

APPR Information - Leadership Link December 14, 2018

Update on Teacher SLOs for APPR 2018-2019

An email from APPR@rcsdk12.org went out to teachers who have SLOs on Wednesday, December 5, indicating that SLOs are available for teachers to complete for Semester 1 (S1) and Full Year (FY) courses; reminder emails are being sent as well. Since courses for Semester 2 have not begun yet, these SLOs are locked and will be opened for teachers to complete at the time the course begins, second semester. Teachers with Semester 2 SLOs will receive an email at the start of S2 with resources and details; administrators will be notified about S2 SLOs via *Leadership Link*.

As a reminder, given the new APPR agreement between RCSD and RTA, this year SLOs are limited to courses that are linked to a Regents, Science 4 and/or Science 8 exam. The 50% rule applies again this year. A teacher without SLOs will have group goals. An updated FAQ for APPR is located at www.rcsdk12.org/slo.

Teacher Due Dates – Teachers are responsible for completing and submitting SLOs by:

- S1: Friday, December 21, 2018 (by winter recess)
- FY: Friday, February 15, 2019 (by February recess)
- S2: Friday, March 15, 2019

Administrators – Administrators should have received an email Thursday, December 6, indicating the teachers at their school who have SLOs. Administrators are responsible for reviewing and changing the status to either ‘Initial Approval’ or ‘Revision Required’ (giving the teacher time to revise and re-submit then administrator reviews again changing status to either ‘Initial Approval’ or ‘Revision Required’ unless agreement on targets cannot be reached in which case administrator changes status to ‘CO Review Required’ {in which case targets are set by CO}).

Administrator Due Dates:

- S1: Tuesday, January 8, 2019
- FY: Friday, March 29, 2019
- S2: Friday, April 5, 2019

Administrators review SLOs and change the status to either ‘Initial Approval’ or, if the SLO does not meet the administrator’s expectations, ‘Revision Required’.

If ‘Revision Required’ is selected, the administrator is encouraged to include a comment in the discussion box of the SLO indicating the following two items:

- Specific revisions required and
- Due date to re-submit SLO (date the revisions are due back to the administrator)

This comment in the discussion box of the SLO will automatically generate an email to the teacher.

Administrators may want to limit the number of days given to the teacher to revise the SLO to one, two or three days so that if after the revisions the administrator is not yet in agreement with the SLO, there is time to offer the teacher a second chance to revise. If the administrator changes the status to ‘Revision Required’ a second time, we once again encourage the administrator to include a comment in the discussion box of the SLO indicating: (1) Specific revisions required and (2) Date the revisions are due.

If agreement cannot be reached between the administrator and the teacher, please set the status to 'CO Review Required' and provide any relevant notes in the discussion section of the SLO, such as emails to the teacher, notes from meetings, and such. The District will then review the SLO and take responsibility for setting appropriate targets.

Online resources for teachers and administrators are available at www.rcsdk12.org/appr and www.rcsdk12.org/slo.

Questions from administrators about this process may be directed to margaret.crowley@rcsdk12.org 262-8648, 953-9994 or APPR@rcsdk12.org; **teachers may email questions to** APPR@rcsdk12.org for a member of the APPR team to respond.

Thank you!