

Complete the forms within this packet using Adobe Reader on your computer or smartphone. You can download the app here: App Store

Return these forms by email to studentregistration@rcsdk12.org

Google Play

Need assistance completing the forms? Call our offices at (585) 262-8241 Hours: Monday - Friday 8:00 a.m. - 4:30 p.m.

## **PLEASE NOTE:**

Families should submit scans and/or photographs of their valid photo ID, child's birth certificate, and proof of residency. by e-mail to studentregistration@rcsdk12.org with their application.

Immunization records and the child's most recent physical are also requested. Both are required to attend, but they are not required to complete registration.

Some forms will need to be signed in person at the placement office. Parents and/or guardians will be contacted by placement staff for a follow-up appointment.

#### Rochester City School District Student Registration Form

Student Last Name:		First:	Middle Initial:	
Male 🗆 Female 🗆 Nor	-Gender 🗆 Date of Birth: /	/ Grade Entering:	Repeating?	
Does student need/receiv	ve special education services? Yes	□ No □ List service(s)		
Does the student have a 5	04 Plan? 🗆 Yes 🗆 No	Are you on Active Duty in the Arme	ed Forces? 🗆 Yes 🗆 No	
Federal Ethnic Category:	🗆 Hispanic or Latino 🗆 Not Hispa	nic or Latino		
Federal Race:	American Indian or Alaska Native			
	Native Hawaiian/ or Other Pacifi	ic Islander 🗆 Asian		

#### **Adult Information**

	Parent/Legal Guardian	Adult #2
Name		
Relationship		
Address/Zip Code		
Home Phone		
Work Phone		
Cell Phone		
Email		

#### Previous Address if within NYS:

Preferred learning Model: Uvirtual Hybrid (For Hybrid model school placement may depend on seat availability)

#### **Sibling Information**

Name of sister(s) or brother(s)	Age	Name of sister(s) or brother(s)	Age

New York State Law requires that a Home Language Questionnaire be completed for all new entrants to the Rochester public schools. Remember to follow the directions on the Home Language Questionnaire (separate form) relative to referring students to the Language Placement Center. Parent Signature

	FOR OFFICE US	E ONLY	
Student I.D. # School Assigned	Start Date Grade Level	Cohort Year	<ul> <li>Transportation (1)</li> <li>Close to home (2)</li> <li>Location (3)</li> <li>Sibling (4)</li> <li>Snad Press, Augil. (5)</li> </ul>
Pre-K Only: AM Sessions <ul> <li>Transfer within District from</li> <li>Entering from non-public school</li> <li>Entering from out of District</li> <li>Home School/Other, specify</li> </ul>	PM Session	Full Day	<ul> <li>         — □ Sped Prgm. Avail. (5)         <ul> <li>□ Academic Prgm. (6)</li> <li>□ No Option (7)</li> </ul> </li> </ul>
Registration completed by		Zone	Date

#### Rochester City School District Housing Questionnaire

NOTE TO SCHOOLS/LEAS: Please assist students and families filling out this form. The form should be included at the top page of registration materials that the District shares with families. Do not simply include this form in the registration packet, because if the student qualifies as residing in temporary housing, the student is not required to submit proof of residency and other required documents that may be part of the registration packet.

Name of Leading Education Agency: Rochester City School District

Name of School:					
Name of Student	::				
	Last	First			Middle Initial
Gender: Male 🗆	Female 🗆 Non-Gender 🗆	Date of Birth: /	/	Grade <u>Entering:</u>	ID#:
Address:			_Phone:		
Previous Address	:				
enrollment in sc immunization re	ney-Vento Act. Students who hool even if they don't have t cords, or birth certificate. Stu ransportation and other serv	the documents normall idents who are protected	y needeo	d, such a proof of re	sidency, school records,
Where is the	student currently living? (Plea	ase check ONE box)			
(sometimes	er family or other person beca s referred to as "doubled-up")	•	or as a re	sult of economic ha	rdship
□ In a hotel/n □ In a car. par	k, bus, train, or campsite				
	orary living situation (Please	describe):			

- □ In permanent housing
- Unaccompanied Youth

Print name of Parent, Guardian, or Student (for unaccompanied homeless youth)

Signature of Parent, Guardian, or Student (for unaccompanied homeless youth)

Name of District Staff Assisting With This Form

If ANY box other than "In Permanent Housing" is checked, then the student/family should be immediately referred to the MV Liaison. In such cases, proof of residency and other documents normally needed for enrollment are not required and the student is to be immediately enrolled. After the student has been enrolled, the district/school must contact the previous district/school attended to request the student's educational records, including immunization records, and the enrolling district's LEA liaison must help the student get any other necessary documents or immunizations.

NOTE TO SCHOOLS/LEAS: If the student is NOT living in permanent housing, please ensure that a Designation Form is completed.

Date

Date



## **STATE EDUCATION DEPARTMENT** / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234 Office of P-12

Lissette Colón-Collins, Assistant Commissioner Office of Bilingual Education and World Languages

55 Hanson Place, Room 594 Brooklyn, New York 11217 Tel: (718) 722-2445 / Fax: (718) 722-2459 89 Washington Avenue, Room 528EB Albany, New York 12234 (518) 474-8775 / Fax: (518) 474-7948

#### Home Language Questionnaire (HLQ)

Dear Parent or Guardian: In order to provide your child with the best possible education, we need to determine how well he or she understands, speaks, reads and writes in English, as well as prior school and personal history. Please complete the sections below entitled Language Background and Educational History. Your assistance in answering these questions is greatly appreciated. Thank you.

Middle	Last		
:		Gender:	
Day	Year	□ Male □ Female	
PARENT/PERSON IN PARENTAL RELATION INFO:			
ame	First Nam	le	Relation to Student
		ON IN PARENTAL RELATIO	Day Year Green Female

HOME LANGUAGE CODE

Language Background (Please check all that apply.)					
<ol> <li>What language(s) is(are) spoken in the student's home or residence?</li> </ol>	English	□ Other			
			specify		
2. What was the first language your child learned?	🖵 English	Other			
		-	specify		
3. What is the Home Language of each parent/guardian?	Mother		G Father		
	Guardian(s)	specify	specify		
			specify		
4. What language(s) does your child understand?	🗅 English	Other			
		_	specify		
5. What language(s) does your child speak?	🖵 English	Other	Does not speak		
			specify		
6. What language(s) does your child read?	🗅 English	D Other	Does not read		
			specify		
7. What language(s) does your child write?	🗅 English	Other	Does not write		
		_	specify		

THIS SECTION TO BE COMPLETED BY DISTRICT IN WHICH STUDENT IS REGISTERED:				
School District Information:	STUDENT ID NUMBER IN NYS STUDENT INFORMATION SYSTEM:			
District Name (Number) & School Address	-			

## Home Language Questionnaire (HLQ)—Page Two

	Educational History		
8. Indicate the total number of years that your child ha	as been enrolled in school		
9. Do you think your child may have any difficulties or conditions that affect his or her ability to understand, speak, read or write in English or any other language? If yes, please describe them. Yes* No Not sure D D *If yes, please explain:			
How severe do you think these difficulties are?	r 🗖 Somewhat severe 🗖 Very severe		
10a. Has your child ever been <u>referred</u> for a special e	education evaluation in the past?		
10b. * <u>If referred for an evaluation,</u> has your child eve □ No □ Yes – Type of services received:	er <u>received</u> any special education services in the past?		
Age at which services received (Please check all that apply) Birth to 3 years (Early Intervention) 3 to 5 years	e years (Special Education) 🛛 6 years or older (Special Education)		
10c. Does your child have an Individualized Education	on Program (IEP)? 🗖 No 🗖 Yes		
11. Is there anything else you think is important for the	he school to know about your child? (e.g., special takents, health concerns, etc.)		
12. In what language(s) would you like to receive info	ormation from the school?		
Month:       Day:       Year:         Signature of Parent or of Person in Parental Relation       Date         Relationship to student:       Mother       Father       Other:			
	ther:		
-	- NAME/POSITION OF PERSONNEL ADMINISTERING HLQ		
-			
OFFICIAL ENTRY ONLY	- NAME/POSITION OF PERSONNEL ADMINISTERING HLQ POSITION:		
OFFICIAL ENTRY ONLY NAME: IF AN INTERPRETER IS PROVIDED, LIST NAME, POSITION AND CREDENTIAN NAME/POSITION OF QUALIFIED PERS	- NAME/POSITION OF PERSONNEL ADMINISTERING HLQ POSITION: ALS: SONNEL REVIEWING HLQ AND CONDUCTING INDIVIDUAL INTERVIEW		
OFFICIAL ENTRY ONLY NAME: IF AN INTERPRETER IS PROVIDED, LIST NAME, POSITION AND CREDENTIAN NAME/POSITION OF QUALIFIED PERS NAME:	- NAME/POSITION OF PERSONNEL ADMINISTERING HLQ POSITION: ALS:		
OFFICIAL ENTRY ONLY NAME: IF AN INTERPRETER IS PROVIDED, LIST NAME, POSITION AND CREDENTIAN NAME/POSITION OF QUALIFIED PERS	- NAME/POSITION OF PERSONNEL ADMINISTERING HLQ POSITION: ALS: SONNEL REVIEWING HLQ AND CONDUCTING INDIVIDUAL INTERVIEW		
OFFICIAL ENTRY ONLY NAME: IF AN INTERPRETER IS PROVIDED, LIST NAME, POSITION AND CREDENTI NAME/POSITION OF QUALIFIED PERS NAME: ORAL INTERVIEW NECESSARY:  NO YES **DATE OF INDIVIDUAL INTERVIEW:	- NAME/POSITION OF PERSONNEL ADMINISTERING HLQ POSITION: ALS: SONNEL REVIEWING HLQ AND CONDUCTING INDIVIDUAL INTERVIEW		
OFFICIAL ENTRY ONLY NAME: IF AN INTERPRETER IS PROVIDED, LIST NAME, POSITION AND CREDENTIA NAME: NAME: ORAL INTERVIEW NECESSARY:  NO YES **DATE OF INDIVIDUAL INTERVIEW: MD DAY YE	- NAME/POSITION OF PERSONNEL ADMINISTERING HLQ POSITION: ALS: SONNEL REVIEWING HLQ AND CONDUCTING INDIVIDUAL INTERVIEW POSITION:  OUTCOME OF ADMINISTER NYSITELL INDIVIDUAL ENGLISH PROFICIENT INTERVIEW: REFER TO LANGUAGE PROFICIENCY TEAM		
OFFICIAL ENTRY ONLY NAME: IF AN INTERPRETER IS PROVIDED, LIST NAME, POSITION AND CREDENTIA NAME: NAME: ORAL INTERVIEW NECESSARY:  NO YES **DATE OF INDIVIDUAL INTERVIEW: MD DAY YE	- NAME/POSITION OF PERSONNEL ADMINISTERING HLQ POSITION: ALS: SONNEL REVIEWING HLQ AND CONDUCTING INDIVIDUAL INTERVIEW POSITION: OUTCOME OF ADMINISTER NYSITELL INDIVIDUAL ADMINISTER NYSITELL INDIVIDUAL BENGLISH PROFICIENT		
OFFICIAL ENTRY ONLY NAME: IF AN INTERPRETER IS PROVIDED, LIST NAME, POSITION AND CREDENTIA NAME: NAME: ORAL INTERVIEW NECESSARY:  NO YES NAME: MD DAY YE NAME/POSITION OF O	- NAME/POSITION OF PERSONNEL ADMINISTERING HLQ POSITION: ALS: SONNEL REVIEWING HLQ AND CONDUCTING INDIVIDUAL INTERVIEW POSITION:  OUTCOME OF ADMINISTER NYSITELL NOVIDUAL ENGLISH PROFICIENCY TEAM OUTCOME OF REFER TO LANGUAGE PROFICIENCY TEAM QUALIFIED PERSONNEL ADMINISTERING NYSITELL POSITION:		
OFFICIAL ENTRY ONLY         NAME:	- NAME/POSITION OF PERSONNEL ADMINISTERING HLQ POSITION: ALS: SONNEL REVIEWING HLQ AND CONDUCTING INDIVIDUAL INTERVIEW POSITION: OUTCOME OF ADMINISTER NYSITELL NDIVIDUAL ENGLISH PROFICIENT INTERVIEW: REFER TO LANGUAGE PROFICIENCY TEAM QUALIFIED PERSONNEL ADMINISTERING NYSITELL POSITION: EVEL		

#### Rochester City School District Emergency Information/Student Release Form

Student Last Name:	First:	DOB:
Home Address:		
Mother/Guardian:	Phone #'s:	
Address if different from above:		
Father/Guardian:	Phone #'s:	
Address if different from above:		
Other children in this school (first and last names):		

#### EMERGENCY INFORMATION

#### In the event of emergency, illness, or injury, the person listed below will be contacted for care and transportation:

Name	Relationship	Phone #'s	
Name	Relationship	Phone #'s	
Student's Physician			
Name		Phone #'s	
Student's Dentist			
Name		Phone #'s	
Hospital/Clinic Preference (when pos	sible)		
		Phone #'s	
Student's Medical Insurance Carrier _			

#### **Student Release Information**

In order to ensure the safety of your child, please list responsible adults your child may be released to by school personnel.

Name	Relationship	Phone #'s

#### Rochester City School District Authorization for use or disclosure of health information (HIPAA)

Student Legal Name:	Date of Birth:							
Healthcare Provider (doctor):	Phone:							
Address:	Fax:							
Healthcare Provider (doctor):	Phone:							
Address:	Fax:							
Monroe County Health Dept. Clinics:								
Lead Testing     TB Clinic     Immunization Clinic	Other							
I hereby authorize my/my child's physician(s) listed above to exchange the following information with the Rochester City School District, including:								
	Immunizations to comply with NYS regulations							
Or Specified:	Physical exams to comply with NYS regulations							
School nurse	and sports requirements <ul> <li>Authorization for medications during the school day</li> <li>or on school trips</li> </ul>							
Medical officer								
Physical Therapist								
Occupational Therapist	Medical clearances as needed following an injury							
Speech Therapist	or change in condition							
Audiologist	Medical orders required for therapy needs, evaluations							
□ Vision Department	Physician referral for services (OT, PT)							
□ Special Education	Medical condition/ treatment plans that may have							
□ Other	an impact in school							
	🗆 Other							

This information will be used to provide a safe and healthful environment and develop an appropriate program for this student at school. Enrollment is not contingent upon signing this release, however, in order to plan the most appropriate program for this student, the information may be required. Specific immunizations per NYS regulations ARE required for enrollment. Positive results on lead testing are shared on a need-to-know basis between the health services and the educational teams to develop suitable programming to address any problems associated with high lead levels.

This release expires on the last day of the enrollment of the above student in the Rochester City School District, and may be revoked at any time by sending a written and signed request to cancel this permission to the school nurse. Such revocation will not affect any disclosure made prior to its receipt by the District. Protected health information will not be disclosed without consent pursuant to the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g) and implementing regulations (34 C.R.F. § 99). A copy of this release has been provided to me. I understand that it will be sent to the appropriate provider when requests are made, and I consent to the release of the information to the Rochester City School District by the health-care providers listed above.

(Signature of student over 18 or Parent/Guardian)\*\*

(Date)

\*\*If student is under 18 years of age, parent or legal guardian must sign consent form. If other representative is signing, state authority to act on student's behalf: \_\_\_\_\_\_\_\_.\*\* If student is over 18 years of age and is a student with a disability as defined by the Individuals with Disabilities Education Act and the information requested pertains thereto, then the parent/guardian must also sign consent form.

Return completed form to the NURSE at the school this child attends.

#### Rochester City School District Student Health Services Information

#### TO BE COMPLETED BY PARENT OR GUARDIAN

My child has one of the following life-threatening conditions and will need an emergency care plan completed by the school nurse and myself with written guidance from our private physician. I understand that it is my responsibility to provide physician orders and any prescribed life saving medication to the school nurse. I understand that if my child needs to carry life saving medications. I must receive prior administrative approval and must provide a second dose in the school health office in the event my child misplaces the life saving medicine.

Student's Legal Name					Date of Birth		
Grade/HR	Male □ Sex	Female	□ Non-0	Gender 🗆			
Doctor's Name					Phone		
Does the Child Have Medical Insura	ance:	Yes 🗆	No 🗆				
Insurer:							
Does you Child Wear Glasses:	Yes 🗆	No 🗆					
Does your Child have any Hearing I	lssues:	Yes 🗆	No 🗆		If yes explain:		
TO BE COMPLETED BY PARENT OR GUARDIAN							
My child has one of the following life-threatening conditions and will need an emergency care plan completed by the school nurse and myself with written guidance from our private physician. I understand that it is my responsibility to provide physician orders and any prescribed lifesaving medication to the school nurse. I understand that if my child needs to carry lifesaving medications, I must receive prior administrative approval and must provide a second dose in the school health office in the event my child misplaces the lifesaving medicine.							
Please specify:							
Life-threatening allergy: 🗆 Food		□ Insec	t	Medici	cine		
Asthma							
Diabetes							
Poorly Controlled Seizures							
Severe swallowing problems or cho	oking						
Significant heart disease							
Other							

#### Student & Family Support Center – Enrollment and Consent Form

Dear Parent/ Guardian:

The Rochester City School District is pleased to introduce you to the services of Student & Family Support Centers located in many of our schools. The purpose of the Student & Family Support Centers is to provide a broad range of services and opportunities to assist students and ensure they are socially and emotionally prepared to achieve their academic, personal and career goals. Services include academic support, after school opportunities, immediate response counseling during times of crisis, individual and group support, and help whenever students need to overcome problems in order to succeed in school and life (see list of agency partners on the back of this form).

Once enrolled, your son/ daughter will be able to access the services of the Students & Family Support Center during their free time at school when they are not having class. In the event of an emergency, students are able to access services immediately any time during the school day.

Your permission is needed to enroll your child in the Student & Family Support Center so that he/ she may access services should the need arise. Your consent is also needed for the school to provide attendance and report card information regarding your child to the agency partners. In turn those agency partners will provide the school with information about the type of services provided and the frequency and duration of those services. This will allow the school and agency partners to provide the best service and support to ensure your child succeeds in school. Please complete BOTH sides of this form and return it to the Student & Family Support Center at your child's school.

I give permission to \_

(Student's Name)

(Date of Birth)

to be enrolled and access services of the student & Family Support Center at

(Name of School)

I also give consent to the school to exchange information form my child's educational record to partner agencies, as needed to deliver services. If there is any agency that you DO NOT want to work with your child, please CROSS OUT the name of the agency on the back of this form.

This permission will remain in effect until the student is no longer enrolled in the Rochester City School District or until the parent/guardian withdraws permission (in writing). I further understand that unless I provided additional written permission, the school, the Student Family Support Center, and their agency partners cannot release this information to a third party.

(Parent/Guardian Signature)

(Relationship to the Student)

(Print Name of Parent /Guardian & Address)

(Phone)

(Date)

#### All listed Agencies may not be available at every school.

#### If there is any agency you DO NOT give permission to, please check the box next to that agency

- Association for the Blind & Vision Impaired Vision care
- Action for Better Community Drug/Alcohol Counseling Prevention
- Alternatives for Battered Women - Dating/ Domestic Violence Prevention
- American Lung Association Smoking cessation П
- American Red Cross Youth Leadership Program
- Baden Street Settlement Career, Vocational Academic Services Better Days Ahead - Parent Support group - Parent support group under auspices of Mental Health Association
- Boys & Girls Club - Youth Development and Family Support
- **Boy Scouts Explorer Programs**
- П **Catholic Family Center** 
  - Career, vocational services, job placement
  - Counseling & Referral Linkages to requested services
  - After School Youth Development П
- Center for Dispute Settlement
  - Mediation П
  - Problem Solving Skills training
- Center for Youth Alternatives to Suspension
- Counseling & Referral linkages to requested services
- **Emergency Housing & Referral**
- Charles Settlement House Youth Development Activities
- Children's Institute
- Primary Project K Grade 3 School Adjustment Support
- City Recreation/Rochester After School Alliance
- After School Youth Development Activities Community Place of Greater Rochester/Threshold
  - Youth Development & Prevention Workshops
  - Counseling, Referral linkages to requested services
  - Health services П
- Compeer Mentoring
- Conifer Park Substance abuse services
- Continuing Developmental Services -Counseling & Referral linkages to requested services
- Crestwood Children's Center Counseling and support
- Delphi rug & Alcohol Council
  - **Drug & Alcohol Prevention Workshops**
  - П Assessments, intervention, and counseling services
- Eastman Dental Clinic Primary preventive dental care П
- Educational Talent Search (MCC)
- Career, vocational, academic services
- **Epilepsy Foundation School to Work Program**
- Evelyn Brandon Health Center Mental health support services
- FACT Family Access & Connection Team Monroe County
  - Counseling & Referral linkages to requested services
- Finger Lakes Developmental Disabilities Services Org.
- Counseling & Referral linkages to requested services П
- Gay Alliances Counseling & Referral
- Genesee Mental Health Center Health/mental health services
- **Girl Scouts Scouting** 
  - Peer Mediation Training П
- Hillside Children's Center Emergency Housing Services
  - Assessments, Counseling & Referral to requested services
  - Preventative services counseling, family support
  - Alternatives for Independent Youth
  - Alternatives to Suspension
- Hillside Work Scholarship (HW-SC)
  - Academic & vocational mentoring П
- Huther Doyle Drug & Alcohol Counseling
- **IBERO** American Action League/PRYD П П Mentoring & academic support
- Iglesia Educational Centers
  - □ Academic tutoring
- LDA Life & Learning Association Academic services/supports
- Learning to Earn Work readiness

- Legal Aid Society Youth Advocacy Program
- Lifetime Assistance Counseling & Referral to requested services
- Metro Council for Teen Potential
  - Training for healthy decision making П
- Monroe County Health Department Nurse Family Partnership П
  - Monroe Community College Academic supports
  - Liberty Partnership Program П
  - П Upward Bound
- Nazareth College Partners Thru Learning Tutoring
- (NEAD) North East Youth Development
  - Youth development activities
- П Pathways to Peace - Outreach, violence prevention services
- П Planned Parenthood/In Control Program
  - Young Fathers Program
  - Pregnancy Prevention workshops
- Puerto Rican Youth Development/Ibero Academic support
  - Outreach, Counseling & Referral linkages to requested services
  - Drug prevention services
  - Mentoring
- RIT Gear Up Program - Academic services and supports
- Rochester After School Academy (RASA)
- **Rochester City School District** 
  - Academic Achievement Mentoring
  - Assessments for social support services П
- Rochester Community Mobile Crisis Team Mental health support services and linkages to requested services
- Rochester General Hospital Health/mental health assessments & services
- Rochester Mental Health Center Assessments and mental health support services
- (SPCC) Society for Protection & Care of Children
  - Counseling & Referral Linkages to requested services After School Youth Development Programs
  - (SWAN) South West Area Neighbors
  - П Youth Development Activities
  - Family counseling, support, & Referral linkages to requested services
- St. Joseph's Neighborhood Center П
  - **Emergency Services**

The Advocacy Center

students

Mentoring

assessments and services

**VESID** - Vocational Preparation

YES (Youth Emergency Services)

es to requested services

quested health/mental health services

- Assessments & Mental Health services and supports
- St. Joseph's Villa

П

П

П

П

- Counseling & Referral linkages to requested services
- Strong Behavioral Health Outpatient services, assessments, and supports
- Successful Pathways - Counseling & Referral linkages for girls Teen Empowerment Program - Youth Leadership Development

Support for families and students with disability

Unity Health - Health/mental health assessments and services

U of R School of Nursing Health Center - Health/mental health

Counseling & Referral linkages to requested services

VIA Health - Assessments, Counseling & Referral linkages to re-

YWCA - Pregnant and parenting teen support services

Crisis Counseling, Mental Health Support, and Referral linkag-

Urban League of Rochester - Youth Development programs

Career and employment preparation

Stages Program - decision making group for elementary

131 W. Broad Street Rochester, NY 14614 PHONE: 585-262-8241 FAX: 585-295-2615



## Rochester City School District Parent Information & Student Registration Center

Previous School:		From: RCSD		
Fax:		Pages:		
Phone:	Date:			
Student:	DOB:			
The above-named student wishes to register the following records as soon as possible.	with the Rocheste	r City School District, Rochester, NY. Please provide us with		
Date registering in the Rochester City S	School District			
Last Report Card	-	Transcripts		
Immunization/Health Record	-	Disciplinary Records		
Proof of age	-	Current Schedule		
Test Scores	-	Withdrawal grades		
IEP (If Applicable)	-	Evaluation		
Other				
		EY ACT BUCKLEY AMENDMENT DATED JUNE 17, 1976, IT IS EASE RECORDS TO ANOTHER SCHOOL SYSTEM IN WHICH THE		
l,	parent/gua	ardian of		
Date of Birth, request that y	you release the abo	ove information to the Rochester City School District, Parent		
Information and Student Registration Center,	131 W. Broad Stre	et, Rochester, NY 14614		
Signed:		Dated:		
Please fax records to: Parent Registration Center (585) 295-2615				

If you are unable to fax, please notify us by phone and send the requested information to the above address. Thank you for your assistance.

# WE'RE HERE TO HELP.

Placement staff will assist parents with every step of the registration process. We can also provide parents with information about the schools available to their children to help them make an informed choice.

Or contact us by phone:

Hours: Monday - Friday 8:00 a.m. - 4:30 p.m.

Student Equity and Placement (585) 262-8241

or email

studentregistration@rcsdk12.org