

Resolution 2017-18: 37

Reconciliation of Moving Services Purchase Order – RSMP Warehouse (Clark Moving & Storage, Inc.)

By Board Member Benincasa

WHEREAS, the Rochester School Facilities Modernization Program Act (“School Modernization Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the School Modernization Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”) including a District Wide Technology program which involves technology upgrades and infrastructure work at each of the 12 school projects identified in Phase 1; and

WHEREAS, the authorizing legislation for Phase 2 of the RSMP was signed into law by the Governor of the State of New York on December 17, 2014 (the “Amended Act”); and

WHEREAS, the Amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB approved the selection of Clark Moving and Storage, Inc. (“Clark”) as the moving services company associated with the RSMP Warehouse moves (Resolution 2016-17: 230); and

WHEREAS, the RJSCB issued a purchase order (PO M1-0001) for the RSMP Warehouse move to Clark dated June 16, 2017 in the amount of \$15,440.00; and

WHEREAS, Clark has completed its services for the RSMP Warehouse move, and the Program Manager has completed its reconciliation of all invoices for these services resulting in an unused purchase order balance remaining in the amount of \$4,359.75 (which has been agreed to by Clark); and

WHEREAS, the Program Manager recommended to the M/WBE and Services Procurement Committee (the “Committee”) that Clark’s purchase order should be amended to credit the amount of \$4,359.75 back to the RSMP; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its September 7, 2017 meeting to reduce Clark’s purchase order amount by \$4,359.75, and after due deliberation, the Committee approved the request to reduce the purchase order amount.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager to reduce the purchase order to Clark in the amount of \$4,359.75 related to the RSMP Warehouse move; and
2. The RJSCB’s Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute a revised purchase order that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB’s general counsel.

Second by Board Member Brown

Approved 6-0 with Member Cruz away