APPR Information for Leadership Link January 4, 2019

Update on APPR 2018-2019: S1 SLOs & Important Due Dates

This update focuses on Semester 1 (S1) SLOs. The following schools have **S1 SLOs which must be reviewed by an administrator by next Tuesday, January 8**:

- All City HS
- Big Picture Learning Alternative HS
- East HS
- Edison
- NECP
- P-Tech
- REC
- RIA
- Secondary Home Hospital Tutoring
- Y&J 1
- Vanguard

Thank you to administrators who have already started reviewing S1 SLOs.

Teacher due date for S1 SLOs was winter break and S1 SLOs that were not submitted have now been locked. If an administrator has a concern about a locked SLO, please reach out to APPR@rcsdk12.org or Margaret Crowley with an explanation of the concern.

As a reminder, given the new APPR agreement between RCSD and RTA, this year SLOs in eDoctrina are limited to courses that are linked to a Regents, Science 4 and/or Science 8 exam. The 50% rule applies again this year. A teacher without SLOs will have group goals. An updated FAQ for APPR is located at www.rcsdk12.org/slo.

Teacher Due Dates – Teachers are responsible for completing and submitting SLOs by:

- S1: Friday, December 21, 2018 (past due) S1 SLOs that were not submitted are now locked; the district will take responsibility for setting targets.
- FY: Friday, February 15, 2019 (by February recess)
- S2: Friday, March 15, 2019

Administrators – Administrators received an **email Thursday, December 6, indicating the teachers at their school who have SLOs**. Administrators are responsible for reviewing and changing the status to either '**Initial Approval' or 'Revision Required'** (giving the teacher time to revise and re-submit then the administrator reviews again changing status to either 'Initial Approval' or 'Revision Required' **unless agreement on targets cannot be reached** in which case administrator changes status to '**CO Review Required' {in which case targets are set by CO}**).

Administrator Due Dates:

- S1: Tuesday, January 8, 2019
- FY: Friday, March 29, 2019
- S2: Friday, April 5, 2019

Administrators review SLOs and change the status to either 'Initial Approval' or, if the SLO does not meet the administrator's expectations, 'Revision Required'.

If 'Revision Required' is selected, the administrator is encouraged to include a comment in the discussion box of the SLO indicating the following two items:

- Specific revisions required and
- Due date to re-submit SLO (date the revisions are due back to the administrator)

This comment in the discussion box of the SLO will automatically generate an email to the teacher.

Administrators may want to limit the number of days given to the teacher to revise the SLO to one, two or three days so that if after the revisions the administrator is not yet in agreement with the SLO, there is time to offer the teacher a second chance to revise. If the administrator changes the status to 'Revision Required' a second time, we once again encourage the administrator to include a comment in the discussion box of the SLO indicating: (1) Specific revisions required and (2) Date the revisions are due.

If agreement cannot be reached between the administrator and the teacher, please set the status to 'CO Review Required' and provide any relevant notes in the discussion section of the SLO, such as emails to the teacher, notes from meetings, and such. The District will then review the SLO and take responsibility for setting appropriate targets.

Online resources for teachers and administrators are available at www.rcsdk12.org/appr and www.rcsdk12.org/slo.

Questions from administrators about this process may be directed to margaret.crowley@rcsdk12.org 262-8648 (desk), 953-9994 (cell) or APPR@rcsdk12.org; if an administrator would like technical support reviewing SLOs a calendar invitation may be sent to Margaret Crowley. **Teachers may email questions to** APPR@rcsdk12.org for a member of the APPR team to respond.

Thank you and Happy New Year!