

**Resolution 2016-17: 230**  
**Contract Award – RSMP Warehouse Move Services**

**By Board Member Richards**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”), which involves the relocations of several schools into temporary “swing” space in order for the schools to continue to operate and to be fully functional during construction; and

WHEREAS, the authorizing legislation for Phase 2 of the RSMP was signed into law by the Governor of the State of New York on December 17, 2014 (the “Amended Act”); and

WHEREAS, the Amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB authorized the release of request for bids (“Request for Bids”) to obtain bids from moving services firms using an open public bid process at its regular meeting on April 10, 2017 (Resolution 2016-17: 175); and

WHEREAS, following RJSCB approval, the Program Manager advertised and released the bid documents for the moving services for the RSMP Warehouse move in April 2017; and

WHEREAS, the Program Manager received one bid on April 28, 2017 per the deadline stipulated in the Request for Bids, and the bid was subsequently publicly opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the Program Manager and the Move Management Consultant have reviewed the sole bid, conducted de-scoping meeting of the lowest bidder and made assessments on the sufficiency of staffing for the moves, and concluded that Clark Moving & Storage, Inc. is the lowest responsive and responsible bidder that is qualified and capable to perform the scope of work package and is also a qualified and responsible bidder; and

WHEREAS, at the special meeting held on June 16, 2017, following the review and consideration of the recommendations from the Program Manager and Move Management Consultant, and after due deliberation by the Board, the Board approved the contract award to:

<b><u>Scope of Work</u></b>	<b><u>Name of Contractor</u></b>	<b><u>Address</u></b>	<b><u>Bid Amount</u></b>
RSMP Warehouse Move Services	Clark Moving & Storage, Inc.	3680 Buffalo Road, Rochester, NY 14624	\$15,440.00

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager and Move Management Consultant that a contract award shall be made to Clark Moving & Storage, Inc. in the amount of \$15,440.00 to provide all equipment, labor, materials, and plant necessary to execute the scope of work associated with the RSMP Warehouse move; and
2. The RJSCB Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute and deliver a Purchase Order to Clark Moving & Storage, Inc. in substantially the form included in the Request for Bids, with such changes as the Chair may approve (his/her signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Brown**

**Approved 4-0 with Vice Chair Schmidt and Member Jones away and Member Cruz not yet arrived**