

## APPR Information from Leadership Link November 9, 2017

### Update on Teacher SLOs for APPR 2017-2018

An email from [APPR@rcsdk12.org](mailto:APPR@rcsdk12.org) went out to all teachers regarding SLOs on Wednesday, November 8, 2017 indicating that SLOs are available for teachers to complete for full year (FY), semester 1 (S1), quarter 2 (Q2), and split term art and music quarters 1&3 (Q1/Q3) and quarters 2&4 (Q2/Q4) courses.

Since courses for semester 2 (S2), quarter 3 (Q3), and quarter 4 (Q4) have not begun yet, these SLOs are locked and will be opened up for teachers to complete at the time the course begins; teachers with these SLOs will receive another email at that time with resources and specific due dates. Administrators will be notified via *Leadership Link*.

The email sent to teachers indicates that **all currently active SLOs are due to be completed and submitted by teachers by winter break, Friday, December 22, 2017**, which allows teachers a minimum of six weeks to complete SLOs. The [email sent to teachers](#), [Schedule of SLO Support for Teachers](#), and [How to Submit SLOs for Review](#) are attached and can also be found on the APPR website located at [www.rcsdk12.org/slo](http://www.rcsdk12.org/slo).

As noted on the assessment calendar, the window for **S1 and Q2 post-assessments is January 16 – January 26, 2018**.

**Due dates for administrators to review SLOs and change the status to either 'Initial Approval' or 'Review Required':**

- S1 and Q2: **January 5, 2018**
- FY, and split term art and music Q1/Q3 and Q2/Q4: **February 2, 2018**

Administrators review SLOs and change the status to either 'Initial Approval' or, if the SLO does not meet the administrator's expectations, 'Revision Required'.

If 'Revision Required' is selected, the administrator is encouraged to include a comment in the discussion box of the SLO indicating the following two items:

- Specific revisions required and
- Date the revisions are due

This comment in the discussion box of the SLO will generate an email to the teacher.

Administrators may want to allow only one, two, or three days for revisions so that if after the revisions the administrator is not yet in agreement with the SLO, there is time to offer the teacher a second chance to revise. If the administrator changes the status to 'Revision Required' a second time, we once again encourage the administrator to include a comment in the discussion box of the SLO indicating: (1) Specific revisions required and (2) Date the revisions are due.

If agreement cannot be reached prior to the opening of the post-assessment administration window (Tuesday, January 16, 2018 for Q2 and S1 SLOs), please set the status to 'CO Review Required' and provide any relevant notes in the discussion section of the SLO, such as emails to the teacher, notes from meetings, and such. The District will then review the SLO and take responsibility for setting appropriate targets.

Online resources for teachers and administrators are available at [www.rcsdk12.org/slo](http://www.rcsdk12.org/slo). Teacher resources are at the top of the page, and administrator resources are at the bottom of the page. Questions from administrators about this process can go to [Margaret Crowley](mailto:Margaret.Crowley@rcsdk12.org) 262-8648, 953-9994, or [APPR@rcsdk12.org](mailto:APPR@rcsdk12.org).

There is a short window for approval of SLOs for quarter 2 and semester 1. Margaret Crowley is happy to offer onsite assistance for any administrator. Please send Margaret a meeting invite to come out to the administrator's school location.

[Raymond.Giamartino@rcsdk12.org](mailto:Raymond.Giamartino@rcsdk12.org)