawkins. | | |
| **Timekeeper**  Dale Spafford | **Facilitator**  Lynne Fox | **Minute Taker**  Principal Murrell Dilbert |

**November 21, 2019**

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| **Agenda Items** | **Minutes** | **Notes** |
| 1. Celebrations |  | The Kindness Assembly was successful, the 4th grade students did a great job with the Today Show Skit. Perfect Attendance and Great Attendance students were recognized with their parents.  The November Staff meeting was fun and informational celebrating birthdays!! |
| 2.Approval of Minutes |  | Lynne Fox motioned to approve the October 2019 minutes, seconded by Dale Spafford. |
| 3. Being a Writer Curriculum |  | Some were not a big fan of it, but now they are really enjoying it now. Students with disabilities are over the “writing hump” and are able to write more independently. 5th grade is running with the curriculum too. |
| 4. Superintendent’s Goals |  | We will improve ELA, Math, Suspensions, Attendance and Parent Engagement |
| 5. PD Credit Hours |  | NS AHPERD Annual Conference 11/20 – 11/23: PD Credit Denied. Must be approved prior to attending Conference. |
|  |  | Special Education Team Training 9/27 – 5/22: We discussed at prior SBPT Meeting that form needed to be updated, this has already been Approved for 9 hours. |
| 6. Walk Through/Learning Walks |  | The walk throughs are happening. We are looking forward to seeing more student to student interaction, more group work, more differentiation, and more rigor. Make sure students know their data, target goals, and learning targets for each lesson. Chief Sheela Webster wants to focus on “good first teaching/Tier 1 instruction.” |
| 7.New Business |  | School #2 Holiday Party December 6th at 6 pm  $32.00 per person |
| Next meeting Date: December 19, 2019  Timekeeper: L. Fox  Facilitator: D. Spafford  Minutes: L. Wess | | |