

**Resolution 2016-17: 1**  
**Small Appliance Order – School 12**

**By Board Member Benincasa**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”); and

WHEREAS, the Program Manager directed Vargas Associates, the RJSCB’s Move Manager, to coordinate the purchase of small appliances for the School 12 project in Phase 1; and

WHEREAS, Vargas Associates worked with the Architect and the Construction Manager for School 12 and subsequently prepared a list of specifications and requirements for those small appliances that had not been purchased through the GC scope of work for the project; and

WHEREAS, Vargas Associates contacted the New York State Office of General Services (“OGS”) to verify if a State contract for small appliances was available, and the OGS responded that no State contract for small appliances is currently in place; and

WHEREAS, Vargas Associates then prepared a document describing the details, specifications, and quantities of the appliances necessary for the School 12 project; and

WHEREAS, the RJSCB authorized the Move Manager to request quotes for the purchase of the small appliances required for the School 12 project at its monthly meeting on June 6, 2016 (Resolution 2015-16: 171); and

WHEREAS, the Move Manager has subsequently received and reviewed the quotes in detail and has contacted the supplier with the lowest price to discuss the logistics and coordination associated with the purchase and delivery of the small appliances, and now recommends the award to Appliance Associates of Buffalo; and

WHEREAS, at its July 14, 2016 meeting, the MWBE and Services Procurement Committee (“Committee”) considered and approved the recommendation by Vargas Associates to purchase the small appliances for the School 12 project from Appliance Associates of Buffalo;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Move Manager that a purchase order shall be issued to Appliance Associates of Buffalo in the amount of \$9,915 to provide the necessary small appliances associated with the School 12 project; and
2. The RJSCB Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute and deliver a purchase order to the firm named above on the advice of the Program Manager and the RJSCB’s general counsel.

**Second by Board Member A. Williams**

**Approved 4-0 with Members Brown, Schmidt and W. Williams away**