

Resolution 2012-13: 23
Insurance and Bond Review Consultant Services

By Board Chair Giess

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Program Manager has recommended to the RJSCB that it engage the services of an Insurance and Bond Review Agent as a third party insurance and bond reviewer for Phase 1 of the Rochester Schools Modernization Program (“RSMP”); and

WHEREAS, the RJSCB issued a Request For Proposals (“RFP”) for Insurance and Bond Review Consultant Services on July 3, 2012 (Resolution 2012 – 2013: 12) which included work for Phase 1 of the RSMP; and

WHEREAS, the Executive Director received four proposals in response to the RFP for Insurance and Bond Review Consultant Services on July 20, 2012; and

WHEREAS, based on the qualifications presented in the RFP responses, the Executive Director, the RJSCB Chair, and the Program Manager subsequently conducted interviews with three of the candidates on July 24, 2012; and

WHEREAS, following the interviews, the Executive Director and Program Manager identified Lawley Services Inc., as the best candidate based on its qualifications, experience, ability to meet the demands and staffing for the project, and cost of services; and

WHEREAS, the M/WBE and Services Procurement Committee reviewed and discussed the recommendation from the Program Manager to award the contract for Insurance and Bond Review Consultant Services to Lawley Services Inc. for the amount of Not to Exceed \$30,000 at its meeting on August 2, 2012, and after due deliberation, it was agreed to forward the recommendation to the full Board for review and approval;

THEREFORE, BE IT RESOLVED:

1. The contract for Insurance and Bond Review Consultant Services for Phase 1 of the Rochester Schools Modernization Program is hereby awarded to Lawley Services, Inc. for the amount of Not to Exceed \$30,000; and
2. The RJSCB’s Chair is hereby authorized in the name and on behalf of the RJSCB, to execute an Agreement that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB’s general counsel.

Second by Board Member Underwood
Approved 5-0 with Member Brown away.