

**Resolution 2013-14: 138**  
**FF&E Purchase Orders – 1b Projects**

**By Board Chair Giess**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”) including a District Wide Technology program which involves technology upgrades and infrastructure work at each of the 12 school projects identified in Phase 1; and

WHEREAS, the RJSCB’s Program Manager, with the advice of Vargas Associates (the “Move Manager”), the RJSCB’s general counsel, and the RJSCB’s Independent Compliance Officer, prepared a request for bids (“Request for Bids”) package for Furniture, Fixtures, and Equipment (“FF&E”) for the first three projects in Phase 1a of the RSMP (School 17, School 50, and Charlotte High School); and

WHEREAS, the RJSCB’s Executive Director received bids on March 20, 2013 per the deadline stipulated in the Request for Bids, and those bids were subsequently publicly opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the Program Manager, Move Manager, and Independent Compliance Officer (“ICO”) reviewed the bids, conducted de-scoping meetings, and inspected physical samples of certain items; and

WHEREAS, the Program Manager and the Move Manager determined that the low bidder for some of the bid groups did not meet the specified standards for the products specified in the Request for Bids; and

WHEREAS, the RJSCB previously approved Resolution 2012-13: 146, Resolution 2012-2013: 161, Resolution 2012-13: 162, and Resolution 2012-2013:166 associated with the FF&E awards for the 1a projects; and

WHEREAS, the awarded purchase orders for the Phase 1a projects were based on the Groups identified in the table below:

<b>Scope of Work</b>	<b>Name of Firm</b>	<b>Address</b>
Group 1 – Activity Tables	School Specialty, Inc.	18 Mae Meadow Rochester, NY 14624
Group 2 – Art Room	School Specialty, Inc.	18 Mae Meadow Rochester, NY 14624
Group 3 – Cafeteria	Facilities Equipment	11 State Street, Suite 201

Tables	& Service, Inc.	Pittsford, NY 14534
Group 4 – Conference Furniture	FM Resources	1 Woodbury Blvd Rochester, NY 14604
Group 5 – Desks	FM Resources	1 Woodbury Blvd Rochester, NY 14604
Group 6 – Lounge Furniture	FM Resources	1 Woodbury Blvd Rochester, NY 14604
Group 7 – Library Furniture	Facilities Equipment & Services, Inc.	11 State Street, Suite 201 Pittsford, NY 14534
Group 8 – Music Furniture	Hertz Furniture	95 McKee Drive Mahwah, NJ 07430
Group 9 – Storage	FM Resources	1 Woodbury Blvd Rochester, NY 14604
Group 10 – Student Furniture	Hertz Furniture	95 McKee Drive Mahwah, NJ 07430
Group 11 – Task Seating	FM Resources	1 Woodbury Blvd Rochester, NY 14604
Non-Grouped Items – Carpet (Solid)	School Specialty, Inc.	18 Mae Meadow Rochester, NY 14624
Non-Grouped Items – Carpet (Elementary)	Hertz Furniture	95 McKee Drive Mahwah, NJ 07430
Non-Grouped Items – Cubby Unit	School Specialty, Inc.	18 Mae Meadow Rochester, NY 14624
Non-Grouped Items – Sand & Water Table	School Specialty, Inc.	18 Mae Meadow Rochester, NY 14624
Non-Grouped Items – Computer Tables	School Specialty, Inc.	18 Mae Meadow Rochester, NY 14624
Non-Grouped Items – First Aid Couch	School Specialty, Inc.	18 Mae Meadow Rochester, NY 14624
Non-Grouped Items – Metal Shelving	School Specialty, Inc.	18 Mae Meadow Rochester, NY 14624
Non-Grouped Items – Folding Table and Cart	No award was recommended	
Non-Grouped Items – Podium	School Specialty, Inc.	18 Mae Meadow Rochester, NY 14624

WHEREAS, the original FF&E bid included a stipulation that pricing received would remain intact for all orders by the RJSCB during for the remainder of 2013; and

WHEREAS, the Move Manager has worked with the Architects associated with the next group of projects (School 5, School 28, School 58, and Edison Technology Campus) to determine the quantities and types of FF&E required for these schools and the orders placed at this time will cover much of the furniture needs of the schools involved, but will not include unique and/or special furniture needs for each specific school which have not yet been finalized and will be ordered in 2014; and

WHEREAS, the RJSCB wishes to maximize the bid savings achieved with the set 2013 pricing by placing the next FF&E order prior to the end of 2013; and

WHEREAS, deliveries and installation of FF&E for orders placed at this time will be coordinated by the Move Manager to coincide with the construction schedules of the School 5, School 28, School 58, and Edison Technology Campus projects; and

WHEREAS, based on the Move Manager's FF&E tabulations, the following Purchase Orders shall be made as set forth in the table below:

	<b><u>Name of Firm</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
School 5	School Specialty, Inc.	18 Mae Meadow Rochester, NY 14624	\$62,394.54
	Facilities Equipment & Service, Inc.	11 State Street, Suite 201 Pittsford, NY 14534	\$90,571.00
	FM Resources	1 Woodbury Blvd Rochester, NY 14604	\$128,139.26
	Hertz Furniture	95 McKee Drive Mahwah, NJ 07430	\$107,565.79
School 28			
	School Specialty, Inc.	18 Mae Meadow Rochester, NY 14624	\$59,001.82
	Facilities Equipment & Services, Inc.	11 State Street Rochester, NY 14534	\$74,964.00
	FM Resources	1 Woodbury Blvd Rochester, NY 14604	\$158,886.65
	Hertz Furniture	95 McKee Drive Mahway, NJ 07430	\$91,330.09
School 58			
	School Specialty	18 Mae Meadow Rochester, NY 14624	\$58,067.08
	Facilities Equipment & Services, Inc.	11 State Street Rochester, NY 14534	\$115,375.00
	FM Resources	1 Woodbury Blvd Rochester, NY 14604	\$174,804.50
	Hertz Furniture	95 McKee Drive Mahway, NJ 07430	\$107,734.01
Edison			
	School Specialty	18 Mae Meadow Rochester, NY 14624	\$8,086.80
	Facilities Equipment & Services, Inc.	11 State Street Rochester, NY 14534	\$77,475.00
	FM Resources	1 Woodbury Blvd Rochester, NY 14604	\$107,476.38
	Hertz Furniture	95 McKee Drive Mahway, NJ 07430	\$52,932.84

SUMMARY of AWARDS

<u>Firm</u>	<u>Total Award</u>
School Specialty, Inc.	\$187,550.24
FM Resources	\$569,306.79
Hertz Furniture	\$359,562.73
Facilities Equipment & Services Inc.	\$358,385

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager that the contract awards shall be made to the above named firms, in the amount specified to provide the necessary Furniture, Fixtures, and Equipment (delivered and installed at point of use) for the next projects in Phase 1 of the RSMP (School 5, School 28, School 58, and Edison Technology Campus); and
2. The RJSCB Chair is hereby authorized, to execute and deliver a Purchase Order to the firms named above, in substantially the form included in the Request for Bids for the Furniture, Fixtures, and Equipment with such changes as the Chair may approve (the Chair's signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB's general counsel; and
3. The issuance of the Purchase Orders to the firms named above is conditioned upon each firm submitting a DP-1 MWBE Utilization Plan and having it approved by the ICO no later than January 15, 2014.

**Second by Board Member McCormick**  
**Approved 5-0 with members Brown and Pifer away**