

**Resolution 2015-16: 31**  
**FF&E Request for Bids – School 12**

**By Board Member B. Brown**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”); and

WHEREAS, the RJSCB’s Move Management Consultant (Vargas Associates) has prepared bid documents for the Furniture Fixtures and Equipment (“FF&E”) bid associated with the School 12 project in Phase 1 of the RSMP; and

WHEREAS, through this process, the RJSCB will obtain competitive pricing from furniture distributor firms using an open public bidding process; and

WHEREAS, construction for School 12 is scheduled to be completed by July 2016, and the RJSCB needs to procure the FF&E for this project as soon as possible in order to maximize 2015 pricing as well as secure production and delivery schedules that align with the completion of the project; and

WHEREAS, the MWBE and Services Procurement Committee has reviewed the bid documents for the FF&E Bid and approved them at its meeting on September 10, 2015, for forwarding to the full Board;

THEREFORE, BE IT RESOLVED:

1. The Bid Documents for FF&E are approved for use by the RJSCB to obtain bids from furniture distributor firms using an open public bidding process; and
2. The MWBE and Services Procurement Committee, with the advice and recommendations of the Move Management Consultant and the Program Manager, is authorized on behalf of the RJSCB to review the bids from the furniture distributor firms and recommend one or more firms to the RJSCB for award.

**Second by Board Member A. Williams**  
**Approved 7-0**