



Resolution 2016-17: 7

FF&E Purchase Order Reconciliation – Phase 1 Projects

By Board Member Benincasa

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”) including a District Wide Technology program which involves technology upgrades and infrastructure work at each of the 12 school projects identified in Phase 1; and

WHEREAS, the RJSCB’s Program Manager, with the advice of Vargas Associates (the “Move Manager”), the RJSCB’s general counsel, the Construction Managers, the Architects, and the RJSCB’s Independent Compliance Officer, prepared request for bids packages for Furniture, Fixtures, and Equipment (“FF&E”) for the projects in Phase 1; and

WHEREAS, the RSJCB subsequently awarded bids to several suppliers to provide FF&E for projects in Phase 1 of the RSMP, including Hertz Furniture, JSJ Furniture Co., FM Office Products, and Main-Ford General Supply; and

WHEREAS, the firms Hertz Furniture, JSJ Furniture Co., FM Office Products, and Main-Ford General Supply have completed their respective FF&E services for Phase 1 and the Program Manager has completed its reconciliation of all invoices for these services resulting in an unused balance remaining for each firm as shown in the table below (which has been agreed to by the firms); and

Firm	Contract Value	Payments to Date	Balance
Hertz Furniture - 1a	\$ 356,475.74	\$ 355,735.35	\$ 740.39
Hertz Furniture - 1b	\$ 420,628.69	\$ 417,721.97	\$ 2,906.72
JSJ Furniture Co.	\$ 3,633.48	\$ 3,159.50	\$ 473.98
FM Office Products	\$ 649,822.96	\$ 647,941.61	\$ 1,881.35
Main-Ford General Supply	\$ 986,038.00	\$ 984,869.00	\$ 1,169.00

WHEREAS, the MWBE and Services Procurement Committee considered and discussed the Program Manager’s recommendation at its July 14, 2016 meeting to reduce the purchase order amounts to the firms listed above and after due deliberation, it approved the request by the Program Manager to reduce these purchase order amounts;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Move Manager and the Program Manager to reduce the purchase orders to the above named firms, in the amounts specified, related to the furniture, fixtures, and equipment purchases in Phase 1 of the RSMP.

Second by Board Member A. Williams

Approved 4-0 with Members Brown, Schmidt and W. Williams away