

**Rochester Joint Schools Construction  
Board Monthly Meeting Minutes  
September 13, 2021  
4:00 PM**

**Present – Called to Order by the Board Chair at 4:06 pm**

The in-person meeting was attended by Board Chair Norman Jones, Treasure Rosiland Brooks-Harris (joined 4:51 pm), Jesse Dudley, I. Geena Cruz (joined virtually), Carleen Pierce, Thomas Richards, Program Coordinator Allen Williams, Savin Program Director Pépin Accilien, Savin Deputy Directors Roland Coleman and Marcial Morales; General Counsel Ed Hourihan (joined virtually), General Counsel Greg McDonald, Attorney Melissa Mahler, ICO Brian Sanvidge, and Board of Education Vice President Cynthia Elliot (joined virtually). The meeting was not attended by Vice Chair Michael Schmidt.

**Approval of Minutes**

Monthly Meeting held on September 13, 2021

Motion by Board Member Thomas Richards

Second by Board Member Carleen Pierce

Approved 5-0

**Action Items**

**Resolution 2020-21:79**

**Pay Requisition Summary Acceptance (August 2021)**

**Moved by Board Member Thomas Richards**

**Second by Board Member Jesse Dudley**

**Adopted 5-0**

**Resolution 2020-21:80**

**Change Order #45 to John W. Danforth (East High Phase 2a)**

**Moved by Board Member Jesse Dudley**

**Second by Board Member I. Geena Cruz**

**Adopted 5-0**

**MEETING NOTES:**

**1. Phase 2 Budget Report**

Pépin Accilien reviewed the report with the Committee. All pending change order items brought to the Committee were included and tracking well. Expenditures (hard and soft costs) for the first group of projects in Phase 2a total **\$163,507,573.47** Expenditures (hard and soft costs) for the second group of projects in Phase 2b total **\$137,962,667.61** Expenditures (hard and soft costs) for the third group of projects in Phase 2c total **\$113,874,792.38** Expenditures (soft costs) for the fourth and final project for Phase 2d total of **\$24,501,232.33** Total amounts paid to date for all Phase 2 projects total **\$439,846,265.79** of the \$435M borrowing limit and the approximately \$16M of supplemental funds (i.e., SSBA, CSG, NYSERDA Rebate, RG&E Rebate).

**Communications**

**The Compliance Report from Anchin was not included in the Members packets but was reviewed by ICO Brian Sanvidge at the meeting.**

**Phase 2:**

– 99.61% submissions for the July 2021 reporting period.

– 96.60% of all data requested has been received and approved (January 2016 – July 2021).

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- Overall Workforce (EEO) Participation: Minority @ 26.74% (goal is 22%) and Women @ 6.43% (goal is 8%).
- Overall Workforce (EEO) Participation: Minority Males @ 23.19% (goal is 22%) and Women @ 9.97% (goal is 8%).
- Overall Business Participation: Minority @ 19.07% (goal is 17%), Women @ 11.08% (goal is 10%), Small @ 2.52% (goal is 3%) and Disadvantaged @ 2.61% (goal is 3%).
- Rochester Residents: 13 of the 63 workers for the July 2021 reporting period (or 20.63%).

**Meeting Notes:**

- Thomas Richards and Carleen Pierce requested an updated balance summary be distributed to the Board.

**Report: Change Orders Authorized by Chair**

Board Chair Norman Jones stated that the amount authorized by the Chair for the month of September was for 2 Change Orders totaling \$46,007.57, included in the Board Packet, and outlined below:

<b>Change Orders Authorized by Chair for September 2021 Mtg</b>				
<b>PROJECT</b>	<b>CONTRACTOR</b>	<b>C/O #</b>	<b>AMOUNT</b>	<b>SIGNATURE</b>
<b>East High</b>	GC – Holdsworth Klimowski	106	\$ 16,731.00	Norman H. Jones
	EC – Hewitt Young Electric	83	\$ 29,276.57	Norman H. Jones
<b>TOTAL</b>		<b>2</b>	<b>\$ 46,007.57</b>	

**Report: Amendments Authorized by Chair**

Board Chair Norman Jones stated that the amount authorized by the Chair for the month of September was for 3 Amendments totaling (\$96,023.70), included in the Board Packet, and outlined below:

<b>Project</b>	<b>Contractor</b>	<b>Description</b>	<b>Amount</b>	<b>Signature</b>
Phase 2a Schools	AP Safety & Security	Deduct Amendment	(\$74,485.10)	Allen K. Williams
Phase 2b Schools	AP Safety & Security	Deduct Amendment	(\$21,396.57)	Allen K. Williams
Phase 2c Schools	AP Safety & Security	Deduct Amendment	(\$142.03)	Allen K. Williams
<b>TOTAL</b>			<b>(\$96,023.70)</b>	

**Report: Purchase Orders Authorized by Chair**

Board Chair Norman Jones stated that the amount authorized by the Chair for the month of September was for 5 Purchase Orders totaling \$58,478.56, included in the Board Packet, and outlined below:

<b>Purchase Orders Authorized by Chair for September 2021 Meeting</b>					
<b>Project</b>	<b>Contractor</b>	<b>Product/Service</b>	<b>PO Number</b>	<b>Amount</b>	<b>Signature</b>
School 4, 10, 54	Avarus Solutions, LLC	Access Controls	DWT-2B-ELEM-01-Rev-A	\$5,479.00	Allen K. Williams
Schools 4	CPL	SEQRA Services	SEQRA-SCH04-01	\$ 7,500.00	Allen K. Williams
School 54	Cannon Electric	Electrical Services	ELECTSVS-SCH54-01	\$ 7,570.00	Allen K. Williams
	Day Automation	Lockdown & Fire Access	ACCESS-SCH54-08	\$22,254.71	Allen K. Williams
EAST	Norcom Communications Services	VoIP Handsets	DWT-VOIP-EAST-23	\$15,674.85	Allen K. Williams
<b>TOTAL</b>			<b>5</b>	<b>\$ 58,478.56</b>	

Board Chair Norman H. Jones asked the Committee to go into Executive Session pursuant to New York Public Officer's Law Article 7, Section 105.1 (f).

Motion by Member Rosiland Brooks-Harris  
Second by Member Jesse Dudley  
Approved 6-0 at 5:03 pm.

The Board came out of Executive Session at 5:47 pm.  
Motion by Member Thomas Richards  
Second by Member Rosiland Brooks-Harris  
Approved 6-0

**Adjourned at 5:47 pm**

Moved by Tom Richards  
Seconded by Jesse Dudley  
Approved 6-0