

Resolution 2013-14: 231
Small Appliance Bid for Phase 1b Schools

By Board Member Hilger

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”); and

WHEREAS, the Program Manager directed Vargas Associates, the RJSCB’s Move Manager, to prepare a small appliance request for bids for the Phase 1b projects (School 5, School 28, School 58, and Edison Technology Campus); and

WHEREAS, Vargas Associates worked with the Architects and the Construction Managers for each school and subsequently prepared a list of specifications and requirements for those small appliances that had not been purchased through the general contract scope of work for each project; and

WHEREAS, Vargas Associates then contacted the New York State Office of General Services (“OGS”) to verify if a State contract for small appliances was available, and the OGS responded that no State contract for small appliances is currently in place; and

WHEREAS, Vargas Associates worked with the Executive Director and the Board’s general counsel to prepare request for bid documents for the small appliance bid; and

WHEREAS, at its April 2, 2014 meeting, the MWBE and Services Procurement Committee (“Committee”) considered and approved the issuance of the small appliance request for bids for the 1b projects;

THEREFORE, BE IT RESOLVED:

1. The RJSCB, through its Move Manager, shall proceed with the issuance of a small appliance bid package; and
2. Also, prior to issuance, the Move Manager will work with the RJSCB’s general counsel to further develop and finalize the small appliance bid package, including the general conditions of the contract and the purchase order forms; and
3. The MWBE and Services Procurement Committee, with the advice and recommendations of the Program Manager and the Move Manager, is authorized on behalf of the RJSCB to review the bid responses for this project and recommend to the RJSCB the lowest responsible bidder(s).

Second by Board Member Thomas

Approved 6-0 with Vice Chair Brown away