

Rochester Joint Schools Construction Board
Minutes
June 22, 2009
4:30 p.m.

Present:

Board members Kenneth Bell, Carolyn Vitale, Bob Brown, Randy Henderson, Richard Pifer, Emeterio Otero, Brian Roulin. Staff members Linda Dunsmoor, James Fenton, Andrew Wheatcraft, Rashondra Jackson, Jeff Eichner.

Chairman Bell convened the meeting at 4:35 p.m.

Minutes:

Motion to approve minutes of 5-11-09 by Mr. Brown. Second by Dr. Otero. Adopted 7-0.

Report of Chair:

Mr. Bell articulated the progress made to date by the Board. He cited much of it as foundational but necessary for the Board to function fully. Among the Board's accomplishments are:

- Adoption of its bylaws
- Election of officers
- Establishment of a committee system
- Leadership meetings with various program stakeholders
- Providing input into the Facilities Master Plan update
- Board meetings with the Superintendent, Mayor, and Board of Education President
- Issuance of a Request for Proposals for Counsel
- Progress on Independent Compliance Officer role
- Review of financial plan for Program

Mr. Bell thanked the Board and staff members for their commitment to the Facilities Modernization Program.

Communications:

The Board discussed information provided by Assemblyman Gantt's office regarding the role of the Independent Compliance Officer.

Committee Reports:

- M/WBE and Services Procurement – The RFQ for Program Manager will be distributed to members for review in anticipation of a resolution to approve in July.
- Communications – Members with input into the Board Roles/Responsibilities statement please provide to Dr. Otero or Linda Dunsmoor.
- Policy – Draft policies are nearly complete; work continues regarding Conflict of Interest.

Staff Reports:

- Facilities – Tom Keysa said the Facilities Master Plan update is on track for completion in October.
- Administration – Jim Fenton said he had met with representatives of the State Comptroller's Office. That office will review the financing for Phase I of the FMP, including the bond repayment schedule, to ensure that the FMP is affordable. Questions Board members have should be provided to Mr. Fenton as the liaison to the OSC. Linda Dunsmoor will provide copies of responses to Counsel RFP to members for review.

Adjournment

Motion by Mr. Brown. Second by Mr. Henderson. Adopted 7-0 at 5:45 p.m.