**School –Based Planning Team Minutes**

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| Present: D. Spafford, S. Murrell Dilbert, L. Fox, K. Elliott, D. Harrell, N. Cave, R. Hawkins, L. Wess, N. Pino  Excused: T. Houston, B. Collins, D. Quamina K. Hooker, C. Moore |

3:20 pm – 4:40 pm

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| **Timekeeper**  Dale Spafford | **Facilitator**  Nichelle Cave | **Minute Taker**  Principal Murrell Dilbert |

**August 29, 2019**

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| **Agenda Items** | **Minutes** | **Notes** |
| 1. Celebrations |  | Shout Out to Dwana for another successful Back to School Orientation. Harvest Bible Church donated book bags & supplies for all of our students. They also supplied the bounce houses, cotton candy and supplies for all staff!!!  Unity Health/Rochester Regional donated 80 + book bags, deodorant, toothbrushes and toothpaste.  The St. John Fisher Academic Retreat was a major success! Thank you to everyone who attended. Shout out to Jodi Baker for teaching us Yoga. |
| 2.Approval of Minutes |  | June 2019 minutes were approved by Kristine Elliott and seconded by L. Fox |
| 3. Parent Surveys |  | Parent Liaison Dwana Harrell created and distributed parent surveys today to solicit input. Harrell & Pino will distribute another survey at Open House. |
| 4. Uniforms |  | We sold some uniforms today!!! All staff needs to support uniforms. Pop Up Uniform recognition. Dwana Harrell will do a robo call for uniforms. |
| 5. NYS Student Achievement |  | 4th Grade NYS Science (2017-2018 **68.8%**)2018-2019 **75.6 %**. 2019-2020 is the last year for 4th graders to take this test.  NYS ELA Overall (2017-2018 **13.4 %**) 2018-2019 **9 %**  NYS Math Overall (2017-2018 **10 %)** 2018-2019 **18 %**  When will Intervention Groups begin?  Intervention Groups will be scheduled when all staff have completed their schedules and uploaded them in the google folder. |
| 6. Departmentalization  Grades 4 -6 |  | Teachers completed a lot of scheduling and planning at the retreat to prepare for departmentalization.  **We are now a Zearn School!!!!!** Grades K - 5  are expected to use this curriculum with fidelity. Student workbooks are available, see Corey & Lynne. |
| 7. New Business |  | Harvest Bible Church would like to do more i.e. tutoring. Give suggestions to Dwana Harrell.  We will discuss the lunch times and how they may change when we move back in December. |

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| Next meeting Date: September 19, 2019 at 4 pm  Timekeeper: Dale Spafford  Facilitator: K. Elliott  Minutes: Lynne Fox |