

**Resolution 2012-13: 124**  
**FF&E Request for Bids**

**By Board Chair Giess**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”); and

WHEREAS, the RJSCB, upon the recommendation of its Program Manager and the Move Management Consultant has determined the need to bid the Furniture Fixtures and Equipment (“FF&E”) for the first three school projects to be completed in the summer of 2013 (School 17, School 50, and Charlotte High School); and

WHEREAS, the District typically obtains its furniture and equipment for the District’s schools through existing publicly bid state contracts; and

WEREAS, the NYS Office of the General Services (OGS) contract for FF&E has expired and the timeline for renewal by the State is currently unknown, resulting in a negative impact on the project schedule; and

WHEREAS, the RJSCB, upon the recommendation of its Move Management Consultant (Vargas Associates), will bid the FF&E using an open public bid and will likely separate the proposed summer 2013 FF&E bid into three or more groups, and

WHEREAS, construction for the first three projects (School 17, School 50, and Charlotte High School) is scheduled to be completed by August 2013, and the RJSCB needs to secure the FF&E for these first projects as soon as possible; and

WHEREAS, the RJSCB’s Program Manager and Move Management Consultant have prepared a set of Bid Documents which will be used by the RJSCB to obtain bids from furniture distributor firms using an open public bidding process; and

WHEREAS, the MWBE and Services Procurement Committee has reviewed the Bid Documents for the FF&E Bid and approved it at its meeting on February 28, 2013, for forwarding to the full Board;

THEREFORE, BE IT RESOLVED:

1. The Bid Documents for FF&E are approved for use by the RJSCB to obtain bids from furniture distributor firms using an open public bidding process.

2. The MWBE and Services Procurement Committee, with the advice and recommendations of the Move Management Consultant and the Program Manager, is authorized on behalf of the RJSCB to review the bids from the furniture distributor firms and recommend one or more firms to the RJSCB for award.

**Second by Member Brown**

**Approved 6-0 with Member Castro away**