

Resolution 2013-14: 290
Small Appliance Order

By Vice Chair Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”); and

WHEREAS, the Program Manager directed Vargas Associates, the RJSCB’s Move Manager, to coordinate the purchase of small appliances for several Phase 1 projects (School 5, School 28, School 50, and School 58); and

WHEREAS, Vargas Associates worked with the Architects and the Construction Managers for each school and subsequently prepared a list of specifications and requirements for those small appliances that had not been purchased through the GC scope of work for each project; and

WHEREAS, Vargas Associates contacted the New York State Office of General Services (“OGS”) to verify if a State contract for small appliances was available, and the OGS responded that no State contract for small appliances is currently in place; and

WHEREAS, Vargas Associates then prepared a set of bid documents describing the details, specifications, and quantities of the appliances necessary for the Phase 1 projects (School 5, School 28, School 50 and School 58); and

WHEREAS, the RJSCB authorized the Move Manager to issue the bid documents at its monthly meeting on April 7, 2014 (Resolution 2013-14: 231); and

WHEREAS, the Executive Director received one bid on April 23, 2014, the bid date stipulated in the bid documents and the bid was opened and read aloud in an open public forum; and

WHEREAS, the Move Manager has subsequently reviewed the bid in detail and contacted the bidder to discuss the logistics and coordination associated with the purchase and delivery of the small appliances, and now recommends the award to Appliance Associates of Buffalo; and

WHEREAS, at its May 1, 2014 meeting, the MWBE and Services Procurement Committee (“Committee”) considered and approved the recommendation by Vargas Associates to purchase the small appliances for the 1b projects (School 5, School 28, School 50 and School 58) from Appliance Associates of Buffalo;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Move Manager that a Purchase Order shall be issued to Appliance Associates of Buffalo in the amount of \$10,036 to provide the necessary small appliances associated with the Phase 1b projects (School 5, School 28, School 50 and School 58); and
3. The RJSCB Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute and deliver a Purchase Order to the firm named above on the advice of the Program Manager and the RJSCB's general counsel.

Second by Member Benincasa

Approved 6-0 with Member Thomas away