

## School Based Planning Team Agenda & Minutes November 7, 2018

<b>Brenda Torres-Santana</b> (Tenet 2)	x	<b>Jamie Bickom</b> (Grades 3 & 4/ Tenet 3)	x	<b>Tricia Gonzalez</b> (SWAT/Related Services) Tenet 3)	x	<b>Amy Joseph</b> (Grade 2/Tenet 4)	x
<b>Valerie Holberton</b> (Tenet 2)	x	<b>Karen Bernard</b> (Specials/Special Ed Tenet 3)	x	<b>Marci Kolstad</b> (Grade 5/Tenet 5)	x	<b>Arlene Surita</b> (Tenet 6)	
<b>Desiree Doran</b> (RAP/Bente/Tenet 5)	x	<b>Eileen Kalfbus</b> (Grade 6/ Tenet 3)		<b>Judith Quinones</b> (Bilingual/ENL Tenet 4)	x	<b>ROSALYN RAMIREZ</b> (Parents/Tenet 6)	
<b>TRACY WILSON</b> (Parents/Tenet 6)		<b>BRENDA THOMPSON</b> (Parents/Tenet 6)		<b>MIRIAM SABATER</b> (Parents/Tenet 6)		<b>Jamie Stein</b> (K & 1st grade Tenet 4)	x

Agenda Item	Discussion Points	Action Taken/Person Responsible	Due Date
<b>Constituents</b>	<p><b>Assigned tenets and representation for constituents (SEE ABOVE)</b></p> <p><b>Ways to communicate:</b></p> <ol style="list-style-type: none"> <li><b>1. Email</b></li> <li><b>2. Face to face</b></li> <li><b>3. Google Drive</b></li> <li><b>4. Minutes will be</b></li> </ol>	<b>All SBPT</b>	<b>ongoing</b>

	<p>posted in the copier room</p> <p>Before SBPT approves an item, we need to touch base with our constituents, obtain their feedback, then at the next SBPT go over the items that were discussed with our constituents.</p>		
PD Approval	<p>Morning Meeting PD approved.</p> <p>Aimswab Plus PD- 1 hour approved.</p>	Tricia Gonzalez	
Inquiries	Math Matters Grant (1st, 2nd, 3rd) expand to Spanish speaking students.	Jamie Stein	To present on November 19, 2018 to obtain continued grant funds.
SCEP Development	<p>Tenet 5 (Marci, Des)</p> <p>Administration will recognize 5 staff and students through shout-outs at SWMM.</p> <p>By October 1, administration will communicate to 100% of staff expectations surrounding</p>		Administration

	<p><b>Morning Meetings.</b></p> <p><b>Tenet 6 Parent Engagement</b>  <b>No state recommendations for this area.</b>  <b>Ways to communicate with parents: Surveys, Robo calls, Parent letters, newsletters, Facebook page, Teachers to possibly invited parents in for monthly events (Mystery Reader?)</b>  <b>100% of grade level teams will hold at least one event per year that includes parents and/or families.</b></p> <p><b>100% of grade level teams will hold at least one event involving the community... see SCEP goal document.</b></p>	<p><b>Ms. Surita, Des</b></p>	
<p><b>Agenda for Next Meeting</b></p>	<p><b>Follow up with the ENL presenters for next 1/2 day</b></p>		

	<p><b>presentation.</b></p> <p><b>Mr. Fedder invited to the next SBPT meeting November 14, 2018 @ 8:15am</b></p>		
--	--	--	--