

**Resolution 2013-14: 301**  
**Contract Awards – AV Carts (IT Podiums)**

**By Board Member Brown**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”) including a District Wide Technology program which involves technology upgrades and infrastructure work at each of the 12 school projects identified in Phase 1; and

WHEREAS, the RJSCB’s Program Manager worked with Millennium Strategies, the RJSCB’s Technology Consultant, Vargas Associates, the Move Manager / FF&E Coordinator, and the District’s IM&T Department to prepare a request for AV Cart bids (“Request for Bids”) in conjunction with the District Wide Technology project; and

WHEREAS, the RJSCB approved the issuance of a Request for Bids at its monthly meeting on May 4, 2014 (Resolution 2013-14: 264); and

WHEREAS, the RJSCB’s Executive Director received three bids for AV Carts on May 19, 2014 per the deadline stipulated in the Request for Bids, and those bids were subsequently publicly opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the Technology Consultant, the Move Manager / FF&E Coordinator, and the Program Manager have reviewed the bids and concluded that one bidder was non-responsive to the requirements of the bid, and of the two remaining bidders, the apparent low bidder for AV Carts is a qualified and responsible supplier of this product; and

WHEREAS, the low base bid amount is \$11,850.23; and

WHEREAS, based upon the recommendation of the Move Manager / FF&E Coordinator, the RJSCB is electing to include the award of Alternate #1, “AV Carts for School 5,” as a part of this award in the amount of \$14,162.47; and

WHEREAS, at the MWBE and Services Procurement Committee (the “Committee”) meeting held on May 29, 2014, following the review and consideration of recommendations provided by the RJSCB’s Move Manager / FF&E Coordinator and the Program Manager, and after due deliberation by the Committee, Hertz Furniture was approved as being the low responsible supplier of AV Carts; and

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby awards the AV Carts procurement to Hertz Furniture in the total amount of \$26,012.70, (including Alternate #1, School 5 AV Carts); and
2. The RJSCB Chair is hereby authorized, to execute and deliver a Purchase Order to the firm named above, in substantially the form included in the Request for Bids with such changes as the Chair may approve (the Chair's signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB's general counsel.

**Second by Vice Chair Brown**  
**Approved 6-0 with Member Thomas away**