

Meeting Wise Template Adapted for School #35

SBPT Team: _____

Location: Zoom

Date: 11/2/21

*****REMEMBER TO MAKE A COPY FIRST*****

Topic: See Objectives	Attendees: McNamara, Torres, Tellex, Quinones, Holberton, Santana-Torres Facilitator: Mrs. Santana Notetaker: Mrs. McNamara Timekeeper: Mrs. Holberton	
Meeting objectives: Assign constituents to team members TITLE ONE FUNDS		
To prepare for this meeting, please: <ul style="list-style-type: none"> • 		
Schedule -		
Time	Minutes	Activity
12:00		Title One Funds <ul style="list-style-type: none"> - Supplies for classrooms - Pamphlets/ Communication for parents - Water/Coffee Last year Sanchez used leftover supplies and food for Bingo night for parents. PTO Parent and SBPT Parent has read and signed off on the items the funds are being used for this year. All members in favor for title one funds. Mrs. Holberton put the motion forward. Erin Tellex seconded the motion. All in favor.

	<p>Agendas were ordered for the school year. It is important to make sure that the funds are</p>
	<p>Assign constituents to team members</p> <ul style="list-style-type: none"> - Needs parents added- Mr. Reynaldo Flores will be added as Parent constituent to SBPT. E-mails will be sent to parents ahead of time. - Special subjects <p>K, 1 & 2- Tellex 3-4, & Related Services: Torres 5, 6 & Mendez- Quinones Specials, Intervention & ENL: McNamara Paras, TA & Primary project: Sanchez</p> <p>If we are talking about starting something in the school and need feedback- we would go back to our constituents and ask them their opinion/ vote. We are the representatives and go back to speak to them before voting. We would also bring any issues from our constituents to SBPT.</p> <p>SBPT members- should send an email letting their constituents know that you are representing them on SBPT and if they have any questions/ concerns that they should come to you.</p> <p>Holberton put in a motion to conclude the meeting. Tellex seconded the motion. All in favor.</p>
<p>12:15</p>	<p>Agenda for next meeting:</p> <ul style="list-style-type: none"> - CARES money: Buying technology pieces (Flocabulary), I-Station (bilingual k-6), Math programs. - Looking for more paras to come in and work with our students in the building. Admin will follow up when there is more information on this piece. - Look back at the assessment calendar. Bilingual teachers would like to see what they should continue doing and what they can possibly get rid of.

		<ul style="list-style-type: none">- Look at the SCEP and jot down notes on what we have done for the SCEP and add evidence, including organizing it.
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