

The School-Based Planning Team Agenda and Minutes

January 3, 2018,

Brenda Torres-Santana <i>(Tenet 2)</i>	x	Tammie Lezeska <i>(Grades 3 & 4/Tenet 6)</i>	At K-2 Tech meetin g	Tania Giorgis <i>(Special Ed & Related Services/Tenet 4)</i>	X		
Valerie Holberton <i>(Tenet 2)</i>	At CO	Karen Bernard <i>(Grades K & 1/Tenet 3)</i>	X	Marci Kolstad <i>(Grade 5/Tenet 5)</i>	X	Arlene Surita <i>(Tenet 6)</i>	X
Desiree Doran <i>(RAP&Bente/Tenet 5)</i>	X	Shanta Rutland <i>(Grade 6 & Specials/ Tenet 3)</i>	X	Judith Quinones <i>(Grade 2 & ESOL/Tenet 4)</i>	X	<i>(Parents/Tenet 6)</i> Kelly Rusha Gladys Gonzalez Edison O Betances	X

Agenda Item	Time	Discussion Points	Action Taken/Person Responsible	Due Date
	8:00	<ul style="list-style-type: none"> • Align cards with student data profile to come up with essential pieces of work portfolio- Staff reviewed the Basic Information Form for the grade levels and added removed elements. We will attach the new Basic Information Form • Welcome Parent to SBPT- Mr. Betances 	<ul style="list-style-type: none"> • Teachers • Admin share 	Jan. 3
Agenda for Next Meeting	8:40	<ul style="list-style-type: none"> • Additional meeting on January 24th • Review the latest version of the Basic Information Form 	<ul style="list-style-type: none"> • Marci 	
Other		<ul style="list-style-type: none"> • Pinnacle Post available by the end of the day Friday • School open dates when students and teachers are off. (Staff requested dates to) School will be open on certain days during winter and Spring breaks 		