

**Resolution 2015-16: 21**  
**Supplemental FF&E Purchase Order – Phase 1 Projects**

**By Board Member J. Brown**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”) including a District Wide Technology program which involves technology upgrades and infrastructure work at each of the 12 school projects identified in Phase 1; and

WHEREAS, the RJSCB’s Program Manager, with the advice of Vargas Associates (the “Move Manager”), the RJSCB’s general counsel, and the RJSCB’s Independent Compliance Officer, prepared a request for bids (“Request for Bids”) package for Furniture, Fixtures, and Equipment (“FF&E”) (Resolution 2012-13: 124); and

WHEREAS, the Request for Bids included FF&E items categorized into eleven primary groups and several non-grouped items; and

WHEREAS, the RJSCB awarded the following groups to FM Resources: Group 4 – Conference Furniture, Group 5 – Desks, Group 6 – Lounge Furniture, Group 9 – Storage, and Group 11 Task Seating (Resolution 2012-13: 162); and

WHEREAS, the RJSCB awarded the following groups to School Specialty, Inc.: Group 1 – Activity Tables, Group 2 – Art Room, and non-grouped items: Carpet (solid), Cubby Units, Sand and Water Table, Computer Tables, First Aid Couch, Metal Shelving, and Podium (Resolution 2012-13: 166); and

WHEREAS, the RJSCB awarded the following groups to Facilities Equipment and Service, Inc.: Group 3 – Cafeteria Tables and Group 7 – Library Furniture (Resolution 2012-13: 166); and

WHEREAS, the RJSCB awarded the following groups to Hertz Furniture: Group 8 – Music Furniture, Group 10 – Student Furniture, and non-grouped items: Carpet (elementary)(Resolution 2012-13: 166); and

WHEREAS, in the fall of 2014, the District requested additional work at East High School related to their partnership with University of Rochester and directed and authorized the RJSCB to reallocate funds from the Monroe High School project budget for this purpose; and

WHEREAS, the RJSCB approved an amendment to the Agreement with Cannon in January 2015 (Resolution 2014-15: 153) for design and construction administration services related to the University of Rochester’s program at East High School (the “Make Ready Project”); and

WHEREAS, the RJSCB received approval of the Make Ready Project from the Superintendent and his senior cabinet at a meeting on March 3, 2015; and

WHEREAS, the University of Rochester recently requested 50 round cafeteria tables in support of the new program being implemented at East High School; and

WHEREAS, the District has authorized the RJSCB to spend the funds necessary to purchase the new cafeteria tables for East High School in support of the University of Rochester’s program; and

WHEREAS, the Program Manager has evaluated the budget associated with the East Make Ready project and determined that there are sufficient funds available within the current budget to make the purchase; and

WHEREAS, the Executive Director has informed the District that FF&E purchases associated with the East Make Ready project are unlikely to receive building aid due to State Education Department guidelines which state that FF&E purchases will only be eligible for building aid if the project is categorized as either new construction or a gut renovation, which the East Make Ready project is not; and

WHEREAS, the District has responded to the Executive Director with authorization to spend local share dollars to make this FF&E purchase; and

WHEREAS, the Move Manager requested pricing off of State Contract from the cafeteria table supplier, FES; and

WHEREAS, at its July 30, 2015 meeting, the MWBE Procurement and Services Committee considered the recommendation of the Move Manager and the Program Manager to make the additional FF&E purchase and approved the additional FF&E purchase order to the firm as set forth in the table below:

**SUMMARY of SUPPLEMENTAL FURNITURE PURCHASE**

<b>Firm</b>	<b>Total Award</b>
FES	\$55,146

**THEREFORE, BE IT RESOLVED:**

1. The RJSCB hereby approves the recommendation of the Move Manager that a supplemental Purchase Order shall be issued to the above named firm, in the amount specified to provide the necessary Furniture, Fixtures, and Equipment (delivered and installed at point of use) for the East Make Ready project in Phase 1 of the RSMP; and
2. The RJSCB Chair is hereby authorized, to execute and deliver a Purchase Order to the firm named above, in substantially the form included in the Request for Bids for the Furniture, Fixtures, and Equipment with such changes as the Chair may approve (the Chair’s signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB’s general counsel.

**Second by Board Member B. Brown  
Approved 7-0**