

Meeting Wise Template Adapted for School #35

Grade Level Team: _____

Location: Zoom

Date: 8/10/21

*****REMEMBER TO MAKE A COPY FIRST*****

Topic:	Attendees: Holberton, Stein, Lezeska, Tellex, McNamara Facilitator: Notetaker: Timekeeper:	
Meeting objectives: <ul style="list-style-type: none"> ● Assessment calendar (update) ● Summer Institute ● PD plan for the year 		
To prepare for this meeting, please: <ul style="list-style-type: none"> ● 		
Schedule -		
Time	Minutes	Activity
9:20		Assessment Calendar <ul style="list-style-type: none"> ● Review assessment calendar from last year ● K-2 <ul style="list-style-type: none"> ○ ELA <ul style="list-style-type: none"> ■ NWEA, Brigance, SAVVAS baseline MOY/EOY, SAVVAS check-ups, AimsWeb PM, SAVVAS unit tests, successmaker (there is a new training for the updated successmaker Sept. 1), myVlew/miVision cold reads, myView/miVision unit writing genres, I-Station (bilingual) ○ Is SAVVAS check-ups a progress monitoring tool that we can use in place of AimsWeb? AimsWeb tests letter

		<p>sounds and building words- more of an intervention tool for PM. SAVVAS is a Tier 1 intervention for your Tier 1 instruction. A lot of support would be needed to do the AimsWeb assessment tools on top of SAVVAS check-ups. ELA department said to stop using AimsWeb and just use SAVVAS.</p> <ul style="list-style-type: none"> ○ For K-2, talk to grade level to get a majority, and decide whether you would like to use paper/pencil AimsWeb for those students who need it and use it to monitor their progress in letter sound, letter name and CVC. Keep SAVVAS progress check-ups to monitor Tier 1 instruction. Bring back what you think at next meeting for SBPT. ○ Math <ul style="list-style-type: none"> ■ NWEA, AimsWeb PM, CFA's (need to be added to calendar) ● 3-5 <ul style="list-style-type: none"> ○ ELA <ul style="list-style-type: none"> ■ NWEA, SAVVAS baseline (MOY/EOY), SAVVAS progress check-ups, AimsWeb PM, CFA, myView/miVision cold reads, myView/miVision writing genres, SAVVAS unit checks ○ Math <ul style="list-style-type: none"> ■ NWEA, AimsWeb PM, CFA ● 6 ELA & 6 Math <ul style="list-style-type: none"> ○ NWEA, AimsWeb PM, SAVVAS unit tests ● NYSESLAT & Science needs to be added
9:45		<p>Summer Institute</p> <ul style="list-style-type: none"> ● Google form was sent to have staff sign up ● 11 people have signed up so far ● Holberton will resend the google form email ● A lot of staff would like more social events/ team building ● Student Orientation 8/26 (10-12: K-2), (12-2: 3-6)
		<p>Agenda for next meeting (8/17/21):</p>

		<ul style="list-style-type: none">● PD plan for the year<ul style="list-style-type: none">○ Have looked at the SCEP and put together a draft PD plan for the year based on the SCEP. There will need to be some flexibility and changes- it is a working document.○ Please review document for next meeting to see how it looks (what needs to be added, fixed, looks great).● All PD's need to be approved before they are held. Holberton will put them in an email and reply all to the email and she will sign. Please look at them today and send back.
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